I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the Board Room at NKADD in Florence at noon. Larry Tincher provided an invocation.

II. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Ken McFarland  Pat Raverty  Chris Moriconi*
Judge Henry Bertram  Lisa Wilson-Plajer  Marc Fields*
Judge Carolyn Keith  Robert Horine*  Ian Koffler
Mayor Rick Skinner  Brandi Barton*  Willie Schadler
Mayor Paul Meier  Amy Able*  Casey Ellis
Mayor Sherry Carran  Joe Cottingham  Susan Maier
Lisa Buerkley*  Robert Yoder

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Mayor Charles French  Billie Bradford  Ray Kremer
Mayor Mark Hart  Lewis Diaz  Ken Rechtin
Mayor Gene McMurry  Nyoka Johnston  Mark Sheffer
Mayor Doug West  Louis Kelly

Staff members present:

Sara Anderson  Shannen Kelch  Barbara Stewart
Larry Bosley  Shelley Noe  Drew Tilow
Lisa Cooper  Meghan Sandfoss  Lori Zombek
Guests present:

David Fields – Pendleton County J/E-Elect  
Adam Koenig – State Representative  
Larry Tincher – KYTC

Edwin King – Sen. Paul’s Office  
Robert Moore – Gov. Beshear’s Office  
Bobby Lee Westrick – Carroll Co. J/E-Elect

Larry Tincher thanked the Board and Staff and wished everyone a happy holiday. Edwin King updated the Board on the status of Senator Paul’s profit repatriation bill and mentioned the availability of Henry Clay scholarships for Capitol internships. Robert Moore mentioned that he appreciated Area Development Districts and local officials.

III. APPROVAL OF AGENDA - The Board of Directors was asked to approve the December 4, 2014 agenda. **Action requested.**

Judge Darrell Link moved to approve the December 4, 2014 Agenda; seconded by Mark Kreimborg. **Motion carried.**

IV. PRESENTATION OF MINUTES - Minutes of the October 23, 2014 Meeting of the Board of Directors were mailed out previously and were ready for approval subject to any additions, deletions, or corrections. **Action requested.**

Mayor Rick Skinner moved to approve the October 23, 2014 Minutes; seconded by Mayor Sherry Carran. **Motion carried.**

V. CONSENT AGENDA – See Attachment 01. **Action requested.**

Judge Carolyn Keith moved to approve the Consent Agenda, as presented; seconded by Mayor Paul Meier. **Motion carried.**

VI. PRESENTATION - Northern Kentucky Legislative Caucus Chair Rep. Adam Koenig provided a preview of the upcoming 2015 General Assembly session. Among the issues Rep. Koenig mentioned in his preview were heroin, minimum wage, gas tax, public-private partnerships, pension reform, 911 funding, tax reform, and the local option sales tax.

VII. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.

A. **Financial Report** - Larry Bosley presented the cumulative financial reports. **See Attachment 02. Action requested.**

Mark Kreimborg moved to approve the Financial Report, as presented; seconded by Robert Yoder. **Motion carried.**

B. **Administrative Regulations** – Lori Zombek reported on updated
language for Section 8 of the NKADD Administrative Regulations. See Attachment 03. **Action requested.**

Judge Henry Bertram moved to approve the updated language; seconded by Mayor Rick Skinner. **Motion carried.**

C. **Northern Kentucky Transit** – Lisa Cooper reported on the status of five (5) transit vans that have been acquired from Northern Kentucky Transit and need to be declared as surplus property. See Attachment 04. **Action requested.**

Judge Shorty Tomlinson moved to approve the recommendation; seconded by Lisa Wilson-Plajer. **Motion carried.**

D. **2015 Board Meeting Schedule** – Lisa Cooper presented the 2015 regular meeting schedule of the NKADD Board of Directors for consideration. See Attachment 05. **Action requested.**

Robert Horine moved to approve the schedule as presented; seconded by Mayor Sherry Carran. **Motion carried.**

**VIII. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **SSNK Cost Allocation Plan** – Shannen Kelch presented the Cost Allocation Plan for Senior Services of Northern Kentucky for approval. See Attachment 06. **Action requested.**

Judge Darrell Link moved to approve the Cost Allocation Plan as presented; seconded by Pat Raverty. **Motion carried.**

B. **Workforce Innovation & Opportunity Act (WIOA) 2014** – Barbara Stewart presented for approval the re-designation of the Northern Kentucky area and NKWIB to continue local workforce development activity in accordance with WIOA of 2014. See Attachment 07. **Action requested.**

Judge Shorty Tomlinson moved to approve the re-designation; seconded by Judge Henry Bertram. **Motion carried.**

C. **WIB Member Nominations** – Barbara Stewart presented for approval the recommendation of the NKWIB for the nominations of Chad Day, Trey Grayson, William Scheyer, Connie Schnell, and Wade Williams. See Attachment 08. **Action requested.**

Mayor Sherry Carran moved to approve the nominations; seconded by Mark Kreimborg. **Motion carried.**
D. **WIA FY15 Funding Recommendations** – Barbara Stewart presented the NKWIB’s recommendation for an increase in funding for additional outreach activities for co-joint approval. See Attachment 09. **Action requested.**

Robert Yoder moved to approve the recommendation; seconded by Mayor Paul Meier. **Motion carried.**

E. **Heroin Grant Funding** – Meghan Sandfoss presented for approval grant funding from the RC Durr Foundation. See Attachment 10. **Action requested.**

Judge Darrell Link moved to approve the grant funding; seconded by Judge Shorty Tomlinson. **Motion carried.**

F. **Kenton County Area Development Fund** – Meghan Sandfoss presented for approval funding in the amount of $19,463 to Kenton County for the renovation of the Golf Course meeting room and the purchase of defibrillators. **Action requested.**

Mayor Paul Meier moved to approve the funding; seconded by Lisa Wilson-Plajer. **Motion carried.**

G. **Boone County Area Development Fund** – Meghan Sandfoss presented for approval funding in the amount of $15,515 for the rehabilitation of cart paths at Lassing Pointe and Boone Links Golf Course. **Action requested.**

Pat Raverty moved to approve the funding; seconded by Mark Kreimborg. **Motion carried.**

H. **Revolving Loan Fund** – Meghan Sandfoss presented for approval the reconsideration of Release of Mortgage Request for Ta-Da Enterprises, dba Circus Mojo for property at 201-205 Davies Street, Ludlow, KY to induce new investment from Kentucky Department of Tourism and Home Savings Bank. **Action requested.**

Lisa Wilson-Plajer moved to approve the Release of Mortgage; seconded by Robert Yoder. **Motion carried.**

IX. **SPECIAL RECOGNITION** – Lisa Cooper recognized the Board Members who are retiring from the NKADD Board of Directors following today’s meeting.

X. **EXECUTIVE DIRECTOR’S REPORT** – Lisa Cooper reported.

The Council on Aging is in need of a new Chair following Mayor Gene McMurry’s retirement.
The Council on Aging is in the process of reviewing responses to the Aging Services RFP.

The 2014 NKADD Annual Report is now available.

KCADD will hold its annual Legislative Breakfast at the Capitol Annex on January 8, 2015. Please contact Drew Tilow to register.

**XI. EXECUTIVE SESSION** – Closed Session per KRS 61.810(1)(c).

Judge Shorty Tomlinson moved to enter Executive Session; seconded by Mayor Sherry Carran. **Motion carried.**

**IX. ADJOURNMENT**

Mark Kreimborg moved to adjourn the meeting; seconded by Lisa Wilson-Plajer. **Motion carried.**

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George Zubaty, Chair

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Mayor Rick Skinner, Secretary/Treasurer