I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 11:56 a.m.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by Pastor Terry Phillips, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Leslie Webster.

Board members present were:

Judge Gary Moore
Lewis Diaz
Matt Elberfeld*
Commissioner Jordan Huizenga
Louis Kelly
Laura Pleiman*
Pat Raverty
David Rose
Mayor Rick Skinner
Councilman Frank Sommerkamp*
Shorty Tomlinson
Vicky King*
Judge Bobby Lee Westrick
Willie Schadler
Matt Kremer*
Mayor Ron Stinson
Susan Maier
Brandy Barton*
Amy Heeger
Pat Dressman
George Zubaty
Tom Lampe
Chris Moriconi

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR TH NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PROOF TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE
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Staff Present
Lisa Cooper, Leslie Webster, Amy Scalf, Larry Bosley, Margaret Bowling, Meghan Sandfoss, Clay Beyer, Ann Wildman, Cassie Hitch, Tonia Sloane, Melissa Patchell

IV. INTRODUCTIONS - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Aaron Thompson – Governor Bevin’s office
Billy Matthews - Sen. Rand Paul’s office
Terry Phillips - Crossroads
Stacey Rockaway of Rep. Thomas Massie’s office
Kristin Leadingham – VonLehman CPA & Advisory Firm

Judge Gary Moore introduced KACO guests: David Nicholson, Elbert Bennett, Reagan Taylor, Brian Roy, Rob Brown, Jim Henderson, Bruce Todd

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

No reports were made.

VI. APPROVAL OF AGENDA - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

Jordan Huizenga moved to approve the February 22, 2018 agenda; seconded by Pat Dressman. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the January 25, 2018. Meeting of the
Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. **Action requested.**

Jordan Huizenga moved to approve the minutes; seconded by Pat Dressman. **Motion carried.**

**VIII. SPECIAL PRESENTATION** – None

**IX. CONSENT AGENDA** - None

**X. ADMINISTRATIVE** - Items relating to NKADD Administration will be discussed at this time.

A. **Financial Reports** - Cumulative financial reports will be presented for consideration. See Attachment. Larry Bosley will report. See attachment # 2. **Action requested.**

Matt Kremer moved to approve; seconded by Shorty Tomlinson. **Motion carried.**

B. **Finance & Administration Committee Report**- Kristin Leadingham with VonLehman CPA & Advisory Firm will present Fiscal Year 2017 Audit for review and consideration. Please see attachment #3. **Action requested.**

Pat Raverty moved to approve the 2017 Audit; seconded by Matt Elberfeld. **Motion carried.**

C. **Ethics Report**- Monthly report from NKADD Ethics Officer **No action requested.**

No report.

D. **Ethics Financials Disclosure Forms**- Information on yearly request for financial disclosure forms. Please see Attachment #4 Lisa Cooper will report. **No Action requested.**

Deadline - April 1st, 2018

E. **Ethics Committee**- Consideration of appointments to serve on the NKADD Ethics Committee. Lisa will report. **Action is requested.**

Appointments were: Todd Spurgeon as chair, Tom Lampe and Robb Adams as members. Motioned by Matt Elberfeld and seconded by Jordan Huizenga. **Motion carried.**
F. **Audit Committee**- Consideration of appointments to serve on an Audit Firm for the FY19 NKADD Audit. Lisa Cooper will report. **Action requested.**

Appointments were: Matt Elberfeld as chair, Casey Ellis and Louis Kelly as members. Motioned by Tom Lampe and seconded by Frank Sommerkamp. **Motion carried.**

G. **Staff Recognition** - Staff service awards will be presented. Margaret Bowling will report. **No action requested.**

Cassie Hitch received a 5-year service award
Melissa Patchell received a 10-year award.

XI. **PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **HOME/AHTF Funding for NKY**- Information on an opportunity to apply for HOME Investment Partnership (HOME) and/or Affordable Housing Trust Fund (AHTF) funding through the Kentucky Housing Corporation. Lewis Diaz/Meghan Sandfoss will report. **No Action Requested.**

B. **Council on Aging Reappointments**; Appointment of David Sarker- as the minority representative for the Council on Aging. This is to fill a term that has been vacated by a former member, and will expire at the end of December 2018. Action is requested. Anne Wildman will report. **Action is requested.**

Pat Dressman moved to approve and seconded by Susan Maier. **Motion carried.**

XIII. **EXECUTIVE DIRECTOR’S REPORT**-Lisa Cooper talked about the Legislative caucus that took place on February 3, 2018. Staff continue to monitor the 2018 General Assembly Session for budget implication and related bills.

XIV. **ANNOUNCEMENTS AND REMINDERS**
XII. ADJOURNMENT – Frank Sommerkamp moved to adjourn the February 22, 2018 meeting of the Board of Directors at 12:37pm; seconded by Louis Kelly. Motion carried.

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Lewis Diaz, Chair

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Mayor Rick Skinner, 1st. Vice Chair