NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING

NKADD
22 Spiral Drive
Florence, Kentucky

April 25, 2019
MINUTES

I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 12:00 p.m.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by Second Vice Chairman Kris Knochelmann, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Amy Scalf.

Board members present were:

Brent Caldwell*  
Joe Cottingham  
Lewis Diaz  
Judge Chuck Dills  
Pat Dressman  
Matt Elberfeld*  
Judge Casey Ellis  
Judge David Fields  
Mayor Adam Gaines  
Pam Goetting  
Mayor Jim Hamberg  
Amy Heeger  
Joshua Hunt  
Judge Kris Knochelmann  
Matt Kremer*  
Chris Moriconi*  
John Muller  
Laura Pleiman*  
Pat Raverty  
David Rose  
Willie Schadler  
Councilman Frank Sommerkamp*  
Todd Spurgeon  
Lisa Wilson-Plajer  
George Zubaty  

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Mayor Robb Adams  
Billie Bradford  
Mayor Gabe Brown  
Mayor Charles French  
Melissa Koester  
Tom Lampe  
Susan Maier  
Mayor Joe Meyer  
Shelby Miles  
Judge Ryan Morris  
Mayor Jerry Peluso  
Mayor Rick Skinner  
Mayor Ron Stinson  
Judge Shorty Tomlinson

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR TH NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PROOR TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE.
**Staff Present**
Clay Beyer, Margaret Bowling, Lisa Cooper, Katie Jo Kirkpatrick, Kendall O'Toole, Amy Scalf, Barb Stewart, Anne Wildman, Jennifer Williams

IV. **INTRODUCTIONS** - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Billy Matthews – Sen. Rand Paul’s office

V. **RECOGNITION OF AUDIENCE** - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

VI. **APPROVAL OF AGENDA** - The Board of Directors is asked to approve the agenda with addendum (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested.**

Jim Hamberg moved to approve the agenda with Programmatic item E removed; seconded by Pat Dressman. **Motion carried.**

VII. **PRESENTATION OF MINUTES** - Minutes of the February 28, 2019, Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Attachment 01. **Action requested.**

Chris Moriconi moved to approve the minutes; seconded by Pat Dressman. **Motion carried.**

VIII. **ADMINISTRATIVE** - Items relating to NKADD Administration were discussed at this time.

A. **Financial Reports** - Cumulative financial reports were presented for consideration by Kendall O'Toole. See Attachment 02. **Action requested.**

Judge Casey Ellis moved to approve the Financial Reports; seconded by Mayor Adam Gaines. **Motion carried.**

B. **Ethics Report** - Monthly report from NKADD Ethics Officer Joe Cottingham. No report was made. **No action requested.**

C. **Separations Policy** – Margaret Bowling discussed revisions to the NKADD Personnel Manual, Chapter 12: Separations. **Action requested.**

Judge Casey Ellis moved to approve the revised policy; seconded by Matt Elberfeld.
D. Banking RFP and Committee – Lisa Cooper outlined the need for considering an RFP for bank services and a committee for review and research. **Action requested.**

Frank Sommerkamp moved to approve an RFP for banking services; seconded by Pat Raverty. **Motion carried.**

Pat Dressman moved to approve a committee of Jim Hamberg, Matt Elberfeld and Casey Ellis for review and research of banking services; seconded by Joe Cottingham. **Motion carried.**

E. Board Training – Lisa Cooper reviewed the need for board members to participate in training from the Department for Aging and Independent Living, available at certain locations and online in May and June. **No action requested.**

X. **PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. Regional Aging Area Plan Update for FY20 – Anne Wildman discussed updates to the Regional Area Plan for FY20. **Action requested.**

John Muller moved to approve the update; seconded by Jim Hamberg. **Motion carried.**

B. Council on Aging Appointments – Anne Wildman discussed the Council on Aging’s appointments of Dave Stowe and Melody Stafford. **Action requested.**

Adam Gaines moved to approve the appointments; seconded by Amy Heeger. **Motion carried.**

C. Transit Grant Application Resolution – Lisa Cooper presented a resolution authorizing the submission of 5304 and 5310 grant applications for public transit projects to the Kentucky Transportation Cabinet. **Action requested.**

Frank Sommerkamp moved to approve the resolution; seconded by Pam Goetting. **Motion carried.**

D. Opportunity Zones – Katie Jo Kirkpatrick presented information on the Kentucky Opportunity Zone Program. **No action requested.**

XI. **EXECUTIVE DIRECTOR’S REPORT**

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XI. ANNOUNCEMENTS AND REMINDERS

XII. ADJOURNMENT – Jim Hamberg moved to adjourn the April 25, 2019 meeting of the Board of Directors at 12:45 p.m.; seconded by Willie Schadler. Motion carried.

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Lewis Diaz, Chair

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Mayor Rick Skinner, 1st. Vice Chair