NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTOR’S MEETING

22 Spiral Drive
Florence, Kentucky

April 23, 2015
MINUTES

I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at Noon.

II. INVOCATION / PLEDGE OF ALLEGIANCE - The invocation was given by Mayor Milkweed Wotier, followed by the Pledge of Allegiance.

III. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Casey Ellis  Mayor Jim Hamberg  Matt Elberfeld*
Judge David Fields  Mayor Tyson Hermes  Pat Raverty
Judge Ken McFarland  Mayor Chris Reinersman  Willie Schadler
Judge Bobby Lee Westrick  Mayor Rick Skinner  Frank Sommerkamp*
Judge Gary Moore  Mayor Milkweed Wotier  Todd Spurgeon
Judge Booby Lee Westrick  Amy Able*  Robert Yoder
Judge Steve Wood  Joe Cottingham  Bobby Young
Mayor Sherry Carran  Pat Dressman  George Zubaty

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Kris Knochelmann  Mayor Elonda Hinson  Louis Kelly
Mayor Mark Carnahan  Mayor Diane Whalen  Tom Lampe
Mayor Robb Adams  Billie Bradford  Susan Maier
Mayor Nelson Brown  Lewis Diaz  Mark Sheffer
Mayor Mark Carnahan  Nyoka Johnston  Lisa Wilson-Plajer
Staff members present:

Sara Anderson  Diane Gibson  Barbara Stewart
Larry Bosley  Mindy Sackrider  Drew Tilow
Bryan Cobb  Meghan Sandfoss  Anne Wildman
Lisa Cooper

IV. INTRODUCTIONS - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represented.

Rep. Addia Wuchner - State Representative
Shane Noem - Sen. McConnell’s Office
Robert Moore - Gov. Beshear’s Office
Darrell Link - Executive Director, KCADD
Jim Thaxton - NKY Heroin Impact Response Task Force
Nestor Ohin - KY Health Cooperative
Jeff Mando – Adams, Stepner, Woltermann & Dusing, PLLC
Larry Tincher – KYTC
Billy Matthews – Sen. Paul’s Office

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board was asked to do so at this time.

Shane Noem – Announced that Sen. McConnell was in Northern Kentucky for a series of meetings on the heroin epidemic recently. He also announced that the Human Trafficking bill was passed.
Billy Matthews – Introduced himself as the local field representative of Senator Rand Paul
Rep. Addia Wuchner – Announced that the recently completed legislative session was fruitful and that she was especially proud of the heroin legislation.
Robert Moore – Thanked the Board for allowing him to attend.
Larry Tincher – Asked mayors and Judges/Executive to meet with him following the meeting concerning the bridge program and flex funding.

VI. APPROVAL OF AGENDA - The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present).  **Action requested.**

Mayor Milkweed Wotier moved to approve the April 23, 2015 Agenda with the addition of VIII. Administrative, Item D. Board Member Appointment; seconded by Bobby Young.  **Motion carried.**

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE.
VII. PRESENTATION OF MINUTES - Minutes of the March 26, 2015 Meeting of the Board of Directors were mailed out previously and are ready for approval as amended subject to any additions, deletions, or corrections. **Action requested.**

Mayor Jim Hamberg moved to approve the Minutes; seconded by Mayor Chris Reinersman. **Motion carried.**

VIII. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.

A. **Financial Reports** – Larry Bosley presented the cumulative financial reports and noted that an apparent surplus of over $1 million was due to grant funding that is strictly pass-through. See Attachment 01. **Action requested.**

Pat Raverty moved to approve the cumulative financial reports with a footnote of explanation of the apparent surplus; seconded by Bobby Young. **Motion carried.**

B. **Building Addition Furnishings** – Bryan Cobb presented estimates for building addition furnishings for consideration. See Attachment 02. **Action requested.**

Judge Gary Moore moved to proceed with the solicitation of bids; seconded by Mayor Sherry Carran. **Motion carried.**

C. **Staff Recognition** – Lisa Cooper presented Diane Gibson with her Thirty Year Service Award and Mindy Sackrider with her Five Year Service Award. **No Action requested.**

D. **Board Member Appointment** – Lisa Cooper presented the appointment of Harold “Shorty” Tomlinson (Carroll Co.) as citizen representative for approval. **Action requested.**

Robert Yoder moved to approve the Board Member Appointment; seconded by Mayor Milkweed Wotier. **Motion carried.**

IX. PROGRAMMATIC - Items relating to NKADD program activities will be discussed at this time.

A. **Aging RFP Recommendations** – Anne Wildman presented for review and consideration recommendations from the Council on Aging on the awarding of contracts to agencies in order to provide aging services. See Attachment 03. **Action requested.**

Bobby Young moved to approve the awarding of contracts as
recommended; seconded by Pat Dressman. Pat Raverty, Judge Gary Moore, and Matt Elberfeld abstained from voting due to potential conflicts of interest. **Motion carried.**

B. **Grant Funding Overview** – Meghan Sandfoss provided information on grants and other funding opportunities available for local governments. **No Action requested.**

X. **EXECUTIVE DIRECTOR’S REPORT**

Lisa Cooper is in the process of meeting with newly elected officials and asked that any new officials contact her with any questions or to set up a meeting.

New Board of Directors members should fill out the Ethics Disclosure Form.

Judge Moore was asked to discuss a letter from NARC on transportation funding. He indicated that he may be testifying to Congress on this topic soon.

KCADD Executive Director Darrell Link is in attendance and is in the process of addressing several issues that were left over from the legislative session.

XI. **ANNOUNCEMENTS AND REMINDERS**

The next meeting of the NKADD Board of Directors will be held on May 28, 2015.

XII. **EXECUTIVE SESSION** – Closed Session per KRS 61.810(c).

Pat Dressman moved to enter Executive Session; Seconded by Judge Gary Moore. **Motion carried.**

XIII. **ADJOURNMENT** – Pat Dressman moved to adjourn the April 23, 2015 meeting of the Board of Directors; seconded by Judge Gary Moore. **Motion carried.**

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George Zubaty, Chair

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Mayor Rick Skinner, Secretary/Treasurer