NKADD
22 Spiral Drive
Florence, Kentucky

January 24, 2019
MINUTES

I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the
NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 12:00
p.m.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by
Vice Chairman Rick Skinner, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Amy
Scalf.

Board members present were:

Mayor Robb Adams    Tom Lampe
Joe Cottingham      Shelby Miles
Lewis Diaz          Laura Pleiman*
Judge Chuck Dills   Pat Raverty
Pat Dressman        Mayor Chris Reinersman
Matt Elberfeld*     David Rose
Judge Casey Ellis   Mayor Rick Skinner
Mayor Jessica Fette Councilman Frank Sommerkamp*
Mayor Adam Gaines   Todd Spurgeon
Pam Goetting        Mayor Ron Stinson
Scott Gunning*      Judge Shorty Tomlinson
Mayor Jim Hamberg   Josh Wice*
Matt Kremer*        Lisa Wilson-Plajer
Melissa Koester     George Zubaty

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Billie Bradford         Mayor Joe Meyer
Mayor Gabe Brown        Judge Ryan Morris
Judge David Fields      John Miller
Mayor Charles French    Mayor Jerry Peluso
Amy Heeger             Willie Schadler
Susan Maier
IV. INTRODUCTIONS - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Carlyle Ackley, Bramel & Ackley, P.S.C.
Larry Brown, DLG
Grant County Magistrate Shawna Coldiron
Megan McCain – Sen. Mitch McConnell’s Office

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

VI. APPROVAL OF AGENDA - The Board of Directors is asked to approve the agenda with two addendums to Appointments (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

Pat Dressman moved to approve the agenda with amendment; seconded by Shorty Tomlinson. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the October 24, 2018, Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Attachment 01. Action requested.

Jim Hamberg moved to approve the minutes; seconded by Pam Goetting. Motion carried.

VIII. CONSENT AGENDA – Consideration of property disposal. Attachment 02. Action requested.

George Zubaty moved to approve the Consent Agenda, seconded by Frank Sommerkamp. Motion carried.

IX. ADMINISTRATIVE - Items relating to NKADD Administration were discussed at this time.

A. Financial Reports - Cumulative financial reports were presented for consideration by Kendall O'Toole. See Attachment 03. Action requested.
Pat Raverty moved to authorize the Executive Committee to negotiate a line of credit as needed for expenses in the event of a shortfall. The motion was seconded by Jim Hamberg. **Motion carried.**

Jim Hamberg moved that the credit limit should be $400,000; seconded by Pat Raverty. **Motion carried.**

Shorty Tomlinson moved to approve the Financial Reports; seconded by George Zubaty. **Motion carried.**

B. **Finance and Administration Committee Report** - Treasurer Casey Ellis and George Sparks of Barnes Dennig presented the financial statements and the FY draft Audit for review and consideration. **Action requested.**

Casey Ellis moved to approve; seconded by Shorty Tomlinson. **Motion carried.**

C. **Staff Recognition** – Margaret Bowling presented staff services awards to Audrea Montgomery, Melinda Ford and Jessica Stevens. **No action requested.**

D. **Ethics Report** - Monthly report from NKADD Ethics Officer Joe Cottingham. No report was made. **No action requested.**

E. **Banking Security Update** – Lisa Cooper discussed the auditor’s suggestion for some security upgrades, which will require Board approval in the future. **No action requested.**

F. **Board Member Appointment** – Shorty Tomlinson presented Shelby Miles as the new Citizen Board Member from Carroll County. **Action requested.**

George Zubaty moved to approve, seconded by Lisa Wilson-Plajer. **Motion carried.**

G. **Council on Aging Appointment** – Lisa Cooper presented Brian Heckber as a new member of the Council on Aging representing Boone County. **Action requested.**

Lisa Wilson-Plajer moved to approve; seconded by Pat Raverty. **Motion carried.**

X. **PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **Title VI Plan** – Margaret Bowling discussed the 2018 Title VI Plan for the Regional Transit Coordinated Plan. **No action requested.**
XI. EXECUTIVE DIRECTOR’S REPORT

XI. ANNOUNCEMENTS AND REMINDERS

XII. ADJOURNMENT – Lisa Wilson-Plajer moved to adjourn the January 24, 2019 meeting of the Board of Directors at 12:51 p.m.; seconded by Jim Hamberg. Motion carried.

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Lewis Diaz, Chair

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Mayor Rick Skinner, 1st. Vice Chair