NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS

NKADD
22 Spiral Drive
Florence, Kentucky

August 23, 2018
MINUTES

I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 12 noon

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by Mayor Rick Skinner, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Amy Scalf.

Board members present were:

Joe Cottingham
Lewis Diaz
Pat Dressman
Matt Elberfeld*
Judge Casey Ellis
Judge David Fields
Mayor Jim Hamberg
Jordan Huizenga
Judge Kris Knochelmann
Melissa Koester
Matt Kremer*
Tom Lampe
Susan Maier
Gary Mathis*
Chris Moriconi*
Laura Pleiman*
Pat Raverty
David Rose
Councilman Frank Sommerkamp*
Shorty Tomlinson
Lisa Wilson-Plajer
Pat Wingo*

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Mayor Robb Adams
Billie Bradford
Mayor Gabe Brown
Mayor Nelson Brown
Amy Heeger
Louis Kelly
Judge Ken McFarland
John Muller
Mayor Jerry Peluso
Willie Schadler
Todd Spurgeon
Mayor Ron Stinson
Judge Steve Wood
Mayor Milkweed Wotier
George Zubaty

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE.
Staff Present
Clay Beyer, Margaret Bowling, Lisa Cooper, Susan Kidwell, Ian Moss, Melissa Patchell, Meghan Sandfoss, Amy Scalf, Anne Wildman, Jennifer Williams

IV. INTRODUCTIONS - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.
Kathy Marshall – Kentucky Association of Counties
Billy Matthews – Sen. Rand Paul’s Office
Megan McCain – Sen. Mitch McConnell’s Office
Aaron Thompson – Department for Local Government

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

VI. APPROVAL OF AGENDA - The Board of Directors is asked to approve the agenda with amendment to Appointments (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

Jim Hamberg moved to approve the agenda with amendment; seconded by Shorty Tomlinson. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the June 21, 2018. Special Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Attachment 01. Action requested.

Pat Dressman moved to approve the minutes; seconded by Jordan Huizenga. Motion carried.

VIII. ADMINISTRATIVE - Items relating to NKADD Administration were discussed at this time.

A. Financial Reports - Cumulative financial reports were presented for consideration by Kendall O’Toole. See Attachment 02. Action requested.

Pat Raverty moved to approve; seconded by Frank Sommerkamp. Motion carried.

B. Ethics Report- Monthly report from NKADD Ethics Officer Joe Cottingham. No report was made. No action requested.
C. **Appointments** – Lisa Cooper presented three members for appointment/re-appointment: two Boone County Citizen Members: Pam Goetting and Pat Raverty, and Owen County Citizen Member Todd Spurgeon. **Action requested.**

Tom Lampe moved to approve; seconded by Jim Hamberg. **Motion carried.**

D. **Staff Recognition** - Staff Service Awards were presented by Margaret Bowling. **No action requested.**

E. **October Board Meeting Date** – Lisa Cooper asked the Board to consider changing the October Board Meeting Date, due to conflict with Kentucky Senate Appropriations and Revenue Committee meeting. New date is Wednesday, October 24. **Action requested.**

Lisa Wilson-Plajer moved to approve; seconded by Kris Knochelmann. **Motion carried.**

**IX. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **FY19 Aging Allocations** - Allocations for FY19 Funding were presented by Anne Wildman. See Attachment 03. **Action requested.**

Pat Dressman moved to approve the allocations; seconded by Laura Pleiman. **Motion carried.**

B. **Drug Testing Policy**; Anne Wildman and Margaret Bowling presented a revision to NKADD Personnel Manual, Chapter 19: Drug and Alcohol Free Workplace due to state regulations. See Attachment 04. **Action requested.**

Kris Knochelmann moved to approve; seconded by Pat Raverty. **Motion carried.**

**X. EXECUTIVE DIRECTOR’S REPORT**

**XI. ANNOUNCEMENTS AND REMINDERS**
XII. ADJOURNMENT – Lisa Wilson-Plajer moved to adjourn the August 23, 2018 meeting of the Board of Directors at 12:37 p.m.; seconded by Frank Sommerkamp. **Motion carried.**

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Lewis Diaz, Chair

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Mayor Rick Skinner, 1st.Vice Chair