I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the Conference Room at the Kentucky Career Center location in Covington at noon. Judge Darrell Link provided an invocation.

II. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Henry Bertram  Lisa Buerkley*  Pat Raverty
Judge Darrell Link    Joe Cottingham  Frank Sommerkamp*
Judge Ken McFarland  Lewis Diaz    Josh Wice*
Judge Shorty Tomlinson  Casey Ellis  Robert Yoder
Mayor Sherry Carran    Becky Hopkins*  Bobby Young
Mayor Rick Skinner    Robert Horine*  George Zubaty
Mayor Doug West        Louis Kelly
Billie Bradford       Mark Kreimborg*

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Carolyn Keith  Mayor Gene McMurry  Ken Rechtin
Mayor Mark Carnahan  Mayor Donna Yeager  Willie Schadler
Mayor Charles French  Nyoka Johnston  Mark Sheffer
Mayor Jim Hamberg  Ray Kremer      Lisa Wilson-Plajer
Mayor Mark Hart    Ian Koffler
Mayor Jerry Peluso  Susan Maier

Staff members present:

Jason Ashbrook  Tina M. Holt  Drew Tilow
Larry Bosley  Shelley Noe  Anne Wildman
III. APPROVAL OF AGENDA - The Board of Directors was asked to approve the August 21, 2014 agenda. **Action requested.**

Frank Sommerkamp moved to approve the August 21, 2014 Agenda; seconded by Billie Bradford. **Motion carried.**

IV. PRESENTATION OF MINUTES - Minutes of the June 26, 2014 Meeting of the Board of Directors were mailed out previously and were ready for approval subject to any additions, deletions, or corrections. **Action requested.**

Mark Kreimborg moved to approve the June 26, 2014 Minutes; seconded by Louis Kelly. **Motion carried.**

V. CONSENT AGENDA – See Attachment 01. **Action requested.**

Judge Henry Bertram moved to approve the Consent Agenda, as presented; seconded by Robert Yoder. **Motion carried.**

VI. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.

A. Financial Report - Larry Bosley presented the cumulative financial reports. **See Attachment 02. Action requested.**

Judge Shorty Tomlinson moved to approve the Financial Report, as presented; seconded by Pat Raverty. **Motion carried.**

B. Building Expansion – Construction Bids. Bryan Cobb reported that all bids received by NKADD and GRW Architects were over budget. Staff recommended rejecting all bids and re-bidding the project with changes recommended by GRW. **Action requested.**

Mayor Sherry Carran moved to reject all bids received for construction of the NKADD expansion; seconded by Mayor Doug West. **Motion carried.**

Robert Horine moved to re-bid the project with recommended changes; seconded by Mark Kreimborg. **Motion carried.**

C. Dental & Life Insurance – Lori Zombek presented rates for dental and life insurance coverage. Staff recommended switching to a Humana dental plan and remaining with the current life insurance plan. **Action requested.**
Judge Ken McFarland moved to approve the dental plan; seconded by Pat Raverty. **Motion carried.**

Frank Sommerkamp moved to approve the life insurance plan; seconded by Judge Shorty Tomlinson. **Motion carried.**

D. **Staff Recognition** – Lori Zombek presented Meghan Sandfoss with her 10 year service award, Larry Bosley with his 10 year service award, and Tina M. Holt with her 5 year service award. **No action requested.**

E. **Heroin Impact Response Team** – Jim Thaxton, Heroin Impact Response Coordinator, provided an update on the activities of the Heroin Impact Response Team. Efforts include advocacy, treatment, recovery, and prevention. **No action requested.**

**VII. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **CEDS Update 2014** – Meghan Sandfoss presented an update to the Community Economic Development Strategy document from 2012. Updates include a new list of water, sewer, and transportation projects. **Action requested.**

Mayor Sherry Carran moved to approve the 2014 CEDS Update; seconded by Robert Yoder. **Motion carried.**

B. **WIA Funding** – Barbara Stewart reported that the NKWIB is recommending funding of a Return on Investment (ROI) analysis for NKADD Board co-joint approval. **See Attachment 03. Action requested.**

Judge Shorty Tomlinson moved to approve the funding recommendation; seconded by Judge Darrell Link. **Motion carried.**

C. **Northern Kentucky Transit Asset Distribution MOU** – Lisa Cooper presented a Memorandum of Understanding between NKADD and KYTC for the distribution of assets from Northern Kentucky Transit with the condition that Northern Kentucky Transit file an annual report with the Secretary of State in order to properly dissolve. **See Attachment 04. Action requested.**

Mayor Doug West moved to approve the draft MOU, pending approval by the Kentucky Transportation Cabinet, with any material changes to be reviewed by NKADD Board of Directors
before final approval; seconded by Billie Bradford. **Motion carried.**

D. **Aging Program Allocations** – Anne Wildman presented the FY2015 allocations for Senior Centers and other aging programs See Attachment 05. **Action requested.**

Judge Darrell Link moved to approve the funding allocations; seconded by Lewis Diaz. **Motion carried.**

E. **Harmony Information Systems Renewal** – Anne Wildman presented the Harmony Information Systems technology annual renewal fees. See Attachment 06. **Action requested.**

Lewis Diaz moved to approve the renewal; seconded by Pat Raverty. **Motion carried.**

F. **Senior Center Technology Renewal** – Anne Wildman presented Touch screen equipment, license renewals, and UPT Site Access Fees for Senior Centers. See Attachment 07. **Action requested.**

Pat Raverty moved to approve the technology package after adjusting the number of Falmouth locations from two to one; seconded by Robert Horine. **Motion carried.**

G. **Authorization for Hotspot Service for Case Management** – Shelley Noe presented a proposal for the purchase of one wireless WiFi hotspot for each two case managers and CDO Support Brokers with additional units for increases in staffing levels.

Frank Sommerkamp moved to approve the purchase; seconded by Judge Shorty Tomlinson. **Motion carried.**

**VIII. EXECUTIVE DIRECTOR’S REPORT** – Lisa Cooper reported.

The NKADD Annual Meeting will be held on September 25, 2014 at the Hilton Hotel in Florence. Please contact Drew Tilow to register.

The next meeting of the Board of Directors will be October 23, 2014 at the NKADD offices in Florence.

The Girls Day Out program has received a NADO Innovation Award, which will be presented at their annual conference in Denver in late August.

Thank you to the Kentucky Career Center for hosting today’s meeting. It is a great facility and members are encouraged to stay for a tour following today’s meeting.
IX. ADJOURNMENT

Mayor Doug West moved to adjourn; seconded by Billie Bradford. Motion carried.