NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING

NKADD
22 Spiral Drive
Florence, Kentucky

November 30, 2017
MINUTES

I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the
NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at noon.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by
Willie Schadler, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum based on the Secretary’s roll
call.

Board members present were:

Joe Cottingham
Lewis Diaz
Matt Elberfeld*
Judge Casey Ellis
Jordan Huizenga
Louis Kelly
Judge Kris Knochelmann
Chris Moriconi*
Laura Pleiman*
Pat Raverty
David Rose
Mayor Rick Skinner
Frank Sommerkamp*
Shorty Tomlinson
Lisa Wilson-Plajer
Judge Steve Wood
Judge Bobby Lee Westrick
Mayor Robb Adams
Mayor Tyson Hermes
Melissa Koester
Willie Schadler
Matt Kremer
Todd Spurgeon
Judge David Fields
Mayor Ron Stinson
Susan Maier
Jim Hamberg

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Ken McFarland
Billie Bradford
Mayor Nelson Brown
Mayor Mark Carnahan
John Muller
Mayor Jerry Peluso
Mayor Milkweed Wotier

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE
ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES
OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC
REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT
SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE
IV. INTRODUCTIONS - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Jill Mahler – Field Representative KY Transportation Cabinet  
Aaron Thompson – Governor Bevin’s office  
Shane Nome – Senator Mitch McConnell’s office  
Billy Matthews – Senator Rand Paul’s office

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

No reports were made.

VI. APPROVAL OF AGENDA - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

Lisa Wilson-Plajer moved to approve the November 30, 2017 agenda; seconded by Frank Sommerkamp. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the October 26, 2017 Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Action requested.

Pat Raverty moved to approve the minutes; seconded by Judge Kris Knochelmann. Motion carried.

VIII. SPECIAL PRESENTATION – Kentucky Labor Cabinet Apprenticeship Program, Aaron Thompson, Governor’s Office

IX. CONSENT AGENDA - See Attachment 1. Clay Beyer will report. Action requested

Mayor Robb Adams moved to approve the Consent Agenda, seconded by Mayor Tyson Hermes. Motion carried.

X. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.
A. **Financial Reports** - Cumulative financial reports will be presented for consideration. See Attachment. Larry Bosley will report. See attachment 2. **Action requested.**

Judge Kris Knochelmann moved to approve; seconded by Willie Schadler. **Motion carried.**

B. **Staff Recognition** - Staff service awards will be presented. Margaret Bowling will report. **No action requested.**

   a. Lisa Luke received a 5-year service award
   b. Laura Herald received a 10-year service award

C. **2018 Board Meeting Schedule** – Consideration of 2018 Board of Directors Regular Meeting Schedule. See Attachment 3. Lisa Cooper will report. **Action requested.**

Lisa Wilson-Plajer moved to approve; seconded by Shorty Tomlinson. **Motion carried.**

D. **Ethics Oversight Chairperson** – Consideration of approval of a Board Member to serve as the Ethics Oversight Chairperson, as called for in HB 189. Lisa Cooper will present. **Action requested.**

Frank Sommerkamp moved to appoint Joe Cottingham to the position; Louis Kelly seconded. **Motion carried.**

E. **Board Input Session Recap** – Presentation of summary and follow up discussion of the results from the recent Board Input Session. Attachment 4. Lisa Cooper will report. **No action requested.**

**XI. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **Contract with Team Shelter USA** – Attachment 5. Megan Sandfoss will report. **Action requested.**

   a. Pat Raverty moved to approve; seconded by Matt Elberfeld. **Motion carried.**

B. **2017 CEDS** – Attachment 6. Megan Sandfoss will report. **Action requested.**

   a. Matt Elberfeld moved to approve; seconded by Judge Kris Knochelmann. **Motion carried.**
XII. **EXECUTIVE SESSION** - Per KRS 61.810 (f) the Board will go into closed session.

Shorty Tomlinson moved to approve; seconded by Mayor Robb Adams. **Motion carried.**

Matt Elberfeld moved to approve a 3% salary increase for Lisa Cooper, Executive Director of the NKADD; Lisa Wilson-Plajer seconded. **Motion carried.**

Judge Kris Knochelmann moved to approve a new contract for Lisa Cooper, Executive Director of the NKADD; Lisa Wilson-Plajer seconded. **Motion carried.**

XIII. **EXECUTIVE DIRECTOR’S REPORT**

Visiting Nurses has chosen to close therefore leaving a service gap for some of our clients. The NKADD is working to procure new providers to ensure all clients are provided for so if there are any recommendations please bring them forward. Please be advised that emergency procurement and ratification may need to occur prior to the January meeting.

XIV. **ANNOUNCEMENTS AND REMINDERS**

Kentucky Legislative Breakfast is scheduled for February 15, 2018. Mayor Robb Adams shared the KLC meeting will be January 23, 2018 at Butler State Park from 10 am – 2pm.

XV. **Adjournment** – Meeting adjourned at 1:10 pm.