NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTOR’S MEETING

22 Spiral Drive
Florence, KY

JUNE 26, 2014

MINUTES

I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at Noon.

II. INVOCATION - The invocation was given by Larry Tincher, followed by the Pledge of Allegiance.

III. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Ken McFarland  Connie Goins*  Pat Raverty
Judge Gary Moore    Dan Groth*    Ken Rechtin
Judge Shorty Tomlinson  Becky Hopkins*  Willie Schadler
Mayor Gene McMurry  Robert Horine*  Frank Sommerkamp*
Mayor Rick Skinner   Mark Kreimborg*  Lisa Wilson-Plajer
Amy Able*           Ray Kremer    Robert Yoder
Billie Bradford      Ian Koffler   Bobby Young
Lewis Diaz           Rick Lunnemann*  George Zubaty

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Henry Bertram  Mayor Jim Hamberg  Nyoka Johnston
Judge Carolyn Keith  Mayor Mark Hart  Louis Kelly
Judge Darrell Link  Mayor Doug West  Susan Maier
Mayor Sherry Carran  Joe Cottingham  Mark Sheffer
Mayor Charles French  Casey Ellis

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Staff members present:

Marsha Baker  Lisa Cooper  Barbara Stewart
Clay Beyer  Michael Hurysz  Drew Tilow
Larry Bosley  Shelley Kelch  Anne Wildman
Bryan Cobb  Meghan Sandfoss  Lori Zombek

IV. GUESTS - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represented.

Larry Tincher - Kentucky Transportation Cabinet (KYTC)
Edwin King – Sen. Paul's Office
Jerry England – American Engineers, Inc. (AEI)
Keith Damron – American Engineers, Inc. (AEI)
Bobby Lee Westrick – Carroll County Judge/Executive-Elect

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board was asked to do so at this time.

King – Announced that Sen. Paul would be proposing a “foreign profits tax holiday” to fund the Federal Highway Trust Fund and that members should contact him with questions or issues.

Damron & England – Announced that they would be performing work on the upcoming building expansion and would be happy to answer any questions.

Tincher – Announced that he will make himself available after the meeting to answer any questions.

Westrick – Announced that he was happy to be invited to the meeting and is grateful to members for welcoming him.

VI. APPROVAL OF AGENDA - The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

The Agenda was amended to include item H. Building Expansion – Construction Bid under Section VIII. Mayor Gene McMurry moved to approve the June 26, 2014 Agenda; seconded by Frank Sommerkamp. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the May 22, 2014 meeting of the Board of Directors were mailed out previously and were ready for approval subject to any additions, deletions, or corrections. Action requested.

Billie Bradford moved to approve the Minutes; seconded by Judge Shorty Tomlinson. Motion carried.
VIII. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.

A. Financial Reports – Larry Bosley presented the cumulative financial reports. See Attachment 01. **Action requested.**

   Mark Kreimborg moved to approve the cumulative financial reports, as presented, seconded by Mayor Gene McMurry. **Motion carried.**

B. 2015 Budget – Mayor Rick Skinner and Larry Bosley presented the Fiscal Year 2015 Budget for approval. **Action requested.**

   Dan Groth moved to approve the FY2015 Budget, seconded by Mayor Rick Skinner. **Motion carried.**

C. Health Insurance– Lori Zombek reported on the rates for the regional health insurance pool and recommended funding the plan at 100% of the laser liability level. **Action Requested.**

   Mayor Gene McMurry moved to approve the recommendation, seconded by Billie Bradford. **Motion carried.**

D. NARC Conference – Judge Shorty Tomlinson gave an update on the conference that was held June 8-11 in Louisville, KY. **No action requested.**

E. Summer Board of Directors Meetings – Lisa Cooper reported on the schedule of upcoming NKADD Board of Directors meetings and recommended that the July 24, 2014 and August 28, 2014 meetings be cancelled and a meeting be held August 21, 2014 instead. **Action requested.**

   Frank Sommerkamp moved to approve the recommendation, seconded by Judge Shorty Tomlinson. **Motion carried.**

F. Northern Kentucky Transit – Lisa Cooper reported on the proposed timeline of events around the transfer of assets from Northern Kentucky Transit to NKADD. See Attachment 02. **No action requested.**

G. Surplus Printers – Bryan Cobb reported that no bids were received for the lot of surplus printers and recommended that they be sold individually online. **Action requested.**

   Pat Raverty moved to approve the recommendation, seconded by Robert Yoder. **Motion carried.**

H. Building Expansion – Construction Bid – Bryan Cobb reported that
construction bid documents were being finalized and would be ready to bid out soon. **Action requested.**

Rick Lunnemann moved to approve the bidding out of construction services, seconded by Willie Schadler. **Motion carried.**

**IX. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **Staff Recognition** – Lori Zombek presented awards to Clay Beyer for five years of service, Marsha Baker for ten years of service, and Michael Hurysz for 20 years of service. **No action requested.**

B. **New Loan Request** – Meghan Sandfoss reported that Four Seasons Catering is requesting $17,850 in Revolving Loan Fund funds. **Action Requested.**

Lewis Diaz moved to table the request due to questions about eligibility, seconded by Pat Raverty. **Motion carried.**

C. **WIB Member Nominations** – Barbara Stewart reported on the nomination of Terri Iacobucci to the WIB. See Attachment 03. **Action requested.**

Lisa Wilson-Plajer moved to approve the nomination, seconded by Judge Gary Moore. **Motion carried.**

D. **WIA FY2015 Funding Recommendations** – Barbara Stewart reported on the proposed funding levels for certain WIA activities. See attachment 04 & 05. **Action Requested.**

Robert Yoder moved to approve the recommendation, seconded by Billie Bradford. **Motion carried.**

**X. EXECUTIVE DIRECTOR’S REPORT** - Lisa Cooper reported.

NKADD was ranked as a Top 100 Workplace by the Kentucky Enquirer, based on a survey of employees.

The Covington location of the Kentucky Career Center will be opening soon and Lisa Cooper, Jason Ashbrook, and Barbara Stewart presented on the new Center at a recent meeting of the Covington Business Council.

Training was held by the Department for Local Government at NKADD for over 100 SPGE and Local Officials on the requirements of HB1 in order to help them meet the initial July deadline.

The NKADD Annual Meeting will be held at the Airport Hilton on Sept. 26.
XI. ANNOUNCEMENTS AND REMINDERS

The next meeting of the NKADD Board of Directors will be held on August 21, 2014.

Pat Raverty announced that the US Export-Import Bank is up for reauthorization by Congress and encouraged members to contact their federal representatives.

XII. ADJOURNMENT – Pat Raverty moved to adjourn the June 26, 2014 meeting of the Board of Directors; seconded by Mayor Gene McMurry. Motion carried.

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George Zubaty, Chair

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Mayor Rick Skinner, Secretary/Treasurer