NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING

NKADD
22 Spiral Drive
Florence, Kentucky

February 28, 2019
MINUTES

I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the
NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 12:00
p.m.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by
Vice Chairman Rick Skinner, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Amy
Scalf.

Board members present were:

Brent Caldwell*
Joe Cottingham
Lewis Diaz
Judge Chuck Dills
Pat Dressman
Matt Elberfeld*
Judge Casey Ellis
Mayor Jim Hamberg
Amy Heeger
Vickie King*
Matt Kremer*
Tom Lampe
Shelby Miles
Chris Moriconi*
Judge Ryan Morris
Laura Pleiman*
Pat Raverty
David Rose
Joe Shriver*
Mayor Rick Skinner
Councilman Frank Sommerkamp*
Todd Spurgeon
Judge Shorty Tomlinson
George Zubaty

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Mayor Robb Adams
Billie Bradford
Mayor Gabe Brown
Mayor Adam Gaines
Pam Goetting
Melissa Koester
Susan Maier
Mayor Joe Meyer
John Muller
Mayor Jerry Peluso
Willie Schadler
Mayor Ron Stinson
Mayor Diane Whalen
**Staff Present**
Clay Beyer, Margaret Bowling, Lisa Cooper, Kendall O'Toole, Meghan Sandfoss, Amy Scalf, Barb Stewart, Anne Wildman, Jennifer Williams

**IV. INTRODUCTIONS** - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Brent Caldwell of Warsaw
Larry Brown, DLG
Megan McCain – Sen. Mitch McConnell’s Office

**V. RECOGNITION OF AUDIENCE** - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

**VI. APPROVAL OF AGENDA** - The Board of Directors is asked to approve the agenda with addendum (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested.**

Jim Hamberg moved to approve the addendum to the agenda; seconded by Pat Raverty. **Motion carried.**

Shorty Tomlinson moved to approve the agenda with addendum; seconded by George Zubaty. **Motion carried.**

**VII. PRESENTATION OF MINUTES** - Minutes of the January 24, 2019, Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Attachment 01. **Action requested.**

Jim Hamberg moved to approve the minutes; seconded by Pat Raverty. **Motion carried.**

**VIII. ADMINISTRATIVE** - Items relating to NKADD Administration were discussed at this time.

A. **Financial Reports** - Cumulative financial reports were presented for consideration by Kendall O'Toole. See Attachment 02. **Action requested.**

Rick Skinner moved to approve the Financial Reports; seconded by Shorty Tomlinson. **Motion carried.**

B. **Ethics Report** - Monthly report from NKADD Ethics Officer Joe Cottingham. No report was made. **No action requested.**
C. Ethics Financial Disclosure Forms – Lisa Cooper discussed the annual requirement for Ethics Financial Disclosure forms, which need to be returned by April. **No action requested.**

D. Resolution of Support – Lewis Diaz discussed resolutions recognizing Senators McDaniel, Schickel, Schroder and Thayer for their support of Senate Bill 7, regarding Arbitration Agreements. **Action requested.**

Pat Dressman moved to approve all four resolutions at once; seconded by Amy Heeger. **Motion carried.**

**X. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. Consumer Directed Option (CDO) Program Billing – Kendall O’Toole discussed solutions to streamline billing for the CDO Program. **No action requested.**

B. Community Development Block Grants – Meghan Sandfoss presented information on the CDBG program and opportunities for communities. **No action requested.**

C. Telecommunications/Data Services – Clay Beyer discussed renewing the Cincinnati Bell contract for Telecomm and Data Services for Spiral Drive and Madison Avenue. **Action requested.**

Frank Sommerkamp moved to approve the contract renewal; seconded by Shorty Tomlinson. **Motion carried.**

D. Title VI Plan – Margaret Bowling presented updates for the Transit Coordinated Plan: Title VI Plan for the Regional Transit Coordinated Plan. Final approval will likely come in August. **Action requested.**

Pat Dressman moved to approve the plan; seconded by Frank Sommerkamp. **Motion carried.**

**XI. EXECUTIVE DIRECTOR’S REPORT**

**XI. ANNOUNCEMENTS AND REMINDERS**

**XII. ADJOURNMENT** – Frank Sommerkamp moved to adjourn the February 28, 2019 meeting of the Board of Directors at 12:38 p.m.; seconded by Amy Heeger. **Motion carried.**
THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE
ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES
OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC
REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT
SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE

Lewis Diaz, Chair

Mayor Rick Skinner, 1st Vice Chair