

AGENDA

1. **Call to order** Matt Elberfeld, Chair
2. **Pledge of Allegiance** All
3. **Quorum** - The secretary will determine and advise chair as to the presence of quorum.
4. **Approval of the agenda** - Consideration of the agenda (After approval, deletions are subject to a 2/3 majority vote of those members present.) **Action requested.**
5. **Approval of the minutes** - Consideration of the minutes from the July meeting.
Attachment 1. **Action requested.**

Administrative - Items related to NKADD finance and administration will be discussed.

6. **Ethics Report** - Monthly report from NKADD Ethics Officer. Joe Cottingham will report.
7. **Financial Reports** - Monthly financial reports will be presented for consideration. Chris Korba will report. Attachment 2. **Action requested.**

Committee Reports - NKADD standing and ad hoc committees will present updates.

8. **Transportation Committee report**, Judge Morris will report.
9. **Kentucky Council of ADDs Meeting report**, Lisa-Wilson-Plajer will report.

Programmatic - Items related to NKADD programs will be discussed.

10. **E-Clearinghouse request** - Katie Jo Berkshire Kirkpatrick will present. Attachment 3. **Action is requested.**
11. **Agricultural Districts** - Katie Jo Berkshire Kirkpatrick will present. Attachment 4. **Action is requested.**
12. **Vision Zero Resolution** - Tara Johnson-Noem will present. Attachment 5. **Action is requested.**

Additional Items

13. **Executive Director's Report**
14. **Announcements**
15. **Adjournment**

ATTACHMENT 1

**NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
22 Spiral Drive, Florence, Kentucky
July 24, 2025**

- I. Call to order** – Chair Matt Elberfeld called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY, and Teams at 12:04 pm
- II. Pledge of Allegiance** – Chair Matt Elberfeld led the Pledge.
- III. Quorum** – Chair Matt Elberfeld declared a quorum verified by Amy Scalf.

Board members present were:

Mayor Julie Metzger Aubuchon	Mayor Paul Meier
Brandi Barton*	Bill Mitchell
Mark Collier*	Judge Gary Moore
Elaina Cornett*-v	Judge Ryan Morris
Joe Cottingham	Bryan Norton*
Judge Chuck Dills	Pat Raverty
Matthew Dusing	Marie Schenkel
Matt Elberfeld*	James Toebbe*
Judge David Fields	Judge David Wilhoite
Mayor David Henson	Lisa Wilson-Plajer
Brittaney King	George Zubaty
Mayor John Link	

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Jamie Baker	Mayor Sabrina Hazen
Mayor Terri Courtney	Mayor Jude Hehman
Mayor Charles French	Mayor Chris Reinersman
Mayor Adam Gaines	Mayor Andy Schabell
Mayor Tom Guidugli Jr.	Caroline Weltzer
Mayor Jim Hamberg	

Staff Present

Clay Beyer, Chris Courtney, Belinda Dungan, Correy Eimer, Grace Herrmann, Tara Johnson-Noem, Shannen Kelch, Katie Jo Kirkpatrick, Chris Korba, Katie Rhoades, Amy Scalf, Ivy Stites, Anne Wildman

Guests

Meghan Bankemper, Office of Sen. Mitch McConnell
Angie Cain, Department for Local Government

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

ATTACHMENT 1

IV. Approval of the Agenda - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested.**

Joe Cottingham moved to approve the agenda, seconded by Mark Collier. **Motion carried.**

V. Approval of the Minutes – The Board of Directors is asked to approve the minutes from the June 2025 Board Meeting. Attachment 01. **Action requested.**

Mayor Paul Meier moved to approve the minutes; seconded by Goerge Zubaty **Motion carried.**

VI. Administrative – Items relating to NKADD Administration were discussed at this time.

A. Ethics Report – No Report. **No action requested.**

B. Financial Reports – Chris Korba presented cumulative financial reports. See Attachment 02. **Action requested.**

Mark Collier moved to approve the Financial Reports; seconded by Mayor Robb Adams. **Motion carried.**

C. Proposed Employee Compensation – Chris Korba presented a proposal for Staff Raises. See Attachment 03. **Action requested.**

Judge Ryan Morris moved to approve the increase, which included a base salary adjustment of 4%, and a merit increase of up to 3% (based on employee evaluation process); seconded by George Zubaty. **Motion carried.**

Mayor Julie Aubuchon moved to approve the proposed adjustment for Tara Johnson-Noem, which included the same amounts as for the other NKADD staff members with a base salary adjustment of 4% and a merit increase of 3%; seconded by Matt Dusing. Majority voted in favor. Lisa Wilson-Plajer voted nay. **Motion carried.**

VII. Committee Reports – NKADD Standing and ad hoc committees will present updates.

A. Ad Hoc Nominations Committee – Matt Elberfeld presented a new slate of candidates for Board Officers and members of the Executive Committee. See Attachment 3b. **Action requested.**

Bill Mitchell moved to approve candidates; seconded by Mayor John Link. All voted in favor. **Motion carried.**

VIII. Programmatic - Items relating to NKADD programs were discussed.

A. E-Clearinghouse request – Grace Herrmann presented information regarding the FY2026 Water Quality Management Planning for consideration. See Attachment 04. **Action requested.**

ATTACHMENT 1

Bill Mitchell moved to approve the request; seconded by Judge Gary Moore. **Motion carried.**

- B. Aging Allocations – Anne Wildman presented the FY26 Aging Allocations. See Attachment 05. **Action requested.**
Pat Raverty moved to approve the allocations; seconded by George Zubaty. **Motion carried.**
- C. KPDI Fiscal Agent Resolution – Tara Johnson-Noem presented a request for a board resolution enabling NKADD to serve as fiscal agent for the City of Carrollton's KPDI grant. See Attachment 06. **Action requested.**
Judge Gary Moore moved to approve the request; seconded by Matthew Dusing. **Motion carried.**

IX. Executive Director Report

- A. Executive Director Tara Johnson-Noem reported on local, regional, state, and federal updates and reminded meeting attendees to RSVP for the NKADD Annual Meeting, to be held on September 9, 2025.

X. Announcements and Reminders

XI. Adjournment

At 1:06, Judge David Wilhoite moved to adjourn; seconded by Judge Ryan Morris. **Motion carried.**

Matt Elberfeld, Chair

Lisa Wilson-Plajer, 1st Vice Chair

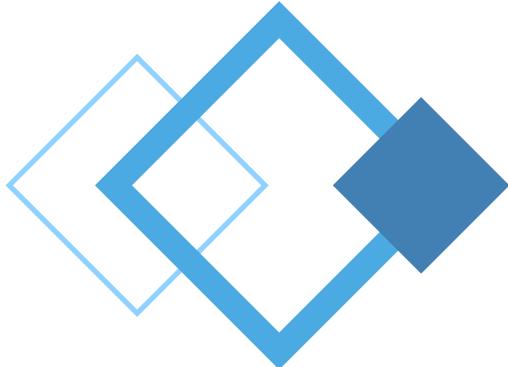
JUNE 2025

MONTHLY FINANCIAL REPORT

NORTHERN KENTUCKY AREA
DEVELOPMENT DISTRICT



August 28, 2025



FINANCE DIRECTOR'S MESSAGE

NKADD Board of Directors,

We are working with Bramel & Ackley to close Fiscal Year 2025 and document the practices to allow us to better execute this process internally for Fiscal Year 2026. The F&A team is staying in good spirits as their to-do lists remain long. They are a pleasure to work with. Their positive attitudes and can-do spirit have had a positive impact on the organization as a whole

Chris Korba
Director of Finance and Administration

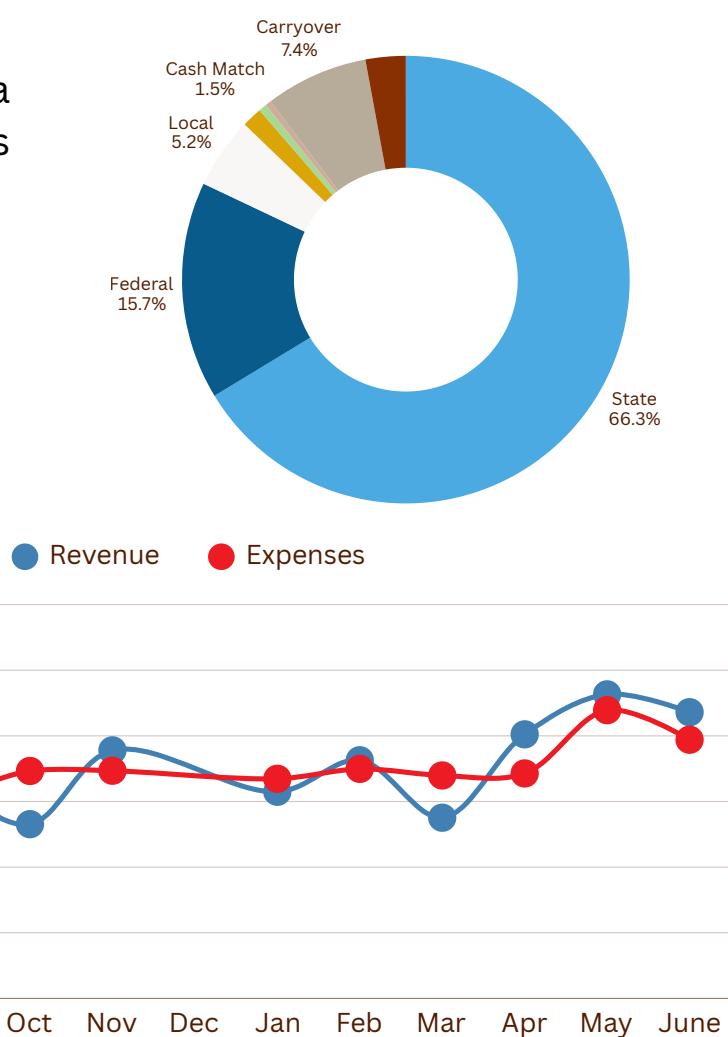
MONTHLY REVIEW

June 2025

Revenues and expenses are pacing right on our FY25 budget amounts. When comparing our figures to this time last year, June sees a 25% increase in revenues and a 14% increase in expenses.

Through 6/30/2025 NKADD has a revenue of \$46,373,971 Which is 103% of our expected revenue.

- State Funds 66.3%
- Federal Funds 15.7%
- Other Funds 12.8%
- Local Funds 5.2%



Cash Balance
of
\$5,392,418
(An 0% increase from last
year)

Accounts Receivable
Balance of
\$3,004,811
(A 22% decrease from last year)

Accounts Payable
Balance of
\$1,185,521
(A 2% increase from last year)

Interest Earned
Balance of
\$154,013
(A 19% increase from last
year)



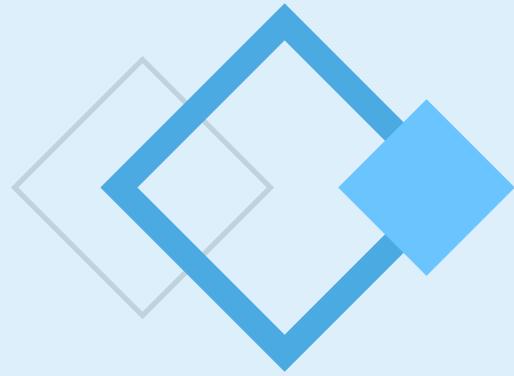
Consolidated ADD
Northern Kentucky Area Development District
For 6/30/2025

Page: 1

Run: 8/19/2025 at 12:29 PM

	YTD Actual	Annual Budget	% Used	PYTD Actual	% Inc/Dec
<u>Revenues</u>					
4100. Federal	7,295,581	7,853,983	93%	7,884,170	-7%
4200. State	30,753,131	28,887,231	106%	24,965,968	23%
4300. Local	2,388,888	1,303,798	183%	1,809,089	32%
4400. Cash Match	1,143,175	1,695,680	67%	1,087,656	5%
4700. Local Revenue Applied	(4,406)	(2,318)	190%	0	0%
4800. Carryover	3,454,444	3,454,444	100%	(1,700,928)	-303%
4900. Commodities Received	1,343,158	1,800,000	75%	3,061,095	-56%
Total Revenues	46,373,971	44,992,818	103%	37,107,050	25%
<u>Expenses</u>					
5100. Salary	5,848,296	6,352,075	92%	5,323,674	10%
5300. Professional Services	763,833	620,894	123%	544,369	40%
5400. Travel	109,377	103,956	105%	126,389	-13%
5500. Facilities	370,246	417,793	89%	313,252	18%
5700. Operating	1,135,887	1,151,400	99%	1,566,343	-27%
5800. Equipment	189,725	169,500	112%	93,216	104%
5900. Admin	12,160	207,228	6%	4,457	173%
6000. Pass-Through	33,428,129	34,151,887	98%	28,632,007	17%
Total Expenses	41,857,653	43,174,733	97%	36,606,412	14%
Excess Revenue Over (Under) Exp	4,516,318	1,818,085	248%	500,638	802%

THANK YOU



For questions regarding the monthly financials, please contact Chris Korba, Director of Finance and Administration at chris.korba@nkadd.org or at 859-283-8160.

NKADD
22 Spiral Drive
Florence, KY 41042
859-283-1855
www.nkadd.org



Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: Horsebranch Road

SAI No: KY202507280647

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), [Pres_ExOrder12372.PDF](#) and [KRS45.031. statute.aspx \(ky.gov\)](#)

The eClearinghouse or also known as the state's Single Point of Contact (SPOC) coordinates the State-level review of Federal Grant projects that will take place in Kentucky and assists in identifying potential conflicts or duplication in services for proposed projects impacting the state and region. The eClearinghouse provides an efficient way for Federal Grant applicants to comply with funding agency requirements. It identifies the state agencies that should be involved in the development of federal projects and provides them with the opportunity to review and comment on applications as well as read other agencies' comments. The comments are then compiled into one clearinghouse letter for applicants to submit to the funding agency.

Contractual Obligation: The KIRP or Kentucky State Clearinghouse has been designated to provide state and local input to the appropriate federal agency. The Northern Kentucky Area Development District (NKADD) is the designated Regional Review Agency (RRA) for the Kentucky Intergovernmental Review Process (KIRP) through the annual Kentucky Joint Funding Administration (JFA) contract.

Responsibilities: As the RRA, the NKADD's responsibilities include:

- coordination of federally assisted projects and programs with local and area plans;
- soliciting input from area-wide and local agencies that are authorized to develop and enforce environmental standards;
- providing agencies charged with enforcing or furthering civil rights laws with the opportunity to participate in the review process and
- to encourage an expeditious process of intergovernmental coordination and review of proposed projects.

NKADD Internal Review Process: Following the JFA MOU Scope of Work, the new Community Development Planning team has recently revised the NKADD internal review process to ensure compliance and provide a streamlined comment period. The revised review process will include:

- Providing chief elected officials with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.

- If applicable, providing special purpose units of local governments with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.
- Evaluate the responses to determine the significance of the proposed federally assisted programs to area-wide and local plans and programs to develop comments
- If applicable, inform interstate metropolitan planning districts that share common territory with the NKADD of the project. If the interstate body desires to provide input on these proposals, it must utilize the officially designed state Single Point of Contact to forward comments to the Kentucky State Single Point of Contact.
- Present to the NKADD Board of Directors for review and action on the project
- Select the correct endorsement response (Endorse with Comment or Non-Endorse) and submit comments to eClearinghouse. Types of comments include no concerns, information about permit requirements, best management practices, etc.



KENTUCKY ECLEARINGHOUSE

Project View

KY202507280647

(Status: Under Review)

APPLICANT INFORMATION

Applicant Company: *	City of Crestview Hills
Applicant Courtesy: *	Mr.
Applicant First Name: *	Alex
Applicant Last Name: *	Mattingly
Applicant Phone: *	(859) 341-7373
Applicant eMail: *	amattingly@crestviewhills.com
Applicant Address: *	50 Town Center Blvd
Applicant City: *	Crestview Hills
Applicant State: *	KY
Applicant Zip: *	41017
Applicant Type: *	City

Submitter (You, the person filling out this form)

Submitter First Name: *	Mike
Submitter Last Name: *	Yeager
Submitter Phone: *	(859) 912-1920
Submitter eMail: *	

PROJECT INFORMATION

Project Type: * **Transportation**

Project Number (WRIS):

Project Title: * **Horsebranch Road**

Construction: * **Construction**

Applicant County: * **Kenton**

Multiple Counties:

List Counties:

Congressional Districts: * **1: 2: 3:
4: 5: 6:**

CFDA INFORMATION

CFDA Number: * CFDA Title: *

20.205 Highway Planning and Construction

Federal Agency: * **DOT - Department of Transportation**

Start Date: * **11/01/2025**

Is the Applicant delinquent on any Federal debt? * **No**

If yes, explain:

SITE PHYSICAL ADDRESS

Street Address: **760 Horsebranch Road**

City: **Crestview Hills**

Zip Code: **41017**

Latitude: **39.025445**

Longitude: **-84.545794**

Project Description: * A brief summary of the project, including what the funds will be spent on, and a brief scope of work.

Examples of fund use include: construction, salaries, equipment purchase, print materials, etc.

Please type out each acronym fully the first time it appears. Example: Housing and Urban Development (hereafter HUD)

The funding will be spent on the design and construction associated with resurfacing Horsebranch Road from Orphanage to Thomas More Parkway and will include spot drainage improvements.

Need For Project: (Be brief)

The roadway surface has reached its useful life and is ready to be resurfaced. There are several areas where stormwater runoff is causing erosion or is ponding along the shoulder. These issues all need to be addressed.

ADDITIONAL INFORMATION

WASTEWATER INFORMATION

Water Supplier Name:

Describe wastewater disposal:

Package Sewage Treatment Plant

Facility:

Address/GPS:

Existing publicly owned wastewater treatment plant

Plant Name:

On-site septic tank and lateral field

Health Dept. Name:

Health Dept. Permit No.:

Health Dept. Phone: (____) ___-____

Health Dept. Address:

SOLID WASTE INFORMATION

Landfill Name:

Landfill Permit No.:

Transport Mode:

Transport Company:

****Only fill out this section if project is construction of housing, running of water or wastewater lines, or purchase of real estate****

ESTIMATED FUNDING

Federal:	\$1,402,950.00
Applicant:	\$935,300.00
State:	\$0.00
Local:	\$0.00
Program Income:	\$0.00
Other (Specify):	\$0.00
Total:	\$2,338,250.00

DOCUMENTS

Horsebranch Road	Project Location	VIEW
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COMMENTS

Department of	Endorse with Comments
Housing Buildings and	The Department of Housing Buildings and Construction, Division of
Construction	Building Code Enforcement, has no comments concerning this proposed
Don Newberry	project.
07/29/2025	
Kentucky	Endorse with Comments
Transportation	Any work performed on Transportation Cabinet Right of Way will
Cabinet	require a permit issued through the District 6 Office
Gerald Bezold	
07/28/2025	
KY Heritage Council	Endorse with Comments
Yvonne Sherrick	To receive a review from the KY Heritage Council/State Historical
07/28/2025	Preservation Office (SHPO) you must follow the instructions located on

their website at <https://heritage.ky.gov/compliance/Pages/overview.aspx>. There you will find the required documents for the Section 106 Review and Compliance for 36 CFR Part 800. This Section 106 submission process to SHPO will assist applicants and agencies in providing the appropriate level of information to receive comments from SHPO. If you have any questions please contact Yvonne Sherrick, via email at yvonne.sherrick@ky.gov. Please note: If your project is funded through Transportation Alternative (TAP), Transportation Enhancements (TE), Congestion, Mitigation, Air Quality (CMAQ), or Safe Routes to School (SRTS) you will need to send this information to Michael Jones, Historic Preservation Program Administrator with the Kentucky Transportation Cabinet via email to MichaelR.Jones2@ky.gov or hard copy to Michael Jones, Office of Local Programs, KY Transportation Cabinet, 200 Mero Street Frankfort, KY 40622. Do not send materials directly to SHPO if your project involves funding from these four sources as it will cause delays in the review process. Michael Jones will consult directly with the SHPO on projects with these funding sources to complete the Section 106 review.

KYTC

Felitia Deer

07/29/2025

Endorse with Comments

Please see comments.

[UPLOAD DOCUMENT](#)

[PRINT PAGE](#)

[WITHDRAW PROJECT](#)



**Kentucky Energy and Environmental Cabinet, Division of Conservation
Agricultural District Program Review**

Petition Number: 039-01

Petition Type: Recertification

Number of Acres in the Agricultural District: 166.0229

Number of Landowners in the Agricultural District: 8

Property Location (Parcel Numbers):

030-32	030-23.02
030-03	030-23.02-01
030-23	030-04.02
030-23.01	030-04-04
030-18	060-04.01

Background: Kentucky has been a national leader in protecting its land resources and promoting the economic importance of its agricultural industry. Administered by the Kentucky Energy and Environmental Cabinet, Division of Conservation, the Agricultural District Program plays a valuable role in protecting our agricultural land base and family farms across the state. This program was created by the Agricultural District and Conservation Act ([KRS 262.850](#)), which was passed by the Kentucky General Assembly in 1982 and most recently amended in 2024. The goals of the Agricultural District Program are to protect our best agricultural land for food and fiber production and to prevent its conversion to nonagricultural usage.

Land enrolled in the Agricultural District Program cannot be annexed, cannot be condemned without mitigation, is taxed at the agricultural rate, is eligible for deferred assessment costs when water lines are extended and receives extra points when applying for state Cost Share or to the Purchase of Agricultural Conservation Easements (PACE) Program.

A landowner or group of landowners with at least 50 contiguous acres in active agricultural production is eligible to form an agricultural district. Individual parcels must contain at least 10 acres or 11 acres with a homestead. The total acreage in the district may drop below 50 over time, but individual parcels must remain at 10 or 11. Participation is strictly voluntary, and a landowner may withdraw land at anytime without penalty or without jeopardizing the status of the existing agricultural district.

Responsibilities: As a regional planning body, the NKADD is asked to comment on the establishment of new agricultural district within 30 days of receiving notification. When landowners want to recertify the agricultural district, the NKADD receives notification but is not required to provide comment.

NKADD Internal Review Process: Using the Division of Conservation tracking form as a guide, the Community Development Planning team will review the agricultural district and present the findings to the NKADD Board of Directors for comment.



GALLATIN COUNTY CONSERVATION DISTRICT

PO Box 124

Warsaw, KY 41095

Phone: (859) 567-4441

gallatincd@zoomtown.com

Vic Satchwell – Chairman

Joe Smith – Vice Chairman

Emily Epifanio – Secretary

Peggy Tinch - Treasurer

July 15, 2025

Area Development District
22 Spiral Drive
Florence, KY 41042

Subj: Notification to recertify Gallatin County Agricultural District # 039-001

Under KRS 262.850, The Gallatin County Conservation District is required to review Agricultural Districts at the end of each 5-year certification. Survey forms were sent to the landowners and received back in this office.

Please respond within 30 days upon receipt of this notification to provide comments. After expiration of the 30-day period, the Gallatin County Conservation District Board will meet to consider all comments as well as factors outlined in section (6) of KRS 262.850 before making a recommendation of approval to the Kentucky Soil and Water Commission.

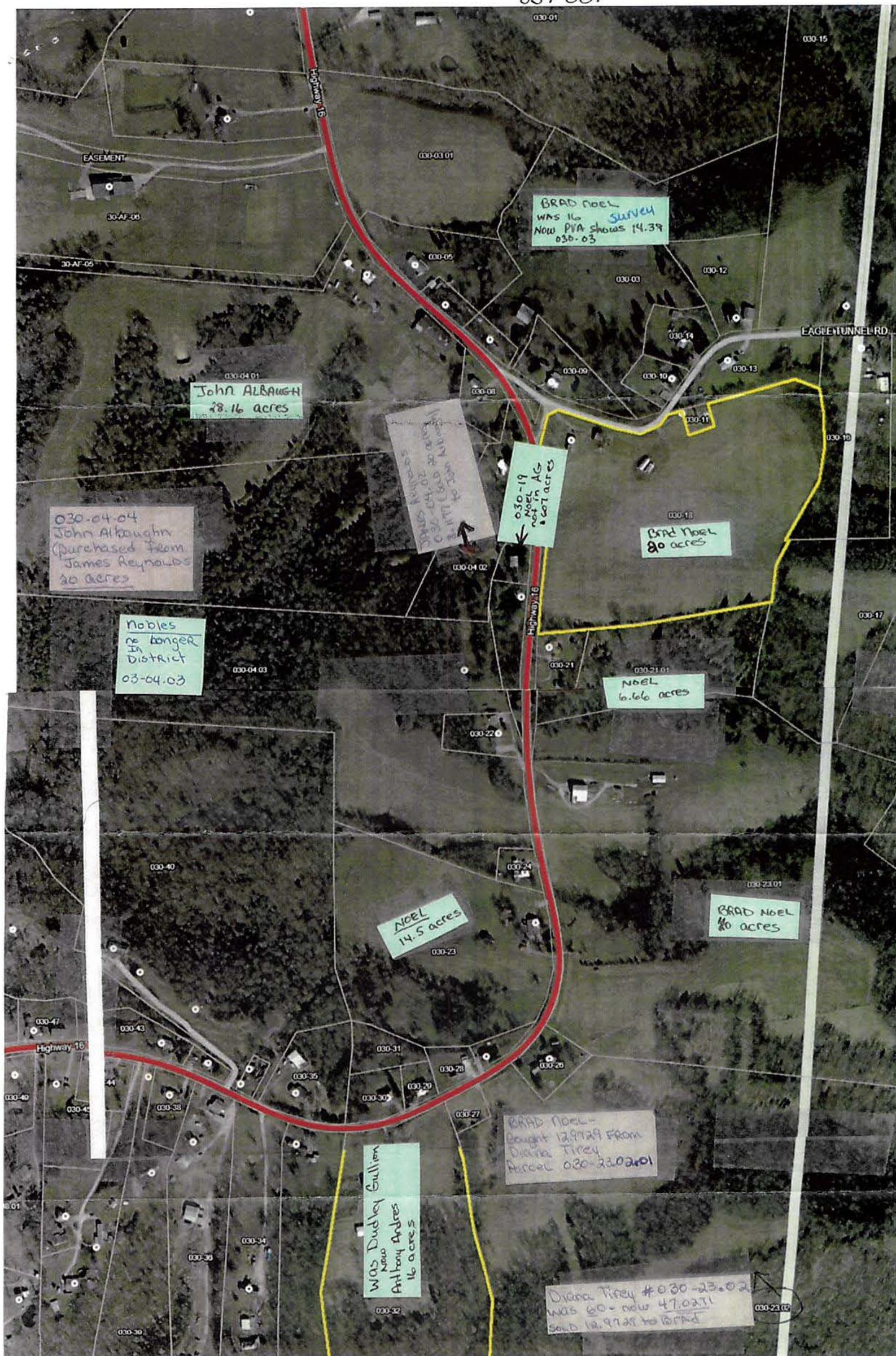
Enclosed you will find a map of the agricultural district location within the county with participant property boundaries marked.

If you need additional information, please contact us at the above number or email.

Sincerely,

Carla Vaughn

Carla Vaughn
Administrative Secretary





**Kentucky Energy and Environmental Cabinet, Division of Conservation
Agricultural District Program Review**

Petition Number: 039-03

Petition Type: Recertification

Number of Acres in the Agricultural District: 632.304

Number of Landowners in the Agricultural District: 6

Property Location (Parcel Numbers):

012-02
022-00-00-008.00
011-32
011-29
011-12

Background: Kentucky has been a national leader in protecting its land resources and promoting the economic importance of its agricultural industry. Administered by the Kentucky Energy and Environmental Cabinet, Division of Conservation, the Agricultural District Program plays a valuable role in protecting our agricultural land base and family farms across the state. This program was created by the Agricultural District and Conservation Act ([KRS 262.850](#)), which was passed by the Kentucky General Assembly in 1982 and most recently amended in 2024. The goals of the Agricultural District Program are to protect our best agricultural land for food and fiber production and to prevent its conversion to nonagricultural usage.

Land enrolled in the Agricultural District Program cannot be annexed, cannot be condemned without mitigation, is taxed at the agricultural rate, is eligible for deferred assessment costs when water lines are extended and receives extra points when applying for state Cost Share or to the Purchase of Agricultural Conservation Easements (PACE) Program.

A landowner or group of landowners with at least 50 contiguous acres in active agricultural production is eligible to form an agricultural district. Individual parcels must contain at least 10 acres or 11 acres with a homestead. The total acreage in the district may drop below 50 over time, but individual parcels must remain at 10 or 11. Participation is strictly voluntary, and a landowner may withdraw land at anytime without penalty or without jeopardizing the status of the existing agricultural district.

Responsibilities: As a regional planning body, the NKADD is asked to comment on the establishment of new agricultural district within 30 days of receiving notification. When landowners want to recertify the agricultural district, the NKADD receives notification but is not required to provide comment.

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Peggy Tinch - Treasurer

July 15, 2025

Northern Kentucky Area Development District
22 Spiral Drive
Florence, KY 41042

RE: Notification to recertify Gallatin County Agricultural District # 039-003

Under KRS 262.850, The Gallatin County Conservation District is required to review Agricultural Districts at the end of each 5-year certification. Survey forms were sent to the landowners and received back in this office.

Please respond within 30 days upon receipt of this notification to provide comments. After the expiration of the 30-day period, the Gallatin County Conservation District Board will meet to consider all comments as well as factors outlined in section (6) of KRS 262.850 before making a recommendation of approval to the Kentucky Soil and Water Commission.

Enclosed you will find a map of the agricultural district location within the county with participant property boundaries marked.

If you need additional information, please contact us at the above number or email.

Sincerely,

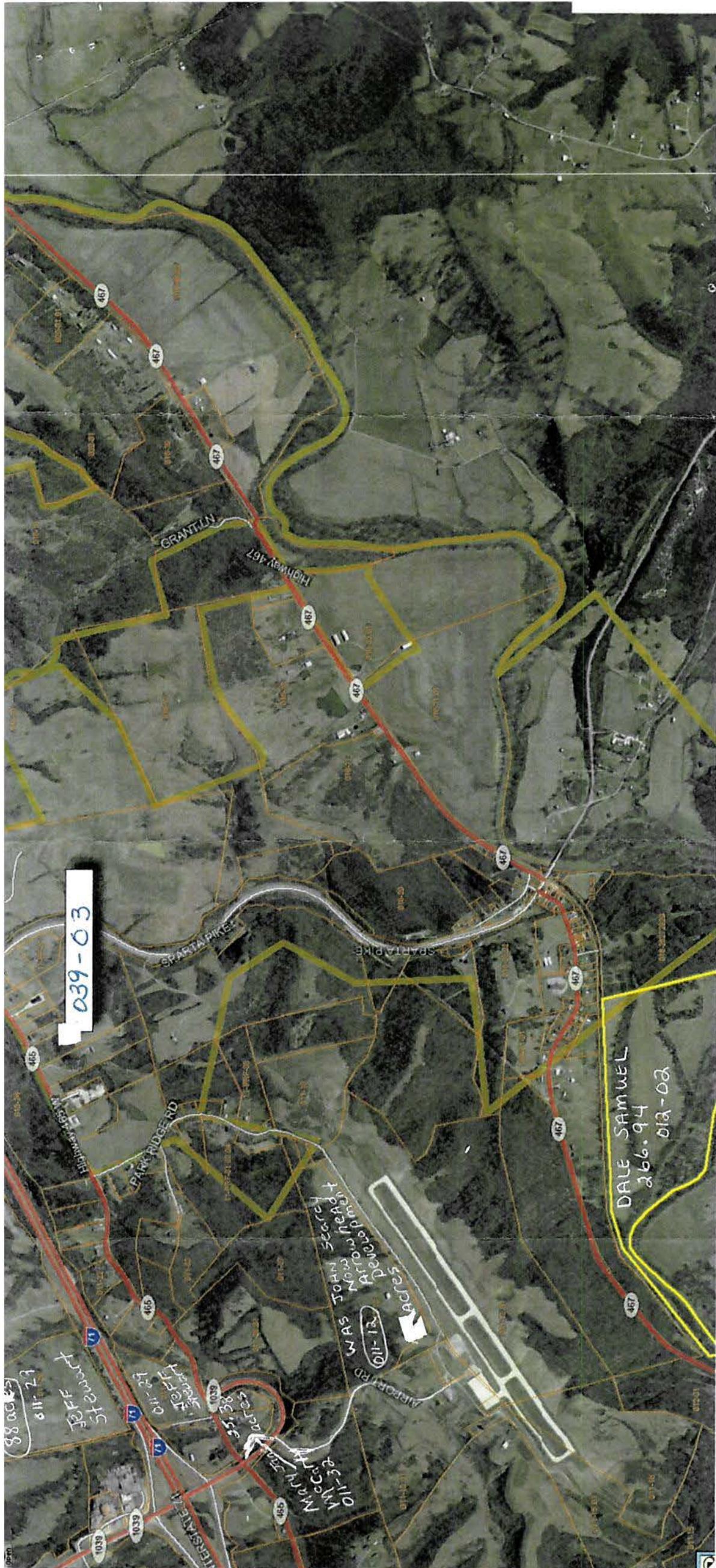
Carla Vaughn
Administrative Secretary

039-03

DALE SAMUEL
266.94
012-02

88 acres
011-21
Jeffrey
Steward
35.38
acres
011-23

John Secord
was born near
Norwood
Penns.
11-12
acres





**Kentucky Energy and Environmental Cabinet, Division of Conservation
Agricultural District Program Review**

Petition Number: 039-05

Petition Type: Recertification

Number of Acres in the Agricultural District: 1038.4179

Number of Landowners in the Agricultural District: 13

Property Location (Parcel Numbers):

015-03	015-83
015-09	015-85
015-74	015-86
015-01	015-06
014-17	014-18
014-37	015-07
015-10	

Background: Kentucky has been a national leader in protecting its land resources and promoting the economic importance of its agricultural industry. Administered by the Kentucky Energy and Environmental Cabinet, Division of Conservation, the Agricultural District Program plays a valuable role in protecting our agricultural land base and family farms across the state. This program was created by the Agricultural District and Conservation Act ([KRS 262.850](#)), which was passed by the Kentucky General Assembly in 1982 and most recently amended in 2024. The goals of the Agricultural District Program are to protect our best agricultural land for food and fiber production and to prevent its conversion to nonagricultural usage.

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NKADD Internal Review Process: Using the Division of Conservation tracking form as a guide, the Community Development Planning team will review the agricultural district and present the findings to the NKADD Board of Directors for comment.



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July 15, 2025

Area Development District
22 Spiral Drive
Florence, KY 41042

Subj: Notification to recertify Gallatin County Agricultural District # 039-05

Under KRS 262.850, The Gallatin County Conservation District is required to review Agricultural Districts at the end of each 5-year certification. Survey forms were sent to the landowners and received back in this office.

Please respond within 30 days upon receipt of this notification to provide comments. After the expiration of the 30-day period, the Gallatin County Conservation District Board will meet to consider all comments as well as factors outlined in section (6) of KRS 262.850 before making a recommendation of approval to the Kentucky Soil and Water Commission.

Enclosed you will find a map of the agricultural district location within the county with participant property boundaries marked.

If you need additional information, please contact us at the above number or email.

Sincerely,

Carla Vaughn
Administrative Secretary





Vision Zero Resolution Overview

This overview is to clarify the meaning of the Vision Zero Resolution, the NKADD's responsibilities as a result of the resolution (if passed), and overall description of the resolution for all voting members of the board.

“Vision Zero” is a multi-disciplinary approach to traffic safety designed to bring together diverse stakeholders with the goal to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all. As part of the Safe Street 4 All (SS4A) grant, in order to complete the SS4A action plan, the NKADD Board of Directors needs to adopt the Vision Zero Resolution. More information about the national Vision Zero strategy is available at [What is Vision Zero? | Vision Zero Network](#).

Encouraging NKADD transportation staff to apply the Vision Zero approach and support local governments and other partners to do through the Local Road Safety Plan and subsequent projects involves anticipating human mistakes by designing and managing road infrastructure to keep the risk of a mistake low; and when a mistake leads to a crash, the impact on the human body doesn't result in a fatality or serious injury. Road design and management should encourage safe speeds, proper signage, appropriate sight lines and manipulate appropriate crash angles to reduce injury severity.

This resolution does not mandate any financial commitment by NKADD.

DRAFT

A RESOLUTION OF THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
EXPRESSING SUPPORT FOR A TRAFFIC SAFETY INITIATIVE KNOWN AS “VISION
ZERO” AS PART OF THE SAFE STREETS 4 ALL GRANT.

WHEREAS, Northern Kentucky Area Development District is the recipient of a Safe Streets 4 All Grant serving the within the Counties of Campbell, Carroll, Gallatin, Grant, Kenton, Owen, and Pendleton; and

WHEREAS, Northern Kentucky Area Development District aspires to reduce the number of fatalities or serious injuries on the roadways within the area that it serves through the Safe Streets 4 All Grant;

WHEREAS, Vision Zero is a traffic safety initiative that aims to reduce traffic deaths to zero, and provides a system-based approach which focuses on the built environment and policies that influence behavior; and

WHEREAS, Vision Zero aligns with all counties included in the Safe Streets 4 All grant to participate in the development of a Local Road Safety Plan by the Northern Kentucky Area Development District which provides a framework for identifying, analyzing, and prioritizing roadway safety improvements on local roads and results in a prioritized list of issues, risks, actions, and improvements that can be used to reduce fatalities and serious injuries on the local road network.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT:

SECTION I

That Northern Kentucky Area Development District shall work toward a goal of zero traffic fatalities.

SECTION II

That the Northern Kentucky Area Development District staff, in the administration of their work with counties mentioned, should encourage the county Departments of Public Works and Fiscal Courts to collaborate with Kentucky Transportation Cabinet and other relevant departments of State / County / City Government, such as Emergency Services, Public Health and Wellness, Law Enforcement, to include Vision Zero as a component in their Local Road Safety Plans.

SECTION III

That this Resolution is hereby approved and adopted on a regular scheduled meeting of the Northern Kentucky Area Development District Board of Directors on Thursday, August 28, 2025.

Matthew Elberfeld, Board Chair

Attest:_____