NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING

22 Spiral Drive
Florence, Kentucky
October 27, 2016
MINUTES

I. CALL TO ORDER – Harold “Shorty” Tomlinson, Chair, called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY, at 12:07 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE – The invocation was given by Mayor Milkweed Wotier, followed by the Pledge of Allegiance.

III. QUORUM – Shorty Tomlinson, Chair, declared a quorum based on the Secretary’s roll call.

Board members present were:

Amy Able*  Mayor Tyson Hermes  Mayor Rick Skinner
Mayor Robb Adams  Jordan Huizenga*  Frank Sommerkamp*
Billie Bradford  Tom Lampe  Todd Spurgeon
Joe Cottingham  Richard Lunnemann*  Shorty Tomlinson
Lewis Diaz  Susan Maier  Judge Bobby Lee Westrick
Pat Dressman  Judge Ken McFarland  Lisa Wilson-Plajer
Matt Elberfeld*  Judge Gary Moore  Judge Steve Wood
Judge Casey Ellis  Pat Raverty  Mayor Milkweed Wotier
Mayor Jim Hamberg  Joe Shriver*  George Zubaty

*Indicates Alternate in attendance and voting

Those members not present or without representation:

Mayor Nelson Brown  Mayor Elonda Hinson  Mayor Jerry Peluso
Mayor Mark Carnahan  Nyoka Johnston  Mayor Chris Reinersman
Judge David Fields  Louis Kelly  Willie Schadler
Amy Heeger  Gary Mathis  Bobby Young
Staff members present:

Clay Beyer                    Ann Patterson                    Katie Vogelpohl
Larry Bosley                  Stephanie Pracht-Schmitt            Anne Wildman
Margaret Bowling              Meghan Sandfoss                    Heidi Williams
Crystal Cottrill              Amy Scalf                         
Liberty Kordish               Barb Stewart                       

IV.  INTRODUCTIONS - The Chair asked guests to introduce themselves and to note the jurisdiction or organization they represent.

Jerry Anglin, American Engineers
Sarah Brookbank, Community Recorder Newspaper
Billy Matthews, Office of U.S. Senator Rand Paul
Aaron Thompson, Office of the Governor, Department of Local Government
Joe Montgomery, Honor Banner Program
Jim Thaxton, Heroin Impact Response Team

V.  RECOGNITION OF AUDIENCE – Anyone wishing to address the Board was asked to do so at this time.
None at this time.

VI. APPROVAL OF AGENDA – The Board of Directors was asked to approve the agenda (after the agenda is approved, deletions are subject to a 2.3 majority vote of the members present). Chairman Shorty Tomlinson requested to adjust the agenda to move the Finance and Administration Report to the end of the Agenda. Jordan Huizenga moved to approve the agenda as amended; Judge Gary Moore seconded. Motion carried.

VII. PRESENTATION OF MINUTES – Minutes of the July 28, 2016 Meeting of the Board of Directors have been mailed out previously and are ready for approval subject to any additions, deletions or corrections. Mayor Milkweed Wotier moved to approve; Jordan Huizenga seconded. Motion carried.

VIII. SPECIAL PRESENTATION – Joe Montgomery presented information about the Honor Banner Program.

IX. ADMINISTRATIVE – Items relating to NKADD Administration were discussed at this time.
A. **Financial Reports** – Cumulative financial reports were presented by Larry Bosley. Mayor Jim Hamberg moved to approve the report; Billie Bradford seconded. **Motion carried.**

B. **Financial Software** – Larry Bosley presented information about the purchase of new Finance/Accounting software. Mayor Jim Hamberg moved to approve; Pat Raverty seconded. **Motion carried.**

C. **Citizen Member Board Appointments** – The following were presented for Board Re-Appointments: Lewis Diaz, Boone County; Pat Dressman, Kenton County; Tom Lampe, Campbell County; George Zubaty, Gallatin County. Rick Lunnemann moved to approve; Frank Sommerkamp seconded. **Motion carried.**

D. **2016/2017 Board Officers** – The Slate of Officers for 2016/2017 were presented: Chairman Shorty Tomlinson, Vice-Chair Lewis Diaz, Second Vice-Chair Rick Skinner, Treasurer Kris Knochelmann and Immediate Past Chair George Zubaty. Judge Gary Moore moved to approve; Jordan Huizenga seconded. **Motion carried.**

E. **Staff Recognition** – Staff service Awards were presented.

F. **Meeting Schedule** – The November and December meetings will be combined into one meeting on December 1 in conjunction with the Council on Aging meeting and held at the Gardens of Park Hills. Frank Sommerkamp moved to approve. Judge Stephen Wood seconded. **Motion carried.**

**X. PROGRAMMATIC** – Items related to NKADD program activities were discussed.

A. **Council on Aging Appointments** – Brittaney King (term expiring June 30, 2018); Lisa Buerkley (term expiring June 30, 2018); Barb Chaney (term expiring June 30, 2017) were presented for appointments. Jordan Huizenga moved to approve; Pat Dressman seconded. **Motion carried.**

B. **Human Services FY17 Allocations** – Anne Wildman requested approval for the Human Services Allocations. Matt Elberfeld moved to approve; Mayor Rick Skinner seconded. **Motion carried.**

C. **Regional Cat Spay/Neuter Program** – Meghan Sandfoss reported on the program designed to subsidize spay and neuter services. Mayor Jim Hamberg moved to approve; Tom Lampe seconded. **Motion carried.**
XI. EXECUTIVE SESSION – Board Chair Shorty Tomlinson called an Executive Session, pursuant to KRS 61.810 (f), and reopened the meeting to conclude business.

XII. FINANCE AND ADMINISTRATIVE REPORT – Joe Shriver presented information regarding the Annual Staff Salary Adjustments.

A. Executive Director Salary Adjustment - Lewis Diaz moved to approve; Jordan Huizenga seconded. Motion carried.

B. Staff Salary Adjustment - Judge Gary Moore moved to approve; Jordan Huizenga seconded. Motion carried.

XIII. EXECUTIVE DIRECTOR’S REPORT

IX. ANNOUNCEMENTS AND REMINDERS

X. ADJOURNMENT