

UK COOPERATIVE EXTENSION SERVICE – OWEN COUNTY
REQUEST FOR QUALIFICATIONS (RFQ)
QUESTIONS/ANSWERS SUBMITTED BY FIRMS REPLYING TO RFQ
UPDATED 07/21/2026

Questions received 07/16/2026

1. “If known, when is this project expected to go to bid for contractors and what is the expected start date for construction?”

Response: The current expectation is that the bid process will begin in the second quarter of 2027.

2. “I was wondering if it would be possible to speak to someone at the cooperative office who could tell me what the program may be for the addition, as well as the approximate square footage and construction cost. We are working with a few extension offices now, and the programs can definitely vary.”

Response: The addition would support all program areas. The greatest need is for an additional shared meeting room that can accommodate educational programs, trainings, and other Extension activities. We anticipate the facility will need to be at least 2,000 square feet. However, we will rely heavily on the selected firms to carefully consider our needs and priorities and present potential plans, layouts, and cost estimates that best meet those needs.

3. “Has there been a preliminary budget set for this project yet?”

Response: At this stage, there is no preliminary budget established for the project.

4. “Do you have a rough estimate of budget for this project? Any additional information on how large the addition would likely be?”

Response: The anticipated size of the facility addition will need to be at least 2,000 square feet. A project budget has not yet been established. The selected firms will be expected to carefully consider the organization's needs and priorities and present potential plans, layouts, and associated cost estimates that best meet those needs.

5. Can you please confirm if resumes are officially requested for this RFQ? I see them mentioned in the 3rd paragraph on the first page, but they are not listed in the itemized 1-5 list that follows. Can you also please confirm if the resumes are included in the 15 page limit?

Response: Resumes are required. They will not be included in the 15 page limit.

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6. “We have to check ground before we start building. Is that okay?”

Response: We are not at that stage yet to discuss that.

7. “Is there an estimated construction budget? Approximately how large is the planned addition? Has a programming or space needs assessment already been completed? Has funding been fully secured? What is the anticipated project schedule? Is the intent for the selected architect to provide full services through construction administration?”

Response: The anticipated size of the facility addition will need to be at least 2,000 square feet. A project budget has not yet been established. The selected firms will be expected to carefully consider the organization's needs and priorities and present potential plans, layouts, and associated cost estimates that best meet those needs. No formal assessment has been completed. However, staff and board members have toured other facilities to gather ideas and identify potential needs. The primary priority is additional classroom space and storage. A demonstration kitchen and dedicated sewing room would also be beneficial if funding allows. A preliminary project scope and cost estimate are needed to determine the amount of funding to request. The goal is to have the project fully completed by spring 2029. Yes, the intent is for the selected architect to provide full services through construction.