I. **CALL TO ORDER** – Harold “Shorty” Tomlinson, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at Noon.

II. **INVOCATION/PLEDGE OF ALLEGIANCE** – The invocation was given by Mayor Rick Skinner, followed by the Pledge of Allegiance.

III. **QUORUM** – Shorty Tomlinson, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Billie Bradford  
Lewis Diaz  
Pat Dressman  
Matt Elberfeld*  
Judge Casey Ellis  
Judge David Fields  
Mayor Jim Hamberg  
Jordan Huizenga  
Judge Kris Knochelmann  
Susan Maier  
Gary Mathis*  
Alex Mattingly*  
Laura Pleiman*  
Pat Raverty  
David Rose  
Willie Schadler  
Mayor Rick Skinner  
Frank Sommerkamp*  
Todd Spurgeon  
Shorty Tomlinson  
Lisa Wilson-Plajer  
Judge Steve Wood  
Mayor Milkweed Wotier  
George Zubaty  

*Indicates Alternate in attendance and voting

Those members not present or without representation:

Mayor Robb Adams  
Mayor Nelson Brown  
Mayor Mark Carnahan  
Joe Cottingham  
Amy Heeger  
Mayor Tyson Hermes  
Mayor Elonda Hinson  
Louis Kelly  
Melissa Koester  
Tom Lampe  
Judge Ken McFarland  
John Muller  
Mayor Jerry Peluso  
Mayor Chris Reinersman
Staff members present:

Larry Bosley  Stephanie Pracht-Schmitt  Anne Wildman
Margaret Bowling  Amy Scalf
Lisa Cooper  Barbara Stewart

IV. INTRODUCTIONS - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represent.

V. RECOGNITION OF AUDIENCE – Anyone wishing to address the Board was asked to do so at this time.

No reports were made at this time.

VI. APPROVAL OF AGENDA – The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2.3 majority vote of the members present). Action requested.

Frank Sommerkamp moved to approve the April 27, 2017 agenda; seconded by Lisa Wilson-Plajer. Motion carried.

VII. PRESENTATION OF MINUTES – Minutes of the March 23, 2017 Meeting of the Board of Directors were mailed out previously and are ready for approval as amended subject to any additions, deletions or corrections. Action requested.

Frank Sommerkamp moved to approve the Minutes; seconded by Lisa Wilson-Plajer. Motion carried.

VIII. PRESENTATION – Michelle Elison, U.S. Census Bureau, 2020 Local Update of Census Address (LUCA) Operation. No action requested.

VIII. ADMINISTRATIVE – Items relating to NKADD Administration were discussed at this time.

Pat Dressman moved to approve the cumulative financial reports; seconded by George Zubaty. **Motion carried.**

B. **Audit Contract Extension** – See Attachment 02. Larry Bosley will report. **Action requested.**

Pat Raverty moved to approve the Audit Contract Extension; seconded by Judge Kris Knochelmann.

C. **Budget Schedule** – Schedule to the NKADD FY18 Budge Process. See Attachment 03. Larry Bosley will report. **No action requested.**

D. **Travel Reimbursement Policy** – Consideration of Per Diem policy per requirements of state contracts. See Attachment 04. Lisa Cooper will report. **Action requested.**

Mayor Jim Hamberg moved to approve the Travel Reimbursement Policy; seconded by Billie Bradford.

E. **Health Insurance** – Margaret Bowling will present renewal rates for NKADD’s health insurance. **Action requested.**

Pat Dressman moved to approve; seconded by Lewis Diaz.

F. **NADO Conference** – Selection of Board Members to attend National Association of Development Organizations (NADO) National Conference in Anchorage, Alaska, September 9-12, 2017. Lisa Cooper will report. **No action requested.**

**IX. PROGRAMMATIC** – Items related to NKADD program activities were discussed.

A. **EPA Brownsfields Revolving Loan Program** – Lisa Cooper will report. **Action requested.**

a. Subgrant to Neighborhood Foundations/Newport Millennium Housing Corporation.
   i. 224 W. 10th Street Newport $8,725 Subgrant
   ii. 1007 Isabella Street Newport $11,875 Subgrant
b. Subgrant and Loan to Ludlow
i. 49 Elm Street Ludlow $200,000 Subgrant
    $230,000 Loan at 0% for 10 years with deferred payments

B. **EDA Revolving Loan Fund** – Program Update. Lisa Cooper will report. **No action requested.**

C. **Workforce Development Staffing Changes** – The Cabinet for Workforce and Education has imposed new policies affecting certain NKADD staff. Barbara Stewart will report. **No action requested.**

**X. EXECUTIVE DIRECTOR’S REPORT**

A. SPGE Training scheduled for May 10th at 2pm located at the NKADD.

B. Dedication Ceremony for Naomi Miller scheduled for Monday, May 1st at 10am located at the NKADD.

**XI. ANNOUNCEMENTS AND REMINDERS**

**XII. ADJOURNMENT** – Frank Sommerkamp moved to adjourn the April 27, 2017 meeting of the Board of Directors; seconded by Pat Dressman at 12:53pm. **Motion carried.**