NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTOR'S MEETING

22 Spiral Drive
Florence, KY

MAY 22, 2014

MINUTES

I. CALL TO ORDER - George Zubaty, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY at Noon.

II. INVOCATION - The invocation was given by Bobby Young, followed by the Pledge of Allegiance.

III. QUORUM - George Zubaty, Chair, declared a quorum based on the Secretary's roll call.

Board members present were:

Judge Carolyn Keith  Amy Able*  Ray Kremer
Judge Darrell Link  Joe Cottingham  Rick Lunnemann*
Judge Ken McFarland  Chuck Eilerman*  Joe Shriver*
Judge Gary Moore  Casey Ellis  Frank Sommerkamp*
Judge Shorty Tomlinson  Dan Groth*  Lisa Wilson-Plajer
Mayor Gene McMurry  Becky Hopkins*  Robert Yoder
Mayor Rick Skinner  Robert Horine*  Bobby Young
George Zubaty

* Indicates Alternate in attendance and voting.

Those members not present or without representation:

Judge Henry Bertram  Mayor Doug West  Ian Koffler
Mayor Mark Carnahan  Billie Bradford  Susan Maier
Mayor Charles French  Lewis Diaz  Pat Raverty
Mayor Jim Hamberg  Nyoka Johnston  Ken Rechtin
Mayor Mark Hart  Louis Kelly  Willie Schadler
George Zubaty  Mark Sheffer
Staff members present:

Larry Bosley   Meghan Sandfoss   Anne Wildman
Bryan Cobb     Danielle Snyder   Lori Zombek
Lisa Cooper    Barbara Stewart   
Shelley Kelch  Drew Tilow

IV. **GUESTS** - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represented.

Larry Tincher - Kentucky Transportation Cabinet (KYTC)
Chase Crigler – Sen. McConnell’s Office
Edwin King – Sen. Paul’s Office
Billy Bradford
Jim Thaxon – Three Rivers Independent Health District
Dr. Lynne Saddler – NKY Independent Health District
Robert Moore – Gov. Beshear’s Office

V. **RECOGNITION OF AUDIENCE** - Anyone wishing to address the Board was asked to do so at this time.

King – Announced that he has been on the job approximately three weeks and that members should contact him with questions or issues.

Crigler – Welcomed Mr. King and asked that members contact him with questions or issues.

Tincher – Announced that he will make himself available after the meeting to answer any questions.

VI. **APPROVAL OF AGENDA** - The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested.**

Mayor Gene McMurray moved to approve the May 22, 2014 Agenda; seconded by Judge Gary Moore. **Motion carried.**

VII. **PRESENTATION OF MINUTES** - Minutes of the April 24, 2014 meeting of the Board of Directors were mailed out previously and were ready for approval subject to any additions, deletions, or corrections. **Action requested.**

Frank Sommerkamp moved to approve the Minutes; seconded by Judge Shorty Tomlinson. **Motion carried.**

VIII. **CONSENT AGENDA** - See Attachment 01. **Action requested.**
Judge Gary Moore moved to approve the Consent Agenda, as presented; seconded by Joe Shriver. **Motion carried.**

**IX. ADMINISTRATIVE** - Items relating to NKADD Administration will be discussed at this time.

A. **Financial Reports** – Larry Bosley presented the cumulative financial reports. See Attachment 02. **Action requested.**

Lisa Wilson-Plajer moved to approve the cumulative financial reports, as presented, seconded by Rick Lunnemann. **Motion carried.**

B. **NADO Conference 2014** – A drawing was held to select the attendees. The results are as follows: Mayor Jerry Peluso, Judge Henry Bertram, Mayor Rick Skinner, Ray Kremer, Judge Gary Moore, and Judge Carolyn Keith.

C. **Health Insurance** – Lori Zombek reported on the consideration of entering into an inter-local agreement for a regional health insurance pool. **Action Requested.**

Mayor Gene McMurry moved to approve the consideration, seconded by Joe Shriver. **Motion Carried.**

**X. PROGRAMMATIC** - Items relating to NKADD program activities will be discussed at this time.

A. **Reappointment of Mayor Gene McMurry as Council on Aging Chair for FY15.** George Zubaty reported. **No action requested.**

B. **Proposal for Job Skill and Performance Training Center at the new Covington Career Center.** Barb Stewart requested co-joint approval for the proposal. See Attachment 03. **Action Requested.**

Dan Groth moved to approve the proposal; seconded by Judge Carolyn Keith. **Motion Carried.**

C. **Revolving Loan Fund**- Meghan Sandfoss reported that the new loan request for Four Season Catering in Covington was tabled for further discussion. **No action requested.**

D. **Statewide Comprehensive Outdoor Recreation Plan**- Meghan Sandfoss reported on the Department for Local Government (DLG) assistance request regarding the Kentucky Land and Water Conservation Fund
(LWCF) and the required five-year update to the “Statewide Comprehensive Outdoor Recreation Plan” (SCORP). See attachment 04. No Action Requested.

E. Area Development Fund – Meghan Sandfoss reported on the consideration of the Campbell County ADF application for $12,340 for the purchase of a Swenson V Box Spreader. Action Requested. Robert Horine moved to approve the application, seconded by Joe Cottingham. Motion carried.

F. Kentucky Long-Range Statewide Transportation Plan – Meghan Sandfoss informed on the participation and input for the Kentucky Long-Range Statewide Transportation Plane (LRSTP). See Attachment 05. No action requested.

G. Heroin Impact Response Coordinator - Meghan Sandfoss reported that the Northern Kentucky Independent Health District and the Three Rivers Independent Health District would co-administer the grant funds. Jim Thaxton will serve as the Coordinator for the program. No Action Requested.

XI. EXECUTIVE DIRECTOR’S REPORT - Lisa Cooper reported.

In June, Mayor Rick Skinner will likely present the budget.

Building Expansion – planned ground breaking in August.

Training will be held here at the ADD for SPGE and Local Officials on the requirements of HB1.

XII. ANNOUNCEMENTS AND REMINDERS – The next meeting of the NKADD Board of Directors will be held on June 26, 2014.

XIV. ADJOURNMENT – Lisa Wilson-Plajer moved to adjourn the May 22, 2014 meeting of the Board of Directors; seconded by Frank Sommerkamp. Motion carried.

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George Zubaty, Chair

Mayor Rick Skinner, Secretary/Treasurer