I. CALL TO ORDER – Lewis Diaz, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at 12 noon.

II. INVOCATION / PLEDGE OF ALLEGIANCE – The invocation was given by Frank Sommerkamp, followed by the Pledge of Allegiance.

III. QUORUM – Lewis Diaz, Chair, declared a quorum verified by Secretary Amy Scalf.

**Board members present were:**

Joe Cottingham
Lewis Diaz
Pat Dressman
Matt Elberfeld*
Judge Casey Ellis
Scott Gunning*
Amy Heeger
Louis Kelly
Melissa Koester
Matt Kremer*
Tom Lampe
Susan Maier
Judge Ken McFarland
Chris Moriconi*
Councilman Frank Sommerkamp*
Todd Spurgeon
Shorty Tomlinson
Judge Bobby Lee Westrick
Lisa Wilson-Plajer
Pat Wingo*

*Indicates Alternate in attendance and voting.

**Those members not present or without representation:**

Mayor Robb Adams
Billie Bradford
Mayor Gabe Brown
Mayor Nelson Brown
Judge David Fields
Mayor Jim Hamberg
Mayor Joe Meyer
John Muller
Mayor Jerry Peluso
Pat Raverty
Willie Schadler
Mayor Rick Skinner
Mayor Ron Stinson
Judge Steve Wood
Mayor Milkweed Wotier
George Zubaty

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE.
**Staff Present**
Larry Bosley, Margaret Bowling, Lisa Cooper, Meghan Sandfoss, Amy Scalf, Anne Wildman

**IV. INTRODUCTIONS** - The Chair will ask any other guests present to introduce themselves and to note the jurisdiction or organization they represent.

Kathy Marshall – Kentucky Association of Counties

**V. RECOGNITION OF AUDIENCE** - Anyone wishing to address the Board may do so at this time. The Chair will recognize those wishing to do so.

NKADD Finance Director Kendall O'Toole was introduced.

**VI. APPROVAL OF AGENDA** - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested.**

Pat Dressman moved to approve the agenda; seconded by Shorty Tomlinson. **Motion carried.**

**VII. PRESENTATION OF MINUTES** - Minutes of the May 24, 2018. Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions, or corrections. Attachment 01. **Action requested.**

Lisa Wilson-Plajer moved to approve the minutes with one change; seconded by Amy Heeger. **Motion carried.**

**VIII. ADMINISTRATIVE** - Items relating to NKADD Administration were discussed at this time.

A. **Financial Reports** - Cumulative financial reports were presented for consideration. See Attachment 02. Larry Bosley reported. **Action requested.**

Shorty Tomlinson moved to approve; seconded by Joe Cottingham. **Motion carried.**

B. **Fiscal Year 2019 Budget** – The budget for FY 19 was presented for consideration. Larry Bosley reported. See Attachment 03. **Action Requested.**

Casey Ellis moved to approve; Matt Elberfeld seconded. **Motion Carried.**
C. Ethics Report- Monthly report from NKADD Ethics Officer Joe Cottingham. No report was made. **No action requested.**

D. Dental Insurance- Margaret Bowling presented dental insurance plans and quotes for the new year. Margaret Bowling reported that most employees will see an increase of 50 cents per pay period. **Action requested.**

Tom Lampe moved to approve; seconded by Amy Heeger. **Motion carried.**

XI. PROGRAMMATIC - Items relating to NKADD program activities will be discussed at this time.

A. Area Development Funds- Meghan Sandfoss presented a list of five projects to be considered for funding through the Area Development Fund Program Attachment 05. **Action Requested.**

Pat Dressman moved to approve the requests; seconded by Shorty Tomlinson. **Motion carried.**

XII. EXECUTIVE SESSION- Per KRS 61.810 (c) the Board went into closed session at 12:16 p.m.

A. Shorty Tomlinson moved to go into closed session, seconded by Casey Ellis. **Motion carried.**

The business meeting resumed at 12:28 p.m. No action was taken during the closed session.

B. Chair Lewis Diaz sought a motion to authorize Executive Director Lisa Cooper to work with the Kentucky Council of Area Development Districts and other Development Districts throughout the state to resolve differences with the Commissioner of the Department of Local Governments with respect to the allocation of funding within the state budget including if necessary to file litigation.

Casey Ellis moved to approve; Matt Elberfeld seconded. **Motion carried with unanimous consent.**

XIII. EXECUTIVE DIRECTOR’S REPORT-Lisa Cooper mentioned the July meeting has been canceled. A meet-and-greet with the new NKU President in August has been rescheduled for the Annual Meeting in September to take place at NKU. The August meeting is set for Thursday, August 23.
XIV. ANNOUNCEMENTS AND REMINDERS

XII. ADJOURNMENT – Lisa Wilson-Plajer moved to adjourn the May 24, 2018 meeting of the Board of Directors at 12:31 p.m.; seconded by Pat Dressman. Motion carried.

____________________________________
Lewis Diaz, Chair

____________________________________
Mayor Rick Skinner, 1st. Vice Chair
ADF Applications

Boone - Boone County Golf Course Cart Path Rehabilitation - $17,293

Carroll – Zero Turn sports turf mower for maintenance of ball fields at Westrick Park – $9,105

Grant – Eibeck Lane weather warning siren - $12,485

Kenton – Independence Courthouse Roof Repair and Rehabilitation- $38,445

Pendleton – City of Falmouth Water Infrastructure Equipment - $7,391