Northern Kentucky Area Development District
Board of Directors Meeting | April 23, 2026
22 Spiral Drive, Florence, Kentucky 41042 | 12 – 1pm

NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

AGENDA

1. **Call to order** — Judge Gary Moore, Chair
2. **Pledge of Allegiance** — All
3. **Quorum** - The secretary will determine and advise chair as to the presence of quorum.
4. **Approval of the agenda** – Consideration of the agenda (*After approval, deletions are subject to a 2/3 majority vote of those members present.*) **Action requested.**
5. **Approval of the minutes** – Consideration of minutes from the March meeting. *Attachment 1*. **Action requested.**

Administrative – *Items related to NKADD finance and administration will be discussed.*

6. **Ethics Report** – Monthly report from NKADD Ethics Officer. Joe Cottingham will report.
7. **Financial Reports** – Monthly financial report will be presented for consideration. Amanda Cooper will report. *Attachment 2*. **Action requested.**

Programmatic – *Items related to NKADD programs will be discussed.*

8. **E-Clearinghouse** – Consideration of E-Clearinghouse requests, Katie Jo Kirkpatrick will present. *Attachment 3.* **Action requested.**
9. **Opportunity Zones** – Update on the new round of Opportunity Zone location selection, Katie Jo Kirkpatrick will present.
10. **Comprehensive Economic Development Strategy (CEDS)** – Update on next CEDS, Katie Jo Kirkpatrick will present. *Attachment 4.*
11. **5310 Vehicle Purchase –** Consideration of large purchase using grant funds, Ivy Stites will present. *Attachment 5.* **Action requested**
12. **Shared Procurement update** – Chris Courtney will present. *Attachment 6.*
13. **Kentucky RFP 746 2500000254 Financial Management Services for Participant-Directed Services (Medicaid Waiver),** Overview of state issuance of new RFP that could impact NKADD programmatic operations. Tara Johnson-Noem and Anne Wildman will present. *Attachment 7.*

14. **Executive Session** – The Board will vote to enter into Executive Session per KRS.61.810(f)

Committee Reports

NKADD standing and ad hoc committees will present updates, if applicable.

Agency Overview

15. **Executive Director's Report** – Tara Johnson-Noem will present an overview of the legislative outcomes from the General Assembly impacting NKADD and its programs.

16. **Announcements** 2026 LINK NKY Readers' Choice Awards - Best Non-Profit Category **–** please vote for NKADD.

Adjournment

ATTACHMENT 1

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
22 Spiral Drive, Florence, Kentucky
March 26, 2026

I. Call to order – Chair Gary Moore called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY, and Teams at 12:03 pm.

II. Pledge of Allegiance – Lisa Wilson-Plajer led the Pledge.

III. Quorum – Chair Gary Moore declared a quorum verified by Amy Scalf.

Board members present were:

Mayor Robb Adams
Mayor Julie Metzger Aubuchon-v
Jamie Baker
Mark Collier*
Joe Cottingham
Matthew Dusing
Matt Elberfeld*
Jamie Greene
Mayor Sabrina Hazen
Brittaney King
Matt Kremer*
Dean McKay
Mayor Paul Meier
Bill Mitchell
Judge Gary Moore
Chris Moriconi*
Judge Ryan Morris
Bryan Norton*
Pat Raverty -v
Marie Schenkel
James Toebbe*
Judge David Wilhoite
Lisa Wilson-Plajer

*Indicates Alternate in attendance and voting.

Those members not present or without representation

Mayor Terri Courtney
Judge Chuck Dills
Judge David Fields
Mayor Charles French
Mayor Tom Guidugli Jr.
Mayor Jim Hamberg
Mayor Leigh Hawkins
Nick Hendrix
Mayor Dave Henson
Mayor Marty Lenhof
Mayor John Link
Mayor Greg Pohlgeers
Mayor Andy Schabell
Judge Todd Woodyard
George Zubaty

Staff Present

Clay Beyer, Amanda Cooper, Correy Eimer, Grace Herrmann, Tara Johnson-Noem, Katie Jo Kirkpatrick, Amy Scalf, Ivy Stites

Guests

Meghan Bankemper, Office of Sen. Mitch McConnell
Laura Pleiman, Boone County -v

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

IV. Approval of the Agenda - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested**.

Chris Moriconi moved to approve the agenda, seconded by Mayor Paul Meier. **Motion carried.**

V. Approval of the Minutes – The Board of Directors is asked to approve the minutes from the February 2026 Board Meeting. Attachment 01. **Action requested**.

Marie Schenkel moved to approve the minutes; seconded by Bill Mitchell. **Motion carried.**

VI. Administrative – Items relating to NKADD Administration were discussed at this time.

A. Ethics Report – No Report. **No action requested.**

B. Financial Reports –Amanda Cooper presented cumulative financial reports. See Attachment 02. **Action requested.**
Chris Moriconi moved to approve the Financial Reports; seconded by Matt Kremer. **Motion carried.**

VII. Programmatic - Items relating to NKADD programs were discussed.

A. E-Clearinghouse – Katie Jo Kirkpatrick presented information regarding E-Clearinghouse requests. See Attachment 3. **Action requested.**
Matt Elberfeld moved to approve the projects, seconded by Lisa Wilson-Plajer. **Motion carried.**

B. Transit contract resolution request – Ivy Stites presented information regarding a Transit contract. See Attachment 4. **Action requested.**
Marie Schenkel moved to approve the request; seconded by Matt Elberfeld. **Motion carried.**

C. Kentucky Veterans Directed Care – Tara Johnson-Noem presented information regarding new services. See Attachment 5. **Action requested.**
Jamie Greene moved to approve the programs, seconded by Matt Kremer. **Motion carried.**

D. Meal Waiting List – Tara Johnson-Noem presented information about the home-delivered meal program waiting list and partnership efforts to address it. **No action requested.**

VIII. Committee Reports – NKADD Standing and ad hoc committees will present updates**.**

A. Transportation Committee – Judge Ryan Morris presented an update. **No action requested.**

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IX. Executive Director Report

Executive Director Tara Johnson-Noem reported on local, regional, state, and federal updates and upcoming events.

X. Announcements and Reminders

XI. Adjournment

At 12:49, Lisa Wilson-Plajer moved to adjourn; seconded by Chris Moriconi. **Motion carried.**

_____

Judge Gary Moore, Chair

_____

Mayor Robb Adams, 1st Vice Chair

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NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Finance Report
April 2026

Northern KY Area Development District
Consolidated Statement of Activity
February 28, 2026

	YTD Actual	Annual Budget	% Used	PYTD Actual	% Inc/Dec
Revenues					
4100. Federal	4,203,673.42	7,966,014.00	52.77	4,677,846.71	89.86
4200. State	23,633,389.93	30,321,603.00	77.94	19,599,002.53	120.58
4300. Local	1,269,571.42	2,113,875.00	60.06	1,298,791.93	97.75
4400. Cash Match	483,031.86	1,842,386.00	26.22	481,415.28	100.34
4500. In Kind Match	171,675.52	0.00	0.00	187,444.43	91.59
4600. City/County Contributions	343,954.25	0.00	0.00	193,880.50	177.41
4700. Local Revenue Applied	(4,636.00)	40,275.00	(11.51)	(4,636.00)	100.00
4800. Carryover	3,310,536.97	3,610,107.00	91.70	3,454,443.90	95.83
4900. Commodities Received	1,198,249.75	2,800,000.00	42.79	830,930.58	144.21
Total Revenues	34,609,447.12	48,694,260.00		30,719,119.86	112.66
Expenses					
5100. Personnel	4,010,958.03	6,688,732.00	59.97	3,704,744.91	108.27
5300. Professional Services	480,249.42	398,015.00	120.66	413,925.93	116.02
5400. Travel	79,349.58	146,707.00	54.09	69,954.14	113.43
5500. Facilities	207,524.34	326,493.00	63.56	218,128.53	95.14
5700. Operating	823,206.77	843,913.00	97.55	751,749.15	109.51
5800. Equipment	30,238.06	143,908.00	21.01	59,322.79	50.97
5900. Admin	(16,149.22)	142,786.00	(11.31)	(13,401.29)	120.50
6000. Pass-Through Contractual	4,478,624.89	36,243,784.00	0.00	4,587,663.24	97.62
Total Expenses	10,094,001.87	44,934,338.00		9,792,087.40	103.08
Excess Revenue Over (Under) Expenditures	**24,515,445.25**	**3,759,922.00**		**20,927,032.46**	**117.15**

Northern KY Area Development District
Consolidated Statement of Activity
March 31, 2026

	YTD Actual	Annual Budget	% Used	PYTD Actual	% Inc/Dec
Revenues					
4100. Federal	4,210,786.24	7,966,014.00	52.77	4,677,846.71	90.02
4200. State	25,928,076.13	30,321,603.00	85.51	19,599,002.53	132.29
4300. Local	1,389,965.00	2,113,875.00	65.75	1,298,791.93	107.02
4400. Cash Match	523,432.82	1,842,386.00	28.41	481,415.28	108.73
4500. In Kind Match	192,505.85	0.00	0.00	187,444.43	102.70
4600. City/County Contributions	448,620.48	0.00	0.00	193,880.50	231.39
4700. Local Revenue Applied	(4,636.00)	40,275.00	(11.51)	(4,636.00)	100.00
4800. Carryover	3,310,536.97	3,610,107.00	91.70	3,454,443.90	95.83
4900. Commodities Received	1,297,460.64	2,800,000.00	46.34	830,930.58	156.15
Total Revenues	37,296,748.13	48,694,260.00		30,719,119.86	121.41
Expenses					
5100. Personnel	4,499,025.93	6,688,732.00	67.26	3,704,744.91	121.44
5300. Professional Services	537,702.57	398,015.00	135.10	413,925.93	129.90
5400. Travel	90,107.24	146,707.00	61.42	69,954.14	128.81
5500. Facilities	234,538.17	326,493.00	71.84	218,128.53	107.52
5700. Operating	850,472.55	843,913.00	100.78	751,749.15	113.13
5800. Equipment	30,511.88	143,908.00	21.20	59,322.79	51.43
5900. Admin	(21,575.28)	142,786.00	(15.11)	(13,401.29)	160.99
6000. Pass-Through Contractual	4,938,476.34	36,243,784.00	0.00	4,587,663.24	107.65
Total Expenses	11,159,259.40	44,934,338.00		9,792,087.40	113.96
Excess Revenue Over (Under) Expenditures	**26,137,488.73**	**3,759,922.00**		**20,927,032.46**	**124.90**

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse
Project Review
April 23, 2026

Project Title	SAI Number	Applicant	Location	Page
Stringtown & Keefer Tank Restoration	KY202603260328	Corinth Water District	Corinth, Grant County	2
FY2027 Unified Planning Work Program	KY202604090351	Ohio Kentucky Indiana Regional Council of Governments	, Boone County, Campbell County, Kenton County	8
Corinth Wastewater Treatment Plant Restoration	KY202604140359	Corinth Water District	Corinth, Grant County	14

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: Stringtown & Keefer Tank Restoration

SAI No: KY202603260328

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

The eClearinghouse or also known as the state's Single Point of Contact (SPOC) coordinates the State-level review of Federal Grant projects that will take place in Kentucky and assists in identifying potential conflicts or duplication in services for proposed projects impacting the state and region. The eClearinghouse provides an efficient way for Federal Grant applicants to comply with funding agency requirements. It identifies the state agencies that should be involved in the development of federal projects and provides them with the opportunity to review and comment on applications as well as read other agencies' comments. The comments are then compiled into one clearinghouse letter for applicants to submit to the funding agency.

Contractual Obligation: The KIRP or Kentucky State Clearinghouse has been designated to provide state and local input to the appropriate federal agency. The Northern Kentucky Area Development District (NKADD) is the designated Regional Review Agency (RRA) for the Kentucky Intergovernmental Review Process (KIRP) through the annual Kentucky Joint Funding Administration (JFA) contract.

Responsibilities: As the RRA, the NKADD's responsibilities include:

- coordination of federally assisted projects and programs with local and area plans;
- soliciting input from area-wide and local agencies that are authorized to develop and enforce environmental standards;
- providing agencies charged with enforcing or furthering civil rights laws with the opportunity to participate in the review process and
- to encourage an expeditious process of intergovernmental coordination and review of proposed projects.

NKADD Internal Review Process: Following the JFA MOU Scope of Work, the new Community Development Planning team has recently revised the NKADD internal review process to ensure compliance and provide a streamlined comment period. The revised review process will include:

- Providing chief elected officials with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.

- If applicable, providing special purpose units of local governments with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.
- Evaluate the responses to determine the significance of the proposed federally assisted programs to area-wide and local plans and programs to develop comments
- If applicable, inform interstate metropolitan planning districts that share common territory with the NKADD of the project. If the interstate body desires to provide input on these proposals, it must utilize the officially designed state Single Point of Contact to forward comments to the Kentucky State Single Point of Contact.
- Present to the NKADD Board of Directors for review and action on the project
- Select the correct endorsement response (Endorse with Comment or Non-Endorse) and submit comments to eClearinghouse. Types of comments include no concerns, information about permit requirements, best management practices, etc.

Return to Review Projects (/echreviews)

Review Project
Stringtown & Keefer Tank Restoration

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202603260328

Submitting Organization
Northern Kentucky ADD

Submitter Name
Hannah Herrmann

Submitter Phone
8593509075

Submitter Email
grace.herrmann@nkadd.org

Applicant

Applicant Type
Other

Applicant Type Other
Water District

Applicant Organization
Corinth Water District

Applicant Name
Mr. William Hill

Applicant Mailing Address
215 Thomas Lane
Corinth, KY 41010

Applicant Phone
8598247110

Applicant Email
whillcwd@wkybb.net

Project Details

Project Type
Water

WRIS Project Number
WX21081011

KIA Url
http://wris.ky.gov/portal/DwPrjData/WX21081011 (http://wris.ky.gov/portal/DwPrjData/WX21081011)

Project Title
Stringtown & Keefer Tank Restoration

Does This Project Involve Construction/Renovation?
Yes

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Grant County

Congressional Districts
4

ALN Number	ALN Title
21.027	CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Applying for Federal Grants?
Yes

Federal Agency
Other

Applying for State Grants?
Yes

State Agency
Kentucky Infrastructure Alliance

Start Date
04/01/2026

Delinquent on any Federal Debt?
No

Site Physical Address
2950 Stringtown Road
Corinth, KY 41010

Site Latitude
38.49346

Site Longitude
-84.55512

Project Description
Restore welded 130,000 and 183,000 gal. steel tanks (sandblasting, painting, ladders, OSHA signage).

Need for project
Inside of tank is pitted, paint failure outside of tank, outside ladder not OSHA approved, signage deteriorated, top hatch rusted, ladder on inside of tank not OSHA approved.

Waste Water Details

Water Supplier Name
Corinth Water District

Wastewater Disposal Description
Existing publicly owned wastewater treatment plant

Plant Name
Corinth Wastewater Treatment Plant

Solid Waste Details

Landfill Name
Bavarian Waste Landfill

Landfill Permit Number
00800004

Transport Mode
Truck

Transport Company
-

Funding Details

Federal
$0.00

Applicant
$0.00

State
$344,464.00

Local
$0.00

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$344,464.00

Kentucky Department for Local Government

(https://www.x.com/DLG_KY/) (https://www.facebook.com/DLGKY/)

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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: FY2027 Unified Planning Work Program

SAI No: KY202604090351

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

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- to encourage an expeditious process of intergovernmental coordination and review of proposed projects.

NKADD Internal Review Process: Following the JFA MOU Scope of Work, the new Community Development Planning team has recently revised the NKADD internal review process to ensure compliance and provide a streamlined comment period. The revised review process will include:

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- Present to the NKADD Board of Directors for review and action on the project
- Select the correct endorsement response (Endorse with Comment or Non-Endorse) and submit comments to eClearinghouse. Types of comments include no concerns, information about permit requirements, best management practices, etc.

Return to Review Projects (/echreviews)

Review Project

FY2027 Unified Planning Work Program

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202604090351

Submitting Organization
Ohio Kentucky Indiana Regional Council of Governments

Submitter Name
Robert Koehler

Submitter Phone
513-619-7676

Submitter Email
rkoehler@oki.org

Applicant

Applicant Type
Other

Applicant Type Other
MPO

Applicant Organization
Ohio Kentucky Indiana Regional Council of Governments

Applicant Name
Mr. Robert Koehler

Applicant Mailing Address
720 E. Pete Rose Way
Cincinnati, OH 45202

Applicant Phone
513-619-7676

Applicant Email
rkoehler@oki.org

Project Details

Project Type
Transportation

Project Title
FY2027 Unified Planning Work Program

Does This Project Involve Construction/Renovation?
No

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Boone County, Campbell County, Kenton County

Congressional Districts
4

ALN Number	ALN Title
20.275	Transportation Planning

Applying for Federal Grants?
Yes

Federal Agency
DOT - Department of Transportation

Applying for State Grants?
Yes

State Agency
KYTC

Start Date
07/01/2026

Delinquent on any Federal Debt?
No

Site Physical Address

720 E. Pete Rose Way
Cincinnati, KY 45202

Site Latitude
-

Site Longitude
-

Project Description
The OKI FY2027 Unified Planning Work Program details the transportation planning activities to be conducted by OKI in Boone, Campbell and Kenton counties KY for the fiscal year 2027 beginning July 1, 2026 and ending June 30, 2027.

Need for project
USDOT transportation funding is contingent on an approved UPWP for the OKI region. OKI conducts the metropolitan planning process which allows for federal and state transportation funds to be used for planning and capital programs.

Waste Water Details

Water Supplier Name
-

Wastewater Disposal Description
-

Solid Waste Details

Landfill Name
-

Landfill Permit Number
-

Transport Mode
-

Transport Company
-

Funding Details

Federal
$1,056,735.00

Applicant
$0.00

State
$78,700.00

Local
$106,784.00

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$1,242,219.00

Kentucky Department for Local Government

(https://www.x.com/DLG_KY/) (https://www.facebook.com/DLGKY/)

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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: Corinth Wastewater Treatment Plant Restoration

SAI No: KY202604140359

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

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- Select the correct endorsement response (Endorse with Comment or Non-Endorse) and submit comments to eClearinghouse. Types of comments include no concerns, information about permit requirements, best management practices, etc.

Return to Review Projects (/echreviews)

Review Project
Treatment Plant Restoration

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202604140359

Submitting Organization
Northern Kentucky ADD

Submitter Name
Hannah Herrmann

Submitter Phone
8593509075

Submitter Email
grace.herrmann@nkadd.org

Applicant

Applicant Type
City

Applicant Organization
City of Corinth

Applicant Name
Ms. Tara Wright

Applicant Mailing Address
215 Thomas Lane
Corinth, KY 41010

Applicant Phone
8598245922

Applicant Email
tdwright@wkybb.net

Project Details

Project Type
Wastewater

WRIS Project Number
SX21081005

KIA Url
http://wris.ky.gov/portal/CwPrjData/SX21081005 (http://wris.ky.gov/portal/CwPrjData/SX21081005)

Project Title
Treatment Plant Restoration

Does This Project Involve Construction/Renovation?
Yes

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Grant County

Congressional Districts
4

ALN Number	ALN Title
21.027	CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Applying for Federal Grants?
Yes

Federal Agency
Other

Applying for State Grants?
Yes

State Agency
Kentucky In

Start Date
04/14/2026

Delinquent on any Federal Debt?
No

Site Physical Address
2950 Stringtown Road
Corinth, KY 41010

Site Latitude
38.49659

Site Longitude
-84.55779

Project Description
-clean and reseal flow regulation box -replace pipe from flow regulation box to WWTP -fix rusted out wall -pump down the clarifier -replace diffuser drops -replace all airlines to slush lines and skimmer lines -new blower and motor -paint treatment plant -repair/replace and paint metal grating in plant

Need for project
This project will increase efficiency and keep the plant in good working order.

Waste Water Details

Water Supplier Name
Corinth Water District

Wastewater Disposal Description
Existing publicly owned wastewater treatment plant

Plant Name
Corinth Wastewater Treatment Plant

Solid Waste Details

Landfill Name
Bavarian Waste Landfill

Landfill Permit Number
00800004

Transport Mode
Truck

Transport Company
-

Funding Details

Federal
$0.00

Applicant
$0.00

State
$264,464.00

Local
$0.00

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$264,464.00

Kentucky Department for Local Government

(https://www.x.com/DLG_KY/) (https://www.facebook.com/DLGKY/)

100 Airport Road, 3rd Floor, Frankfort, KY 40601 (https://www.google.com/maps/place/100+Airport+Rd,+Frankfort,+KY+40601)
Office: 502-573-2382 (tel:5025732382)
Toll-free: 800-346-5606 (tel:8003465606)
TDD: 800-648-6056 (tel:8006486056)
Fax: 502-227-8691 (tel:5022278691)

Policies (https://kentucky.gov/policies/Pages/default.aspx)

Security (https://kentucky.gov/policies/Pages/security.aspx)

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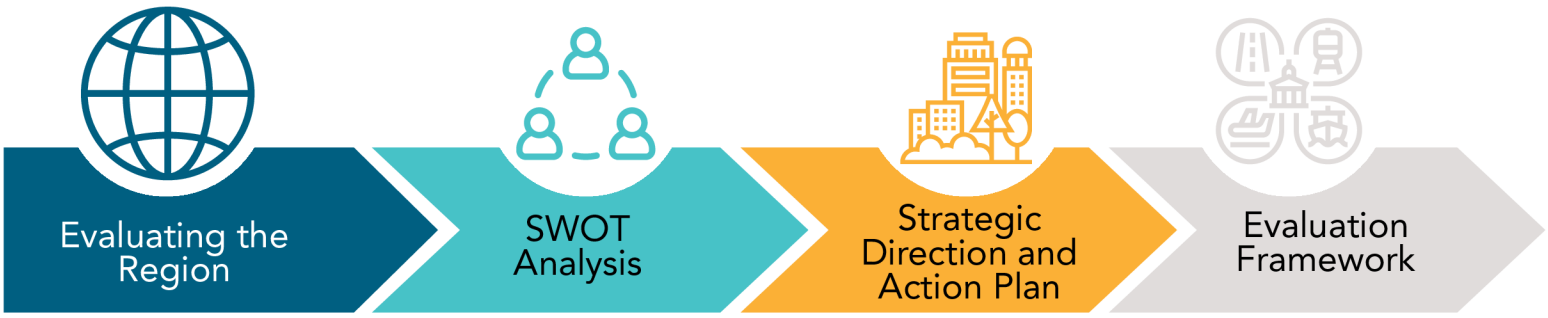
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NORTHERN KENTUCKY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

A Regional Comprehensive Capital Strategy

Aligning Data, Community Input, and Projects into a Unified Economic Vision

Every five years, the Northern Kentucky Area Development District (NKADD) works with community leaders and stakeholders to complete a thorough review of the Northern Kentucky Comprehensive Economic Development Strategy (CEDS).



Research

- Analyze all relevant information
- Review all existing plans and studies

Analysis

- Identify trends, priorities, and repeated needs from regional studies and plans
- Community Engagement

Goal Setting

- Develop regional Goals and Objectives
- Use an action plan for implementation that includes a list of potential projects

Accountablity

- Creation of metrics to show success
- Annual review to show progress.

The CEDS incorporates strategies that guide regional economic development, promote partnerships and collaboration, and enhance our region's economic outcomes and overall quality of life. You can view the current CEDS at https://www.nkadd.org/ceds/

NKADD

WE NEED YOUR INPUT!

The Northern Kentucky Comprehensive Economic Development Strategy (CEDS) update is underway, and your input is essential. NKADD is collecting feedback to guide regional priorities and future investments.

Use the QR codes below to complete the surveys.

GENERAL SURVEY

QR CODE

TRENDS SURVEY

PROJECT SURVEY

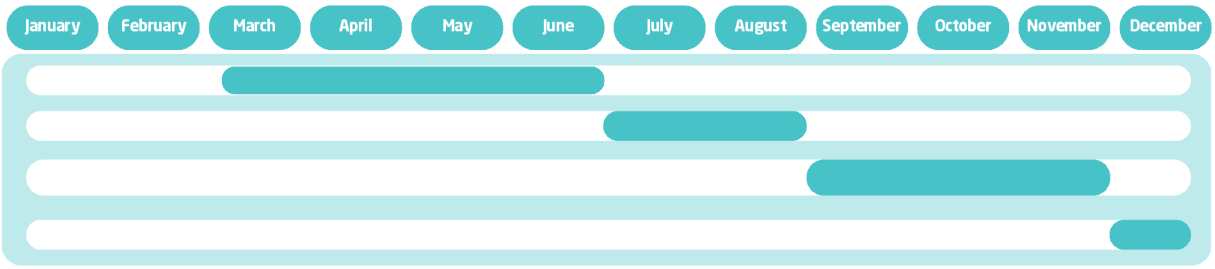
QR CODE

Survey QR Codes to be Released April 24th Available @ NKADD.org

CEDS Timeline

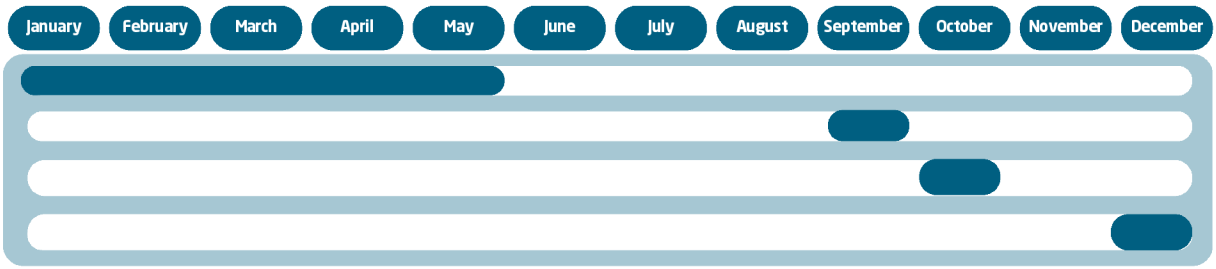
2026

- Gather community input via surveys and community forums
- Complete SWOT Analysis and Action Plan
- Develop Strategic Direction with Goals and Objectives and the Action Plan and Metrics
- Present Comprehensive Strategy to Stakeholders



2027

- Work with Communities and Shareholders to prioritize regional funding requests
- Submit Draft 2027 CEDS 5-year plan to NKADD Board of Directors for review
- Request approval of 2027 5-year plan from NKADD Board
- Submit 2027 5-year plan to EDA for approval



NKADD

Andy Beshear
GOVERNOR

TRANSPORTATION CABINET
200 Mero Street
Frankfort, Kentucky 40601

Jim Gray
SECRETARY

April 10, 2026

Ms. Tara Johnson-Noem
Executive Director
Northern Kentucky Area Development District (NKADD)
22 Spiral Drive
Florence, KY 41042

SUBJECT: Approval to Purchase One (1) 12 Seat Passenger Van off KPTA Bid No. 12 FY26 Section 5310; KY-2025-012-01; C101225111/S101225111; ALI Code 11.12.15; ALN 20.513

Dear Ms. Johnson-Noem,

We have reviewed your letter dated March 09, 2026, and approve your request to purchase One (1) 12 Seat Passenger Van from TESCO on KPTA Bid No. 12. The total price for the subject vehicles is $79,572, and a breakdown of the purchase details is listed below:

- 12 Seat Passenger Van – 1 Expansion Vehicle:
  - Base Price $69,657 — $69,657
  - Option#3 Upgrade GO-ES seat to double foldaway seat — $1,150
  - Option#4 3.5 Level set covering $130 x8 — $1,040
  - Option#14 8 Camera surveillance system — $6,971
  - Option#15 Idle lock anti-theft device — $754

Total **$79,572**

We approve you to use the subject 5310 Capital Grant for this purchase. As you have a Federal Share balance of $64,672 and a State Share balance of $16,168, you are approved to use $63,657 of Federal Share Funds and $15,9515 of State Share Funds to complete this purchase. This will leave a Federal Share balance of $1,015 and a State Share balance of $253. You may utilize the remaining balance to pay for inspections and other fees associated with making these vehicles ready for revenue service. Expenses exceeding the approved amounts in this letter, the line-item budget, or the total federal grant amount will be the responsibility of Northern Kentucky Area Development District (NKADD). You may proceed with the procurement process. Please note that copies of all bid documents obtained through the KPTA bid process should also be on file in your office.

In addition, the following information will be required with the request for reimbursement:

-Signed Standard Invoice
-Signed Line-Item Budget
-Vendor Invoice
-Three (3) Post-Delivery Audit Certifications (with appropriate backup from vendor)
-Independent Cost Estimate
-Mechanic's Inspection
-Certificate of Title
-Price Analysis
-Proof of Payment

The lien statement must have the following address in order to expedite payment:

Kentucky Transportation Cabinet
Office of Transportation Delivery
200 Mero Street
Frankfort, KY 40622

If you have any questions, or would like further information, please call Sandy Amanor, Project Manager, or Tabitha Martin, Regional Program Manager, at (502) 564-7433.

Sincerely,

Vickie S. Bourne
Executive Director
Office of Transportation Delivery

VSB: TM:sa

FY26 $

ATTACHMENT B-5310

Northern Kentucky Area Development District, Inc.
NKADD

KYTC/OFFICE OF TRANSPORTATION DELIVERY
SEC 5310/CAPITAL EQUIPMENT
CAPITAL BUDGET FORM
July 1, 2025 -June 30, 2026

KY-2025-012-01
REVISION NO: EFFECTIVE: PAYMENT # _____

		CAPITAL DESCRIPTION	# OF ITEMS PURCHASED	CURRENT MONTHLY EXPENSES	YEAR TO DATE EXPENSES	APPROVED AMOUNT	BALANCE
ALI CODE 11.12.15	Program Code C101225111	1 Replacement Vehicle		$ -	$ -	**$ 80,840.00**	$ 80,840.00
ALI CODE	Program Code	Description		$ -	$ -	**$ -**	$ -
ALI CODE	Program Code	Description		$ -	$ -	**$ -**	$ -
ALI CODE	Program Code	Description		$ -	$ -	**$ -**	$ -
ALI CODE	Program Code	Description		$ -	$ -	**$ -**	$ -
	TOTAL			$ -	$ -	**$ 80,840.00**	$ 80,840.00
	FEDERAL SHARE - Up to 80%			$ -	$ -	**$ 64,672.00**	$ 64,672.00
	STATE SHARE TOTAL - Up to 20% (Sum of next 3 lines)			$ -	$ -	**$ 16,168.00**	$ 16,168.00
	STATE SHARE (S101225111)			$ -	$ -	**$ 16,168.00**	$ 16,168.00
	STATE SHARE (Program Code)			$ -	$ -	**$ -**	$ -
	STATE SHARE (Program Code)			$ -	$ -	**$ -**	$ -
	LOCAL SHARE TOTAL - Up to 20% (Sum of next 3 lines)			$ -	$ -	**$ -**	$ -
	EXCESS CONTRACT REVENUE			$ -	$ -	**$ -**	$ -
	INSURANCE PROCEEDS			$ -	$ -	**$ -**	$ -
	REVENUE FROM SALE OF VEHICLE			$ -	$ -	**$ -**	$ -

_____ **DATE OF INDEPENDENT COST ESTIMATE (NEED COPY)**
_____ **DATE OF ADVERTISEMENT (NEED COPY)**
_____ **BID/PROPOSAL OPENING DATE**
_____ **DATE OF COST/PRICE ANALYSIS (NEED COPY)**
_____ **APPROVAL TO AWARD CONTRACT DATE (NEED COPY OF KYTC APPROVAL LETTER)**
_____ **PURCHASE ORDER DATE (NEED COPY)**
_____ **ACTUAL DELIVERY DATE**
_____ **INSPECTION DATE (NEED COPY)**
_____ **LIFT/RAMP INSPECTION DATE (NEED COPY IF APPLICABLE)**
_____ **PRE-AWARD AUDIT OF ROLLING STOCK DATE (3 FORMS PLUS REQUIRED SUPPORTING DOCUMENTS/NEED COPY)**
_____ **POST-DELIVERY AUDIT OF ROLLING STOCK DATE (3 FORMS PLUS REQUIRED SUPPORTING DOCUMENTS/NEED COPY)**

_____ **TITLE or APPLICATION FOR TITLE ATTACHED**
_____ **KYTC AS LIENHOLDER**
_____ **VERIFICATION OF PAYMENT TO VENDOR (NEED COPY)**

_____ _____
AGENCY APPROVED SIGNATURE **DATE**

Approved by KYTC_____

BUDGET CHANGES FOR LINE ITEMS MUST HAVE PRIOR KYTC APPROVAL. OTHER EXPENSE LINE ITEMS CHANGES CANNOT EXCEED TOTAL GRANT APPROVED AMOUNT. REVISIONS TO DETAILED BUDGET SHEETS MUST BE SUBMITTED TO THIS OFFICE PRIOR TO REIMBURSEMENT.

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Tara Johnson-Noem, Executive Director
Judge/Executive Gary Moore, Board Chair

22 Spiral Drive
Florence, Kentucky 41042
859.283.1885

Ms. Vickie Bourne
KYTC/OTD
200 Mero Street 3rd Floor
Frankfort, KY 40601

Dear Ms. Bourne:

Please accept this letter as a request for approval to purchase one (1) expansion vehicles using KPTA Bid 12 with FY 26 Section 5310 Funds. Our FY26 Section 5310 capital Grant was approved for $80,840 and we are requesting to use $69,657 for the purchase of a 12 Seat Passenger Van, with an additional request of $9,915 for additions on the van, listed below.

These are the following additions to the van:

- #3: single foldaway seat - $1,150
- #4: 3.5 level seat covering (8 seats) - $1,040 ($130 per seat)
- #14: 8 camera surveillance system - $6,971
- #15: Idle lock anti-theft device - $754

We are grateful for the partnership with KYTC in support of the 5310 van purchase. Please let us know once this purchase has been approved so we may make the purchase order.

Sincerely,

Ivy Stites
Mobility Planner

cc: Tara Johnson-Noem
Katie Jo Berkshire Kirkpatrick

NKADD Regional Procurement Program

Background

In the fall of 2025, there was a need and a request for assistance with vehicle procurement from cities and counties. The Local Government Services (LGS) Team compiled, prepared, drafted, and marketed a regional RFP for dealerships to bid on for a variety of vehicles to be purchased by local governments. After bids were awarded, the LGS Team prepared MOAs for the dealerships and MOUs for the potential purchasing agencies and distributed them for review and approval. With this initial success and feedback from our community we want to add more features and services.

In February, NKADD responded to an email from Bespoke, a national community cooperative with the mission of facilitating procurement agreements across multiple agencies. LGS team met with representatives from Bespoke several times and discussed additional services and game plan to enhance the program for our cities and counties.

Update

Bespoke will help with:

- Bid Package Drafting
- RFP Marketing
- Contacting Vendors and Maintaining Vendor Relationships
- Fee Administration and Collection
- Distributing Opportunities for Bids

NKADD will continue to:

- Ensure Procurement Compliance
- Conduct Bid Opening, Evaluation and Award
- Communicate with Purchasing Agencies
- Contract Drafting and Execution
- Oversight of the Program

Kentucky Association of District Directors
Casey Ellis, Executive Director
Jarrett Haley, Chairman

501 Capital Avenue
Frankfort, KY 40601
(502) 875-2515

Wednesday, April 15, 2026

Ms. Holly M. Johnson
Secretary, Kentucky Finance and Administration Cabinet
200 Mero Street, 5th Floor
Frankfort, KY 40622

RE: **Formal Protest of RFP 746 2500000254 – Financial Management Services for Participant-Directed Services**

Dear Secretary Johnson:

On behalf of the Kentucky Council of Area Development Districts, this letter constitutes a formal protest pursuant to KRS 45A.285 regarding RFP 746 2500000254, issued by the Cabinet for Health and Family Services (CHFS) for Financial Management Services (FMS) supporting Participant-Directed Services (PDS) within Kentucky's 1915(c) Home and Community-Based Services (HCBS) waiver programs. The Kentucky Area Development Districts ("ADD") are aggrieved parties because they have provided FMS services to PDS participants previously. The RFP specifically states that the FMS services are being "transition[ed] to a single statewide vendor" away from the Community Mental Health Centers ("CHHCs") and the ADDs. This protest is filed within two (2) calendar weeks of receipt of notice of the RFP, which is attached as Exhibit A.

The Area Development District ("ADD") network has long served as a core component of Kentucky's participant-directed service infrastructure. We submit this protest based on substantial concerns that the RFP, as issued, is inconsistent with federal Medicaid law, CMS guidance, and Kentucky procurement requirements, and therefore should be withdrawn or suspended pending compliance with applicable legal standards.

I. The RFP Implements a Substantive Waiver Change Without Required CMS Approval

The RFP explicitly states that the Department for Medicaid Services (DMS) intends to transition from the current multi-provider system to "one (1) Vendor" providing FMS statewide . This represents a significant structural change from the existing model in which approximately 30 providers (including ADDs and CMHCs) currently deliver these services. While Participant Directed Services are intended to maximize participant autonomy allow participants to choose providers of services, the use of a single statewide Financial Management vendor eliminates participant choice. This centralized structure appears inconsistent with the participant-directed philosophy underlying the Commonwealth's waiver programs.

Under 42 CFR § 441.304(d), waiver amendments that include substantive changes may take effect only after CMS approval. CMS guidance further clarifies that substantive changes include:

- Reduction in the number of service providers

- Revisions to services or service delivery structures
- Changes affecting access to services or service capacity

The transition from approximately 30 providers to a single statewide vendor constitutes a clear reduction in providers and a fundamental restructuring of service delivery, and therefore qualifies as a substantive waiver change.

To our knowledge, CMS has not approved such a waiver amendment. As such, the Commonwealth is proceeding with procurement of a model that cannot lawfully be implemented, rendering the RFP premature and inconsistent with federal requirements.

II. Failure to Conduct Required Public Input and Stakeholder Engagement

CMS guidance requires that states implement a public input process for all substantive waiver changes. This process must include:

- Meaningful stakeholder engagement
- Public notice and comment
- Documentation of how the state will ensure smooth transitions and minimal adverse impact on individuals
-

The RFP does not demonstrate that such a process has occurred. There is no indication that:

- Providers, participants, or stakeholders were adequately consulted;
- The impact of eliminating the existing provider network was evaluated; or
- Adequate safeguards have been established to prevent service disruption.

The absence of this required process represents a procedural deficiency under federal law and further supports this protest.

III. Potential Improper Reclassification of Services to Administrative Claiming

CMS guidance also distinguishes between services delivered under a waiver and those claimed as administrative activities. If Financial Management Services are to be treated as administrative functions rather than waiver services, federal regulations (45 CFR § 95.501–519) require:

- A CMS-approved Cost Allocation Plan (CAP)
- Compliance with federal administrative claiming requirements

The RFP contemplates a centralized model that may effectively reclassify FMS functions. However, there is no indication that a CMS-approved CAP exists or that such a transition has been authorized. This raises additional concerns that the procurement is based on a fundamentally altered service and funding model that has not received required federal approval.

IV. The RFP Is Unduly Restrictive and Limits Competition in Violation of KRS Chapter 45A

The RFP's requirement for a single statewide vendor effectively eliminates the existing network of qualified, experienced providers, including ADDs and CMHCs, that currently serve PDS participants across Kentucky. This approach:

- Restricts competition to entities capable of statewide consolidation;

- Excludes established regional providers with demonstrated performance; and
- Creates unnecessary barriers inconsistent with principles of full and open competition under KRS Chapter 45A.

Such restrictive specifications are not justified within the RFP and appear arbitrary in light of the Commonwealth's longstanding, effective multi-provider system.

V. Failure to Adequately Address Participant Impact and Continuity of Care

The RFP acknowledges that more than 15,000 participants currently utilize PDS services and requires a complete transition of all services to a single vendor within a defined timeframe. However, the RFP does not sufficiently demonstrate:

- A validated transition plan ensuring continuity of services;
- Protections against service disruption during implementation;
- Consideration of regional access needs and participant choice.

Given the vulnerability of the populations served, these omissions raise serious concerns regarding compliance with federal HCBS requirements related to participant health, welfare, and continuity of care.

VI. Improperly Restricts Competition and Availability of Service Providers

By requiring a single vendor to provide services throughout the entire state, the RFP imposes cumulative requirements that exceed what is reasonably necessary to provide FMS services and effectively exclude otherwise qualified regional providers, including existing ADDs and CHMCs.

VII. Requested Relief

Based on the foregoing, the ADD network respectfully requests that CHFS:

1. Immediately suspend or withdraw RFP 746 2500000254;
2. Confirm whether CMS approval has been obtained for the proposed substantive waiver changes;
3. Conduct the required public input and stakeholder engagement process in compliance with federal law;
4. Ensure that any revised procurement is consistent with CMS requirements, including appropriate waiver amendments and/or cost allocation plan approvals; and
5. Reconsider procurement structure to ensure compliance with Kentucky procurement law and preservation of fair and open competition.

As you know, KRS 45A.290 provides that in the event of a timely protest filed under KRS 45A.285(2), the Commonwealth shall not proceed further with the solicitation or award involved, unless you or your designee makes a written and adequately supported determination that continuation of the procurement is necessary to protect substantial interests of the Commonwealth. The ADDs respectfully suggest that it would not be possible for you to make an adequately supported determination that the RFP as proposed is necessary to protect substantial interests of the Commonwealth. Indeed, the ADDs believe that such a determination would be arbitrary and capricious or contrary to law, as those terms have been defined by the Kentucky courts. Instead, it is clear to the ADDs that the fulfillment of your duty as Secretary to protect the financial interests of the

Commonwealth, as well as the duty to provide meaningful choice to participants in PDS services requires you to determine that the implementation of FMS services as described in the RFP must be halted, and that different decisions must be made that will protect both the state budget and the PDS participants.

This protest was submitted only after serious consideration of the potential adverse effects to participants and providers. The ADD network remains committed to partnering with the Commonwealth to ensure high-quality, compliant, and participant-centered service delivery. However, proceeding with this RFP in its current form exposes the Commonwealth to significant legal, operational, and compliance risks. We respectfully request prompt review and resolution of this protest pursuant to KRS 45A.285.

Please do not hesitate to contact us should you require additional information or wish to discuss these concerns further.

Sincerely,

Jarrett Haley, Chairman
Executive Committee
Kentucky Council of Area Development Districts

Casey Ellis, Executive Director
Kentucky Council of Area Development Districts
Kentucky Association of District Directors

CC:
Cabinet for Health and Family Services
Department for Medicaid Services