I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at Noon.

II. INVOCATION / PLEDGE OF ALLEGIANCE - The invocation was given by Larry Tincher, followed by the Pledge of Allegiance.

III. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Casey Ellis          Mayor Milkweed Wotier          Joe Shriver*
Judge David Fields        Amy Able*                               Frank Sommerkamp*
Judge Ken McFarland       Brandi Barton*                           Todd Spurgeon
Judge Steve Wood          Pat Dressman                             Shorty Tomlinson
Mayor Sherry Carran       Tom Lampe                                Josh Wice*
Mayor Tyson Hermes        Susan Maier                              Lisa Wilson-Plajer
Mayor Chris Reinersman    Willie Schadler                          Robert Yoder*
Mayor Rick Skinner        Kim Serra*                               George Zubaty

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Gary Moore          Billie Bradford                          Louis Kelly
Mayor Robb Adams           Joe Cottingham                         Pat Raverty
Mayor Nelson Brown         Lewis Diaz                               Mark Sheffer
Mayor Mark Carnahan        Nyoka Johnston                          Bobby Young
Mayor Elonda Hinson

THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT (NKADD) WILL MAKE EVERY REASONABLE ACCOMMODATION TO ASSIST QUALIFIED PERSONS WITH DISABILITIES ACCESSING AVAILABLE SERVICES OR IN ATTENDING AGENCY ACTIVITIES. IF THERE IS A NEED FOR THE NKADD TO BE AWARE OF A SPECIFIC REQUIREMENT, YOU ARE ENCOURAGED TO CONTACT THIS AGENCY PRIOR TO THE ACTIVITY SO THAT SUITABLE ARRANGEMENTS CAN BE CONSIDERED FOR THE DELIVERY OF THE SERVICE.
Staff members present:

Sara Anderson  Bryan Cobb  Barbara Stewart
Larry Bosley  Lisa Cooper  Drew Tilow
Jeff Burt  Meghan Sandfoss  Anne Wildman

IV. INTRODUCTIONS - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represented.

Nestor Ohin - KY Health Cooperative
Jordan Huizenga - City of Covington (Alternate for Mayor Sherry Carran)
Stacie Rockaway - Rep. Massie’s Office
Bob Porter - Rep. Massie’s Office
Billy Matthews - Sen. Paul’s Office
Chris Meyer - Greater Cincinnati Energy Alliance
Jim Thaxton - Heroin Impact Response Coordinator
Robert Moore - Gov. Beshear’s Office
Larry Tincher - KYTC
Kim Harp - Regional Economic Development Initiative
Rob Hudson - Frost, Brown & Todd
Steve Frank - Wells Fargo

V. RECOGNITION OF AUDIENCE - Anyone wishing to address the Board was asked to do so at this time.

No reports were made at this time.

VI. APPROVAL OF AGENDA - The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). Action requested.

Lisa Wilson-Plajer moved to approve the June 25, 2015 Agenda; seconded by Frank Sommerkamp. Motion carried.

VII. PRESENTATION OF MINUTES - Minutes of the May 28, 2015 Meeting of the Board of Directors were mailed out previously and are ready for approval as amended subject to any additions, deletions, or corrections. Action requested.

Pat Dressman moved to approve the Minutes; seconded by Lisa Wilson-Plajer. Motion carried.

VIII. CONSENT AGENDA – See Attachment 01. Action requested.

Shorty Tomlinson moved to approve the Consent Agenda, as presented;
IX. PRESENTATION - Chris Meyer from the Greater Cincinnati Energy Alliance presented on the PACE/EPAD Economic Development tool.

X. ADMINISTRATIVE - Items relating to NKADD Administration will be discussed at this time.


Lisa Wilson-Plajer moved to approve the cumulative financial reports; seconded by Mayor Milkweed Wotier. Motion carried.


Mayor Sherry Carran moved to approve the budget; seconded by Pat Dressman. Motion carried.

C. Parking Lot Reconstruction – Bryan Cobb gave an update on the parking lot reconstruction. No action requested.

D. Building Addition Furniture - Bryan Cobb presented research and KY State Contract pricing for the procurement of cubicle type furniture for the NKADD building addition. Staff will recommend a firm to purchase and install the furniture. Action requested.

Mayor Chris Reinersman moved to approve up to $51,000 for the procurement of cubicle type furniture for the building addition; seconded by Mayor Tyson Hermes. Motion carried.

E. NKY Transit Property Bids - Bryan Cobb reported that bids have been received for the sale of surplus property located at 1452 Production Drive in Burlington, KY (the old NKY Transit Property). The highest bidder was from Ken Perry Realty for $265,000. See Attachment 04. Action Requested.

Tom Lampe moved to approve the sale of 1452 Production Drive deeming the winning bid as ‘fair market value’ for the property; seconded by Judge Steve Wood. Motion carried.

F. Staff Recognition - Lisa Cooper presented Jeff Burt with his Fifteen Year Service Award. No action requested.
XI. **PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **Area Development Fund** – Meghan Sandfoss presented for approval the funding in the amount of $5,335 from the ADF to Carroll County for the installation of new fencing and field improvements at the Robert Westrick Park. See Attachment 05. **Action requested.**

Pat Dressman moved to approve the funding to Carroll County; seconded by Mayor Sherry Carran. Robert Yoder of Carroll County abstained from voting due to a conflict of interest. **Motion carried.**

B. **Heroin Impact Coordinator** – Meghan Sandfoss presented the extension of the contract with NKY Health Department for review and consideration. See Attachment 06. **Action requested.**

Frank Sommerkamp moved to approve the extension of the contract; seconded by Mayor Chris Reinersman. **Motion carried.**

C. **Council on Aging Appointments** - Anne Wildman presented for approval the appointment of Ken Palmer and the re-appointments of Edward Smith, Jerome Moser and Terry Deavy to the Council on Aging beginning July 1, 2015 through June 30, 2017. **Action requested.**

Lisa Wilson-Plajer moved to approve the appointments; seconded by Susan Maier. **Motion carried.**

XII. **EXECUTIVE DIRECTOR’S REPORT**

July 1st Deadline for WIOA implementation.

Interlocal will be submitted for approval the end of the week and will now move onto the procurement process.

Issues with the Cost Allocation Plan for the new Aging Services contracts have been resolved and is expected to move forward soon.

State contractors are subject to new minimum wage requirements. NKADD is working on clarifying this policy with the state and has been granted a 90 day extension while this is in process.

Any questions regarding recent press should be directed to Lisa.

XIII. **ANNOUNCEMENTS AND REMINDERS**

The next meeting of the NKADD Board of Directors will be held on July 25,
The Annual Meeting will be held September 24, 2015 and there will be an Open House for the new addition.

XIV. EXECUTIVE SESSION - Closed Session per KRS 61.810(c).

Shorty Tomlinson moved to enter Executive Session; seconded by Joe Shriver. Motion carried.

XV. ADJOURNMENT – Lisa Wilson-Plajer moved to adjourn the June 25, 2015 meeting of the Board of Directors; seconded by Shorty Tomlinson. Motion carried.

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George Zubaty, Chair

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Mayor Rick Skinner, Secretary/Treasurer