

# Northern Kentucky Area Development District

## Annual Report 2016

# From the Chairman of the Board

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As Chairman of the Board of the Northern Kentucky Area Development District, it is my pleasure to present this 2016 Annual Report to the Governor, the Department for Local Government, our city and county governments, state and federal agencies, partner organizations and the citizens of Northern Kentucky.

NKADD gives elected officials and community leaders a unique opportunity to work together to provide much needed services as efficiently and effectively as possible. The Board of Directors works closely with Senior Staff on ensuring compliance, transparency and efficiency with both policies and programs, while striving to improve the quality of life and economic environment of our region.

The resources and opportunities NKADD provides for elected officials, communities and business leaders are important to our ongoing development. Our region has many assets and opportunities, and the more we can work together to move forward as a region, the stronger we will become. NKADD has fostered cooperation between communities for 45 years to develop regional solutions. However, we need to always look toward new, innovative ideas, and continue to work together and help move our community in a positive direction.

We are fortunate to have both talented and professional staff, and committed and dedicated Board Officers and Board Members. I look forward to our work this coming year, and to serving this great region.



Harold "Shorty" Tomlinson  
Board Chairman

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**\* Executive Committee member****Finance and Administration Committee**

Harold “Shorty” Tomlinson  
 Lewis Diaz  
 Rick Skinner  
 Kris Knochelmann  
 Casey Ellis

Enhances the skills of the workforce and attractiveness of Northern Kentucky to regional employers.

## N. Ky. Workforce Investment Board (NKWIB)

A volunteer board of business and community leaders, focusing on economic development and improving the employability of the NKY Workforce to meet employers' needs.

## Northern Kentucky Career Center

Provides access to integrated employment, training and support services to assist individuals and employers in making informed, successful choices. Under the direction of the NKWIB.

## Youth Programming

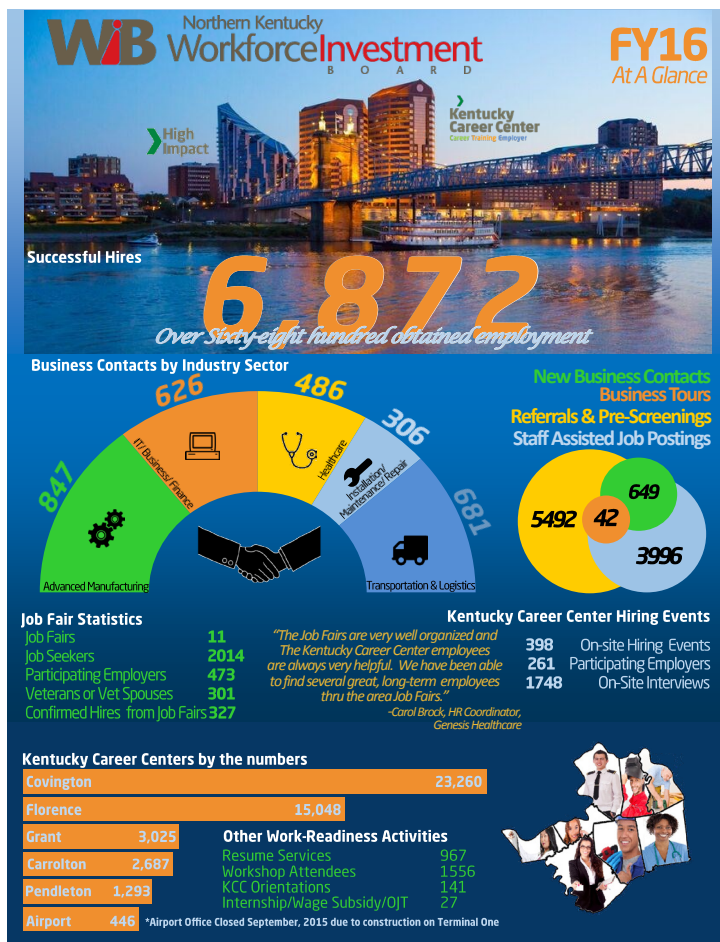
Assists individuals 16-24, in-school and out-of-school with career exploration, basic skills assessment, career counseling, educational/certificate attainment, and work experience, encouraging self-sufficiency and employability.

## Youth Internship Program

Assists young job-seekers with limited education and experience who are interested in becoming work-ready, through innovative approaches and internships in high demand sectors.

## Ignition

An entrepreneurship program that teaches the fundamentals of creating a business. In addition to developing a business idea and plan, participants take part in a work experience, customer-service training, social media marketing development, and presentation development. The class culminates with a competition for the best overall business plan.



## Employment Connections

Provides a seamless transition of KY Transitional Assistance Programs (K-TAP) participants to attain their highest potential and maintain meaningful employment. Funds provided by the Department for Community Based Services of the Kentucky Cabinet for Health and Human Services.



## Workforce Investment Opportunity Act Awards

*Outstanding Workforce Collaboration  
Citi – Amanda Hansman*

Amanda from Citibank, and Citibank in general, is always responsive to any request from the KCC, be it to sit on a panel to review OJT policies, update staff on their candidates, or to actively participate in our programming. Citibank has participated with the Greenlight Group several times this year, teaching interview skills and facilitating mock interviews.

They are also open to assisting candidates with criminal backgrounds, and take extreme care helping candidates navigate the application process. Citibank attends all KCC job fairs and hosts hiring events on site. Additionally, they are sponsors of the Innovation Center.

In addition to working with Greenlight Group, Citi Future Focus also connected with other KCC programs in order to provide skills trainings to our customers, while also creating a hiring pipeline.



NKWIB Chair Scott McGarvey, left, and Director, Northern Kentucky Workforce Investment Board Barb Stewart, right, presented the award to Amanda Hansman at the WIOA Awards in September.



Terry Younts, center, received the Outstanding Workforce Alumnus Award from NKWIB Chair Scott McGarvey and Director, Northern Kentucky Workforce Investment Board Barb Stewart.

### *Outstanding Workforce Alumnus of the Year - Youth*

*Terry Younts*

Terry Younts had worked in Northern Kentucky for over 17 years until his job was outsourced to Mexico. Unsure of his potential career path, Terry learned about the WIOA/Trade program and was able to acquire a certification and degree for Direct Support Professional and Aging Services through Gateway Technical and Community College.

His drive to complete his certification and degree came from the assurance of securing a job after completion. Terry is working full time for Heit's Building Solutions and part time for the Volunteers of America as a Direct Support Professional where he hopes to put his degree to use and work full time.

## Kentucky Career Center ... Get Opportunity

The Northern Kentucky Workforce Investment Area received an extension for a job-driven grant from the state of Kentucky to offer a select group of long-term unemployed individuals enhanced employment services.

Clients are assigned a Workforce Specialist who assists them in developing an individual employment plan to identify employment goals, appropriate achievement objectives and services that will help them secure permanent self-sufficient employment.

In addition, clients receive in-depth career-counseling to help build confidence, overcome barriers, and enhance skills to gain paid work experience, educational opportunities, job search assistance and the National Career Readiness Certificate (NCRC)

Our partners include: Office of Employment and Training, Office of Vocational Rehabilitation, Office for the Blind, Brighton Center and Gateway Community and Technical College. Our goal is to continue to empower the participant in returning to the workforce with the fastest results to a rewarding career.

Tracy, a KCCGO Client wrote, “I owe a debt of gratitude to the KCCGO Program and Dede Watts. After being unemployed for over 19 months, I was reaching a critical stage in my life, financially and personally. My self-confidence had decreased immensely. Dede gave me leads, advice and encouragement.



*The KCCGO Program helps job seekers get their careers moving on the road to success.*

“She provided tips about the interview process, and introduced me to a network of professionals with the goal of finding me a job. This really helped my confidence. Dede referred me to Dress for Success (DFS), where I got an interview outfit, free of charge.

“I especially appreciate being introduced to my current employer, where there was a perfect fit with my skills and what their needs were. Without the 10 week internship opportunity, I might not have been hired. After I started the internship, I received 10 more outfits from DFS at no cost. The KCCGO Program saved me from taking some humbling steps to get by and launched the next phase of my career.

“Thanks KCCGO!”

## Girl's Day Out for Advanced Manufacturing



*A variety of manufacturing companies share information about job opportunities during Girl's Day Out.*

Girl's Day Out is an event intended to introduce high school girls to the many benefits of pursuing a career in the Advanced Manufacturing field. Eighty nine girls from Carroll, Gallatin, Henry, Owen and Trimble County schools were invited to participate in the event at Carroll County High School.

The event is hosted annually by Youth Connect, a Workforce Innovation and Opportunity Act (WIOA) program of the Northern Kentucky Area Development District. Companies from across the area shared their knowledge and expertise with the students in an effort to educate females about advanced manufacturing careers and the excellent wages associated with the available jobs.

North American Stainless, Nucor Steel, Dow Corning, LGE&KU and Jefferson Community & Technical College all contributed to the success of the day.

Students were broken into small groups and rotated among the manufacturers and tables featuring STEM games hosted by Youth Connect Career Counselors. They also took a guided tour of the Carroll County Area Technology Center.

The event allowed the students to ask questions about the work environment, needed education, and benefits of working locally in the manufacturing field. WIOA Youth Career Counselors were also on hand to talk to students and answer general career questions.

Ninety-one percent of students who answered a survey said they increased their knowledge of advanced manufacturing and 81% said their interest in the advanced manufacturing field increased. Advanced Manufacturers in the area recognize the need to encourage students to enter the field as they are projecting 2,500 job openings within the next three years and over 6,200 within the next 10 years, due to the retirement of skilled workers.

The NKADD also hosts a Guy's Day Out. For more information, please contact Melinda Ford at [melinda.ford@nkadd.org](mailto:melinda.ford@nkadd.org).



## Employment Connections Puts People to Work



*Mat made from grocery bags that EC clients help make, which are distributed to agencies that assist the homeless.*

Employment Connections (EC) provides a seamless transition of services that builds on opportunities designed to assist Kentucky Transitional Assistance Program (K-TAP) /TANF recipients who are referred by the Department for Community Based Services (DCBS) to attain their highest potential, gain meaningful employment, maintain employment, and achieve economic self-sufficiency. Employment Connections serves Boone, Bourbon, Campbell, Carroll, Gallatin, Grant, Harrison, Kenton, Nicholas, Owen, Pendleton and Scott counties.

EC accomplishes this through a monthly Job Readiness class (JRA) as well as mandated community service participation, which provides needed skills such as workplace attendance, following a work schedule, and appropriate workplace behavior while addressing barriers to employment.

Another program that can lead to regular unsubsidized employment is the Wage Subsidy Program, which is an incentive program that reimburses employers 75 percent of the client's wages for four months and 50 percent for two months which can lead to regular unsubsidized employment.

With the assistance of Employment Connections staff, 165 clients gained unsubsidized employment and 21 clients gained employment through the Wage Subsidy Program.

One hundred percent of the clients who completed the six-month period gained regular employment with those employers.

Clients who work within our program are tasked with cutting strips of plastic so the volunteers at St Anthony's Bags 2 Beds Ministry can crochet the strips into mats for the homeless. Once the mats are completed, the ministry returns them to EC for distribution.

To date, EC has distributed 60 mats to individuals in need.

Jerri E. of Campbell County attended the December JRA class and gained a subsidized employment position using the Wage Subsidy Program. The client struggled with a lack of transportation making her reliant on the bus line. Jerri also struggled with family issues having a son fighting heroin addiction.

She obtained a Wage Subsidy position as a Manager in Training with Health Care Services Group working 40 hours weekly and earning \$14.42 hourly totaling \$29,936 per year. Jerri began her new position on 1/25/16 and has been a great addition to the Healthcare Service Group team. Jerri received a full benefit package after 90 days of employment including health, dental, and vision insurance. She was promoted from Manager in Training to Manager and is now supervising several staff in housekeeping department at Grant Manor.

With the promotion Jerri was able to purchase a car and now has reliable transportation. Jerri states that she loves her new position and is thankful for the assistance of Employment Connections.



## Statewide Youth Summit Brings Community Partners Together

The Kentucky Statewide Youth Summit met September 14 and 15 at the Radisson in Covington. Nine local WIOA areas were represented, as well as the state and the Department of Labor. In addition to WIOA, the following local partners attended: Northern Kentucky Community Action Commission, Office of Employment and Training, Adult Education, Vocational Rehab, Gateway, and the Department for Community Based Services. In total, 55 participants were present.

The purpose of the summit was to work as a catalyst in supporting collaborative efforts among partners around the state and regionally. By sharing best practices from each local area and discussing the WIOA changes, in-depth, the summit offered an opportunity for local areas to begin thinking about restructuring youth programming as defined in WIOA with an emphasis on work-based learning.

On the first day of the summit, the discussion focused around Labor Market Information with NK presenting their version of LMI for youth. The dialog quickly turned to the recently released regulations; eligibility, participation and the 14 WIOA elements. Another intense topic was the new regulation requiring that 20 percent of youth funds be spent on Work Experience. All nine areas shared best practices and all partners contributed with brief explanations of their programs and how we could work together to better serve youth.

The second day of the summit was reserved for guest speakers. The keynote speaker was Sherry Marshall, President and CEO of the Southwest



*The Kentucky Career Center in Covington, at 1324 Madison Avenue, was featured during the Kentucky Statewide Youth Summit in September.*

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Ohio Regional WIB. Sherry brought nine years of local experience in the tri-state region and delivered a fascinating view of workforce from the Ohio perspective.

The second set of speakers for the day was Pat Dudgeon and Mary Damron. Pat and Mary are KY state leads with many years of combined experience in program and monitoring activity. Lastly, Jessica Otieno, from our Atlanta regional Dept. of Labor office, spoke about the opportunities inherent in interpreting new regulations.

With the provision of buses from TANK, summit attendees went to the Covington Career Center for a tour. There they also learned about NKY's WIOA Youth activity in a career-fair –like set-up, much like how it is provided to schools.

Local youth staff, as well as, the state considered the summit a success. The state is forming a workgroup to discuss youth issues with Tonia Slone acting as lead in assembling and moving it forward.

## Two Additional Certified Career Centers open in Northern Kentucky

In addition to the Covington Career Center, Northern Kentucky now has two more centers that have received this important designation.

They are the Florence Career Center, a full-service center, and the Carrollton Career Center, an affiliate site.

The certification process involved a thorough analysis of Employer services, Job Seeker services, and center management at each site.

The analysis was conducted by a review team made up of:

- Polly Lusk-Page (Certification Team Lead / NKY Education Council/ NKWIB),
- Joe Westendorf (Convergys/NKWIB),
- Michelle Cestarc (Staffmark/NKWIB),
- Laura Scroggins (Owen Electric, NKWIB),
- Tommy Wheatley (KY OET/ Elizabethtown, KY),
- Holly Neal (KY OET, Frankfort, KY)

Many thanks go to this review team, and to Jason Ashbrook and the staff of the Career Centers who spent many hours preparing the applications for review.



*The Kentucky Career Center of Florence is located at 8020 Veterans Memorial Drive.*



*The Kentucky Career Center of Carrollton is at 1209 Highland Avenue, Suite E.*

## Pendleton County celebrates Isabel Wilson's 100th Birthday



Ms. Isabel Wilson is one of the oldest consumers we serve on the Homecare program in Northern Kentucky. Before she recently went into a facility for a rehab stay, she was receiving homemaker services every other week from one of our in-home service providers. Other than that, she was able to provide her own care, or her needs were being met by her family.

On March 31, 2016, she celebrated her 100th birthday. On March 30th 2016, NKADD had the honor and privilege to celebrate with Ms. Wilson and some her family and friends at the Falmouth Senior Center, where she had been a regular participant.

Ms. Wilson was treated to a wonderful home cooked breakfast, cake flowers, balloons and lots of fanfare. It was a celebration very fitting for one of Northern Kentucky's great centenarians.



Judge Executive David Fields attended and presented Ms. Wilson with a proclamation, as March 31, 2016 was declared Isabel Wilson Day in Pendleton County.

Ms. Wilson is a lifelong resident of Pendleton County, where she has raised her family and worked hard all of her life.

At the time of her 100th birthday, she was still attending the Senior Center a few days a week and playing cards.

When asked about her secret to a long life, she said that it's very simple: "I don't worry about anything! Whatever happens is going to happen and there is no sense in worrying!"

## Program Assistance Allows Damen to Serve His Community

Damen is a 29-year-old man living with Epilepsy and a Developmental Disability. In March 2009, he had a right temporal lobectomy to reduce the frequency and severity of his seizures. Damen currently receives community integration services and Respite care through the Michelle P. Waiver.

The Michelle P. Waiver offers Medicaid-funded support to ensure that individuals with intellectual and developmental disabilities remain in the community setting and live active and productive lives.

In addition to the Michelle P Waiver, Damen also has selected to utilize the Participant Directed Services Program (formerly known as Consumer Directed Options); this program provides additional choice to MPW recipients on how their services are delivered.

The PDS program allows the recipient to hire employees of their choosing to provide services. The services that Damen receives have ensured that he is able to contribute to his community and maintain an active social life.

Damen has participated in bowling through the Special Olympics for the past four years; his employees are able to support him while in the community when he is participating in his bowling events.

He has won two gold medals, three silver medals, and two bronze medals. Giving back to his community is also important to Damen; he also volunteers twice per week at Redwood



*A variety of services allow Damen to volunteer in his community and maintain an active social life.*

with the support of his CLS employee. During his volunteer time, he tutors his peers in mathematics and computer skills. Due to his consistent display of volunteerism, he was awarded Volunteer of the Month from Redwood in October 2011.

Damen has participated in the PDS program through NKADD for seven years, where he also receives case management services; he is happy that he has stable employees that he trusts to provide care.



## Proud to Still be Living in Her Own Home after 48 Years



*June Smart receives several services, which allow her to remain independent in her own home.*

June Smart is 85 years old and fiercely proud to remain living alone in her own home. She has lived in her family home in Ludlow, Kentucky since 1968.

Mrs. Smart raised four children with her husband before he passed away in 1986. Always known for having the cleanest house on the block, Mrs. Smart takes immense pride in continuing to live in the home she and her husband worked hard to buy and care for.

Mrs. Smart has been a client with NKADD's Long Term Care program since 2006. Because

of chronic health conditions, Mrs. Smart is limited in her ability to safely complete some tasks around her home.

She receives Home Delivered Meals, Homemaking, and periodic Chore assistance, supported by Homecare and Federal Title III funds.

Mrs. Smart credits the services for playing a part in her remaining in her home, saying "If it had not been for the services, I may have been in a nursing home and lost the house my husband and I paid for."

She looks forward to receiving her hot meal and talking with her Wesley Home Delivered Meal driver Monday through Friday. Mrs. Smart also says that she loves when her house is cleaned by the Lifeline Homecare Homemaking aide and Chore aide because it makes her feel good to have a clean house and laundry. She continues to do many tasks for herself and is a prime example of someone who needs a small amount of additional support to remain safely in her home.

Mrs. Smart is a grandmother and great-grandmother to a multitude and is always proud to talk about her family. As the matriarch of her family, dedicated family members provide her with support, calls, and visits throughout the week and on holidays.

Mrs. Smart remains active at her church through a telephone prayer chain, and she credits her faith with bringing her this far in life and making her the person she is. She maintains a positive attitude and looks forward to whatever comes her way next, while being grateful for her in-home services and independence in her home.







*Programs under the Human Services and Case Management Divisions include services for the Aging and Disabled population, Supportive Services for Caregivers, Transitional Housing Programs, Assessment and Case Management, In-Home Services (Homemaker, Personal Care, Respite), and Medicaid Waiver Consumer Directed Options*

## **Aging & Disability Resource Center**

Trained ADRC staff provide service to anyone seeking information about services and supports for the aging and disabled populations, including comprehensive screening and assistance for all Medicaid Waiver Programs.

Resource counselors help individuals identify needs and provide information on available communitywide support options for adults over 60, individuals with disabilities and/or their caregivers. ADRC staff specifically provide screening for programs administered through the Area Agency on Aging that require case management services. In FY16, ADRC saw a 44 percent increase in number of calls for assistance.

## **Senior Center Services**

Funding and assistance is provided to senior centers and nutrition sites. Centers serve as a gathering place for services and activities, including education, health promotion, wellness, outreach, and congregate meals. Telephone Reassurance is a new service that provides “wellness” checks on senior adults in the local communities.

Senior centers are also experiencing a “spike” in the availability of evidenced based health promotion programs. Healthy physical aging can either prevent the onset of chronic diseases

or allow seniors to self-manage their disease appropriately. In FY16, we continued to see growth in our centers, as we transitioned several of the centers under the operation of new entities.

Carroll, Owen, Pendleton, and Gallatin County Centers are now operated by their respective county fiscal courts. Florence Senior Center and Walton Senior Center are operated by RC Durr YMCA. Elsmere Senior Center, Ludlow Senior Center, and Williamstown Senior Center are all operated by Northern KY Community Action Commission.

## **Short Term Meal Program**

This partnership with St. Elizabeth Healthcare and Wesley Community Services has been in effect since April of 2015. The program involves providing a short-term transitional meal program for seniors who are at high risk for hospital readmission. This program continues to grow and assist more seniors transitioning back to their homes after hospitalization. This program will continue through FY17 thanks to a generous grant from the Kellogg Foundation.

## **Program Linking Allied NKY Services**

(PLANKS) PLANKS provides supportive services and scattered site transitional housing to individuals and families who are experiencing chronic homelessness by linking housing services, outreach, and case management. This program will be phased out during FY17 and will be replaced with a Permanent Housing program, operated by the Center for Independent Living.



## Rural Case Management Program (Housing)

The Rural Case Management program provides supportive services to individuals and families located primarily in the five rural Northern Kentucky counties who meet the criteria for homelessness as defined by HUD. FY16 is the last year of this program as HUD has shifted focus from supportive services to housing first options.

Funds from this program will remain in Northern Kentucky region and have been incorporated into the Rapid Rehousing program which will be operated by Brighton Center during FY17.

## Kentucky Caregiver Support Program

The program provides supportive services and specific financial assistance to low-income grandparents raising their grandchildren. This program continues to grow with an increase in need and services provided over FY16. Due to state funding cuts, the program has been suspended in FY17, however, staff is working to find funding to restore this very important program.

## Family Caregiver Support Program

This program continues to provide supportive services for family caregivers in the region. Services include information and referral assistance, respite, outreach, and educational opportunities for individuals serving as primary family caregivers.



*More than 1,000 people came to the Senior Expo at Newport on the Levee in August.*

## Northern Kentucky Senior Expo

The 22nd annual Northern Kentucky Senior Expo was held at Newport on the Levee this August. We had over 1,000 attendees participate and receive information from local providers as well as undergo various health screenings.

Don Fangman and the Chris Comer Trio provided outstanding entertainment for this annual event.

## Long-Term Care Ombudsman Program

The Long-Term Care Ombudsman Program offers support to residents of nursing homes, personal care homes, and family care homes, as well as their family and friends. Ombudsmen work to resolve issues and concerns of residents by working with residents and their family members.

In FY16, the Long Term Care Ombudsman Program transitioned operations from SSNK (upon its closure) to NKADD. Now that the program is operated and managed in house, we have been able to plan for expansion and have added an additional staff member to the program for FY17.

## Personal Care Attendant Program

NKADD contracts with the Center for Independent Living Options to administer the Personal Care Attendant Program. This program provides services to adults who have permanent, temporary or recurring functional loss of two or more limbs. Services allow the individual the ability to manage his/her care while maintaining independence.

## Participant Directed Services – Medicaid Waiver Program

In FY16, 545 individuals were served through the Consumer Directed Options Medicaid Waiver program, which is now known as Participant Directed Services. Support Brokers work with these Medicaid Waiver program participants to manage their allocated budgets, direct their own services, and select and hire their own service providers. Current participants range from 14 months to 97 years old.

This program provides in-home services for at-risk persons that are designed to enable them to live independently.

## Comprehensive Case Management for Seniors

Comprehensive Case Management services are provided for at-risk older persons and are designed to enable them to live independently. Services coordinated by the Case Manager include assessment and case management, personal care, homemaking, home-delivered meals, respite care, transportation, and community referrals. In addition to direct services, our case managers are all certified as State Health Insurance Program (SHIP) counselors. These services are funded by the Administration on Aging, State General funds, the Berning Foundation, and Boone, Campbell, and Kenton County Fiscal Courts.

## Evidence-Based Programming:

*Chronic Disease Self-Management Program (CDSMP):*

This six-week program, developed by Stanford University, is designed to help participants develop the skills to manage chronic health problems and improve their outlook on life.

*Walk with Ease:* This program allows participants to decrease arthritis pain and improve health and quality of life through self-direction or group participation.

NKADD works in cooperation with St. Elizabeth PrimeWise to provide these classes.

*Health RHYTHMS:* This recreational music making program is offered in the local senior centers and utilizes group drumming to reduce stress, encourage self-expression, and build camaraderie through music.

*FallsTalk Program:* This program provides a one-on-one behavioral approach to in-home falls prevention.

## Other Services Supported by the division:

*Legal Assistance:* Legal Aid of the Bluegrass provides legal services at free or reduced cost to seniors.

*State Health Insurance Program (SHIP):* This program provides benefits counseling for Medicare, Medicaid and private insurances at no cost.

*Functional Assessment Service Team (FAST):* This is a rapid response team trained to quickly evaluate high-risk seniors and individuals with disabilities during an emergency situation.

*Elder Abuse:* The Elder Maltreatment Alliance (EMA) is our local elder abuse coordinating council. They are a collaborative group of community partners that meet monthly to fight elder abuse through education, intervention, and advocacy.

## **Pendleton County Ambulance Building CDBG Project**

This year the new Ambulance Facility in Pendleton County was completed.

Pendleton County was awarded a \$500,000 Community Development Block Grant for the construction of a new 7,000 square foot ambulance building that is located outside of the floodplain and can accommodate an extra truck to better serve the residents of the county.

The \$2,000,000 building is state-of-the-art with room to expand operations. It includes a training facility and decontamination room, which the previous building lacked.

NKADD staff wrote the CDBG application and administered the project from beginning to end.

On October 28, 2016, the Pendleton County Ambulance District held a ribbon cutting ceremony and open house to introduce the facility to the community.

Many community leaders were there in support of the project including State Representative Tom McKee and State Senator Wil Schroeder.

Judge/Executive David Fields spoke a few words and then cut the ribbon with the County Magistrates, Ambulance Board members and the Ambulance Director.



*State and community leaders gathered for the ribbon-cutting ceremony to open the Pendleton County Ambulance Facility in October.*



## A Resource for Local Governments

The goal of the Public Administration and Community Development Division is to strengthen communities by assisting local governments in delivering services to their citizens, and serving as a focal point for regional cooperation, funding, and technical assistance.

### Technical Assistance

Staff serves as an extension of local government staff by providing a wide variety of services in areas including human resources, budgeting, tax rate calculations, comprehensive planning, market studies, ethics compliance, executive searches, training, procurement assistance, and related management issues.

NKADD also staffs local officials' groups to enhance regional cooperation and collaboration, including the Northern Kentucky Regional Ethics Authority, Northern Kentucky Public Entity Joint Health Insurance Board, Northern Kentucky Heroin Impact Response Task Force, Municipal Government League of Northern Kentucky, the Northern Kentucky Chapter of the American Public Works Association, Northern Kentucky Municipal Clerks' Association, the Northern Kentucky City/County Managers' Association, and the newly organized Northern Kentucky Government Finance Officers' Association.



*NKADD Associate Director Meghan Sandfoss presents Taylor Mill City Administrator Jill Bailey with the City/County Manager of the Year Award during the Greater Cincinnati Public Service Recognition Awards in May.*

### Grantwriting and Administration

Staff assists with project development, grant application preparation, and administration for infrastructure and community and economic development projects through programs such as the Area Development Fund, Community Development Block Grants (CDBG), Economic Development Administration, Recreational Trails, Land and Water Conservation, Transportation, USDA Rural Development, Hazard Mitigation Grant Program, and private foundations.





*The Department of Local Governments hosted Open Meetings Training at NKADD in August.*

### Infrastructure Planning

Through programs with the Kentucky Transportation Cabinet and the Kentucky Infrastructure Authority, NKADD coordinates regional planning and prioritization efforts for transportation and water and sewer projects, in conjunction with local planning councils and the Commonwealth.

### Geographic Information Systems (GIS)

Services are available to assist with geographic data collection, custom maps and data development, demographic data, and infrastructure features.

### Revolving Loan Fund (RLF)

NKADD provides loans for start-up and small business expansion. Since 1999, NKADD has loaned \$1.69 million, created or retained 153 jobs and leveraged an additional \$6.75 in private and public investment.

### Brownfield Redevelopment

NKADD has been awarded EPA Brownfield Assessment grants for assessment of brownfield sites thought or known to be contaminated by hazardous substances in the Licking River Greenway Corridor.

In addition, the Northern Kentucky Area Development District operates a Brownfields Cleanup Revolving Loan Fund Program to assist eligible owners of Brownfield sites in the cleanup of their properties.

The Program provides attractive rate loan) to facilitate the cleanup of abandoned or underused properties in order to revitalize these properties, and to protect the environment and public health.

### Commodity Program

Food is made available to 34 local food pantries and soup kitchens for distribution to low-income families through The Emergency Food Assistance Program (TEFAP) and low-income seniors aged 60 or older through the Commodity Supplemental Food Program (CSFP).

## NKADD's Local Governments on Front Lines of Heroin Fight



*Northern Kentucky's city and county leaders joined U.S. Senator Mitch McConnell and NKADD Executive Director Lisa Cooper during a press conference in July.*

U.S. Senate Majority Leader Mitch McConnell joined NKADD Board Members on July 15 to discuss the Comprehensive Addiction and Recovery Act, known as CARA legislation.

Back in 2014, McConnell came to NKADD to listen to community leaders' concerns about heroin and opioid epidemic, which began rising to national levels around that time.

McConnell said CARA represents "a comprehensive approach to halt growing drug use" that will enhance prevention, education, treatment and recovery programs and aid law enforcement.

While the bipartisan legislation already has \$181 million in approved funding, McConnell said the appropriations process would bring huge increases in future funding.

"This is just the beginning. The real fight is fought at the level of these folks behind me," McConnell said. "This is one hell of a fight. We're going to step up to it at the federal, state and local level and do the very best we can to turn this scourge around."

NKADD is also helping fight heroin and drug addiction by serving as managing partner for a regional heroin helpline along with the leadership of Boone, Campbell and Kenton counties, St. Elizabeth Healthcare and the Addiction Services Council, a nonprofit community-based organization that has run a highly successful helpline program for Southwest Ohio residents for more than a decade.

The Northern Kentucky Helpline is 859-415-9280.

### Regional Initiatives

NKY Regional Hazard Mitigation Plan  
 NKY Public Entities Joint Health Insurance Pool  
 NKY Regional Ethics Authority  
 NKY Heroin Hotline  
 NKY Radio System Procurement  
 NKY Revolving Loan Fund  
 Animal Shelter/Cat Spay/Neuter Grant Program  
 Heroin Response Task Force  
 Brownfield Revolving Loan Fund  
 NKY Public Transit Program  
 NKY Senior Expo  
 NKY Senior Games

### Grants

Kenton County/New Buffington Sewer Project  
 CDBG  
 Pendleton County Ambulance Building CDBG  
 Kenton County/Transitions Recovery Center CDBG  
 Pendleton County Transit Vehicle 5310  
 Owen County Transit Vehicle 5310  
 Williamstown Transit Vehicle 5310  
 BAWAC Transit Vehicle 5310  
 Boone County Gunpowder Creek Watershed  
 Initiative  
 Boone County Woolper Creek Watershed Base Plan  
 Butler Water and Sewer Rehab CDBG/KIA  
 Falmouth Sidewalk Safe Routes to School  
 Kenton County EOC ADF Grant  
 Owen County Courthouse Revitalization ADF Grant  
 Grant County Siren Upgrades/Repairs ADF Grant  
 Pendleton County Jailer Vehicle Equipment ADF  
 Grant

*This is a snapshot of projects in the region. A more comprehensive list is available for each community.*

### Technical Assistance

Tax Rate Calculations for 34 Cities/Special Districts  
 Fort Wright City Administrator Search  
 Budget Assistance  
 Carrollton Comprehensive Plan Update  
 NKCCMA Compensation and Benefits Survey  
 Personnel Policy Updates  
 Carrollton Utilities Wage Rate Monitoring  
 Fort Mitchell Fire Chief Search  
 Fort Mitchell Police Chief Search  
 Fort Mitchell Public Works Director Search

### Business Services

Small Business Loans

- Beef O'Brady's, Newport
- Circus Mojo, Ludlow
- Jimmy John's, Florence

Career Center Management

- Carrollton
- Covington
- Florence
- Grant County/Dry Ridge

2,947 Workforce Business Contacts  
 398 On-Site Hiring Events  
 11 Job Fairs  
 29 Brownfield Phase 1 Assessments  
 13 Brownfield Phase II Assessments  
 4 Brownfield ABCAs

### Staffing of Regional Associations

Municipal Government League of NKY  
 NKY City/County Management Association  
 Heroin Impact Response Team  
 NKY Municipal Clerks' Association  
 American Public Works Association, NKY Branch  
 NKY Governmental Finance Officers Association  
 NKY Regional Ethics Authority  
 Rural Transportation Planning Council  
 Water/Wastewater Management Planning Council

## Statement of Activities

Year Ended June 30, 2016 (Unaudited)

### Program Revenues

Federal and State Revenues	\$16,244,604
Federal Commodities	\$578,255
Local Revenue	\$1,022,822
Interest Income	\$12,537
Total Program Revenues	\$17,858,218

### General Revenues

Municipal Contributions	\$106,990
Interest Income	\$792
Total General Revenues	\$107,782

**Total Revenues** \$17,966,000

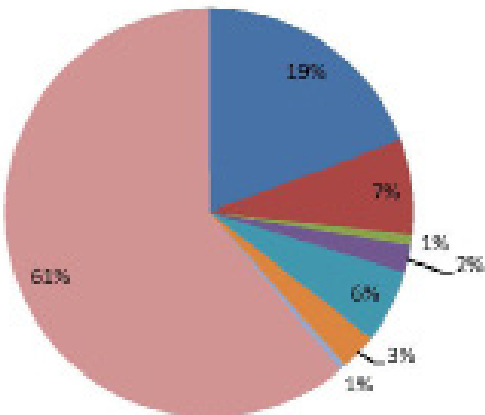
### Program Expenses

Direct Salaries	\$3,402,451
Direct Employee Benefits	\$1,314,653
Direct Travel	\$152,740
Direct Contracts	\$383,703
Direct Other	\$1,016,230
Shared Expenses	\$512,052
Depreciation Expense	\$89,444
Sub-Grantees	\$10,766,451

**Total Program Expenses** \$17,637,724

**Excess Revenues Over Expenses** \$328,276

Expense Chart



- Direct Salaries
- Direct Employee Benefits
- Direct Travel
- Direct Contracts
- Direct Other
- Shared Expenses
- Depreciation Expense
- Sub-Grantees



**Area Transportation Council**

Mayor Robb Adams  
 Winslow Baker  
 Howard Brewer  
 Brent Brown  
 Carol Callan-Ramler  
 Judge Casey Ellis  
 Judge David Fields  
 Wade Gutman  
 Mayor Elonda Hinson  
 Larry Karstner  
 Judge Ken McFarland  
 Daniel Menetrey  
 Brian Miles  
 Joseph Mylor  
 Mayor Rick Skinner  
 William Threlkeld  
 Mayor Jim Wells  
 Judge Bobby Lee Westrick  
 Lisa Wilson-Plajer  
 Judge Stephen Wood  
 Mayor Milkweed Wotier

**Northern Kentucky Regional Ethics Enforcement Committee**

Marcus Carey, Chair  
 Daniel Cripe  
 Darryl Cummins  
 Robert Greene  
 Carolyn Lainhart  
 Judge Gary Moore  
 Judge Steve Pendery  
 Judge Bobby Lee Westrick  
 Judge Steve Wood

**Revolving Loan Fund**

John Ashcraft  
 Henry Bertram  
 Diane Gearding  
 Greg Goff  
 Mark Kreimborg  
 Randy Slayback  
 Lisa Wilson-Plajer, Chair

**Council on Aging**

Patty Avriett  
 Sherry Ayres  
 Lisa Buerkley  
 Barbara Chaney  
 Cindi Collins  
 Ann Deatherage  
 Terry Deavy  
 Marsha Dufeck  
 Diana Herrmann  
 Shirley Howard  
 Brittane King  
 JoAnn Lonnemann  
 Katie Lowe  
 Susan Maier, Chair  
 Jerry Moser  
 Garry Neltner  
 Ken Palmer  
 Pam Pangburn  
 Vera Powell  
 Roger Rolfes  
 Ted Smith  
 Selena Spriggs  
 Anna Mary Tackett  
 Tammy Trimble  
 Wanda VanLandingham  
 Robert Young

**Regional Water Planning Council**

Judge Casey Ellis  
 Judge David Fields  
 Judge Kris Knochelmann  
 Judge Ken McFarland  
 Judge Gary Moore  
 Judge Steve Pendery  
 Judge Bobby Lee Westrick  
 Judge Steve Wood

**Workforce Investment Board**

Andrew Aiello  
 John Baines  
 Michelle Cestaric  
 Cody Davidson  
 Chad Day  
 Dana Dobbs  
 Timothy Donoghue  
 David Fleischer  
 Jannet Foxworth  
 Chris Fridel  
 Scott Gibbons  
 Denise Govan  
 Trey Grayson  
 Vera Hall  
 Janet Harrah  
 Kristie Henry  
 Ryan Henson  
 Pam Jackson  
 Leshia Lyman  
 Scott McGarvey, Chair  
 Stacey Miller  
 Polly Lusk Page  
 William Scheyer  
 Connie Schnell  
 Carissa Schutzman  
 Laura Scroggins  
 Robert Stafford  
 Florence Tandy  
 Michelle Tyson  
 Joe Westendorf  
 Rhonda Whitaker  
 Wade Willams  
 Wonda Winkler

## Finance & Administration

Lisa Cooper, Executive Director  
Clay Beyer, IT Director  
Larry Bosley, Finance Director  
Margaret Bowling, HR Manager  
Linda Bragg  
Eva Burke  
Irene Clark  
Moriah Etter  
Adam Fischer  
Diane Gibson  
Liberty Kordish  
Audrea Montgomery  
Stephanie Pratt-Schmitt  
Amy Scalf

## Public Administration & Community Development

Meghan Sandfoss, Associate  
Director  
Jeff Burt  
Emily Carnahan  
Crystal Cottrill  
Dominique Delucia  
Amy Martin  
Bill Mitchell  
Jeff Thelen

## Human Services & Case Management

Anne Wildman, Associate  
Director  
Jessica Arlinghaus  
Jessica Ball  
Rachel Boland  
Kelly Bond  
Bethany Breckel  
Amanda Burkholder  
Alicia Campbell  
Amanda Catlett  
Brittany Cook  
Henry Evans  
Lindsay Gutknecht  
Lindsay Harris  
Lauren Hensley  
Laura Herald  
Trisha Hering  
Cassie Hitch  
Heather Hopton  
Shannen Kelch  
Jeff Kuhlman  
Erin Lambert  
Sarah Lowe  
Liza Lucas  
Lisa Luke  
Erin McGinley  
Naomi Miller  
Deatra Neary  
Angela Parsons  
Ann Patterson  
Stacy Phillips  
Holly Rudd  
Wil Smith  
Michelle Thompson  
Katie Vogelpohl  
Elena Weber  
Heidi Williams

## Workforce Development

Barbara Stewart, Associate  
Director  
Sara Anderson  
Jason Ashbrook  
Marsha Baker  
Doug Beard  
Darene Bradford  
Douglas Duff  
Mary Fennell  
Melinda Ford  
Karen Frakes  
Amie Gosser  
Marya Hudson  
Susan Kidwell  
Katie Jo Kirkpatrick  
Ann McGlone  
Katelyn Messer  
Ian Moss  
Samantha Palmer  
Melissa Patchell  
Christian Rice  
Tina Rollinger  
Debra Scholer  
Tonia Slone  
Shirley Stivers  
Maureen Topper  
Dede Watts

It is my pleasure to share this 2016 Northern Kentucky Area Development District Annual Report. The work throughout the region this year has led to many successful projects, programs and services. We have also seen some challenges with budget constraints and changing landscapes. As always though, our Board and Staff have stepped up to take on these challenges. We continue our commitment to making sure quality services are delivered, needed projects are funded, and programs are available to meet the needs of our citizens.

September marked my fifth year as Executive Director. Time has really flown. Recently, I have been reflecting on the changes and accomplishments made during this time, as well as our duty to continue to grow and adapt to help meet the needs of our cities and counties. We must continually engage our local officials and business leaders, to make sure they are taking advantage of our programs and services, and to learn about new challenges and opportunities. So, plan on seeing NKADD staff out even more this year, meeting with you, sharing information about our organization, but most importantly, listening to you and your thoughts and ideas about our service to Northern Kentucky and the Commonwealth.

Thank you for your support and for the opportunity to serve Northern Kentucky in this role. I am ever grateful for the strong collaborative spirit in our region, and am always mindful of the privilege I have of serving our community.

Sincerely,

Lisa S. Cooper  
NKADD Executive Director



# Vision Statement

The NKADD shall be known as a collaborative leader whose impact advances the quality of life for our Northern Kentucky communities and the people who live in them.

# Mission Statement

The NKADD is a collaboration of local leaders and staff educating and empowering communities by implementing quality services through specific areas of expertise in:

- Aging
- Community Development
- Human Services
- Workforce Development

