Northern Kentucky Area Development District
Board of Directors Meeting | February 26, 2026
22 Spiral Drive, Florence, Kentucky 41011 | 12 – 1pm

AGENDA

1. **Call to order** Judge Gary Moore, Chair
2. **Pledge of Allegiance** All
3. **Quorum** - The secretary will determine and advise chair as to the presence of quorum.
4. **Approval of the agenda** – Consideration of the agenda (*After approval, deletions are subject to a 2/3 majority vote of those members present.*) **Action requested.**
5. **Approval of the minutes** – Consideration of minutes from the January meeting. *Attachment 1*. **Action requested.**

Administrative – *Items related to NKADD finance and administration will be discussed.*

6. **Ethics Report** – Monthly report from NKADD Ethics Officer. Joe Cottingham will report.
7. **Financial Reports** – Monthly financial report will be presented for consideration. Amanda Cooper will report. *Attachment pending*. **Action requested.**
8. **Proposed Annual Meeting Date of September 10th** – Tara Johnson-Noem will report. **Action requested.**

Programmatic – *Items related to NKADD programs will be discussed.*

9. **FY27 to FY 29 Aging Area Plan Approval**. *Attachment 3* – Executive Summary. Full plan available on NKADD website. **Action is requested**. Anne Wildman will report.
10. **Age Well Invoice** Consideration of payment to University of Maryland Baltimore County (UMBC) for the Age Well Kenton County Initiative in the amount of $78,559.43. *Attachment 4*. **Action is requested**. Anne Wildman will report.
11. **Meal Waiting List**- Presentation on home-delivered meal program waiting list and partnership efforts to address it. *Attachment 5*. No action is requested. Anne Wildman will present.
12. **Commodities** – Update will be presented by Tara Johnson-Noem. *Attachment 6.*
13. **Workforce WIOA Request for Proposals Update** Correy Eimer will present. No action requested.

Committee Reports – *NKADD standing and ad hoc committees will present updates, if applicable.*

14. **Water Management Council**, Presentation on modified project list. Grace Herrmann will present. No action requested. *Attachment 7.*

Agency Overview

15. **Executive Director's Report** – Tara Johnson-Noem will present.
    a. **Strategic Plan** – Community Outreach efforts, *Attachment 8.*
    b. **Strategic Plan** – Grant applications
    c. **Legislative Updates**
16. **Announcements**
17. **Adjournment**

ATTACHMENT 1

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
22 Spiral Drive, Florence, Kentucky
January 22, 2026

I. **Call to order** – Chair Gary Moore called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY, and Teams at 12:04 pm

II. **Pledge of Allegiance** – Chair Gary Moore led the Pledge.

III. **Quorum –** Chair Gary Moore declared a quorum verified by Amy Scalf.

Board members present were:

Mayor Robb Adams
Jamie Baker
Joe Cottingham
Judge Chuck Dills
Matthew Dusing
Nick Eads*
Matt Elberfeld*
Judge David Fields
Mayor Jim Hamberg
Katie James*
Brittaney King
Matt Kremer*
Rebecca McClure*
Mayor Paul Meier
Bill Mitchell
Judge Gary Moore
Chris Moriconi* -v
Bryan Norton*-v
Pat Raverty
Mayor Andy Schabell
Marie Schenkel
James Toebbe*
Lisa Wilson-Plajer
Judge Todd Woodyard
George Zubaty

*Indicates Alternate in attendance and voting.

Those members not present or without representation

Mayor Charles French
Mayor Tom Guidugli Jr.
Jamie Greene
Mayor Leigh Hawkins
Mayor Sabrina Hazen
Nick Hendrix
Mayor Dave Henson
Mayor Marty Lenhof
Mayor John Link
Dean McKay
Bill Mitchell
Judge Ryan Morris
Mayor Greg Pohlgeers
Judge David Wilhoite

Staff Present

Clay Beyer, Amanda Cooper, Chris Courtney, Correy Eimer, Tara Johnson-Noem, Shannen Kelch, Katie Jo Kirkpatrick -v, Amy Scalf, Anne Wildman

Guests

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

Meghan Bankemper, Office of Sen. Mitch McConnell
Angie Cain, Department for Local Government
Jack Couch, Kentucky Transportation Cabinet
Laura Pleiman, Boone County Fiscal Court – virtual

IV. Approval of the Agenda - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested**.

Mayor Jim Hamberg moved to approve the agenda, seconded by Mayor Paul Meier. **Motion carried.**

V. Approval of the Minutes – The Board of Directors is asked to approve the minutes from the December 2025 Board Meeting. Attachment 01. **Action requested**.

Judge Chuck Dills moved to approve the minutes; seconded by Katie James. **Motion carried.**

VI. Administrative – Items relating to NKADD Administration were discussed at this time.

A. Ethics Report – No Report. **No action requested.**

B. Audit Report – Tara Johnson-Noem presented an update on the audit submitted to the Kentucky Auditor. **No action requested.**

C. Financial Reports – Tara Johnson-Noem and Amanda Cooper presented cumulative financial reports. See Attachment 02. **Action requested.**
Pat Raverty moved to approve the Financial Reports; seconded by George Zubaty. **Motion carried.**

D. Commodities Program Shortfall – Tara Johnson-Noem presented information related to a projected shortfall. See Attachment 03. **No action requested.**

E. Procurement for facility modifications – Tara Johnson-Noem presented information regarding consideration of bids through Kentucky Master agreement for Waiver space expansion. **Action requested.**
Matt Elberfeld moved to approve the project including declaring outdated equipment as surplus; seconded by Matt Kremer. **Motion carried.**

F. Administrative Regulations – Tara Johnson-Noem presented updates to the NKADD Administrative Regulations. See Attachment 04. **Action requested.**
Matt Kremer moved to approve the updated Administrative Regulations; seconded by Jamie Baker. **Motion carried.**

VII. Programmatic - Items relating to NKADD programs were discussed.

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

A. Meal Waiting List – Anne Wildman and Tara Johnson-Noem presented information regarding the home-delivered meal waiting list and partnerships efforts to address it. **Action requested.**
Bill Mitchell moved to approve the request; seconded by Judge Gary Moore. **Motion carried.**

B. E-Clearinghouse – Katie Jo Kirkpatrick presented information regarding the Crittenden Nature Park and Community Ventures HUD HOME Investment Partnership Program. See Attachments 05 and 07. **Action requested.**
Pat Raverty moved to approve the projects, seconded by George Zubaty. **Motion carried.**

VIII. Committee Reports – NKADD Standing and ad hoc committees will present updates**.**

A. Kentucky Council of ADDs Update – Lisa Wilson-Plajer presented an update from the Kentucky Council of ADDs. See Attachment 06. **No action requested.**

IX. Executive Director Report

A. Executive Director Tara Johnson-Noem reported on local, regional, state, and federal updates and upcoming events.

X. Announcements and Reminders

XI. Adjournment

At 12:56, Mayor Jim Hamberg moved to adjourn; seconded by Katie James. **Motion carried.**

_____
Judge Gary Moore, Chair

_____
Mayor Robb Adams, 1st Vice Chair

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

NKADD

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Board of Directors Packet

Administrative Section

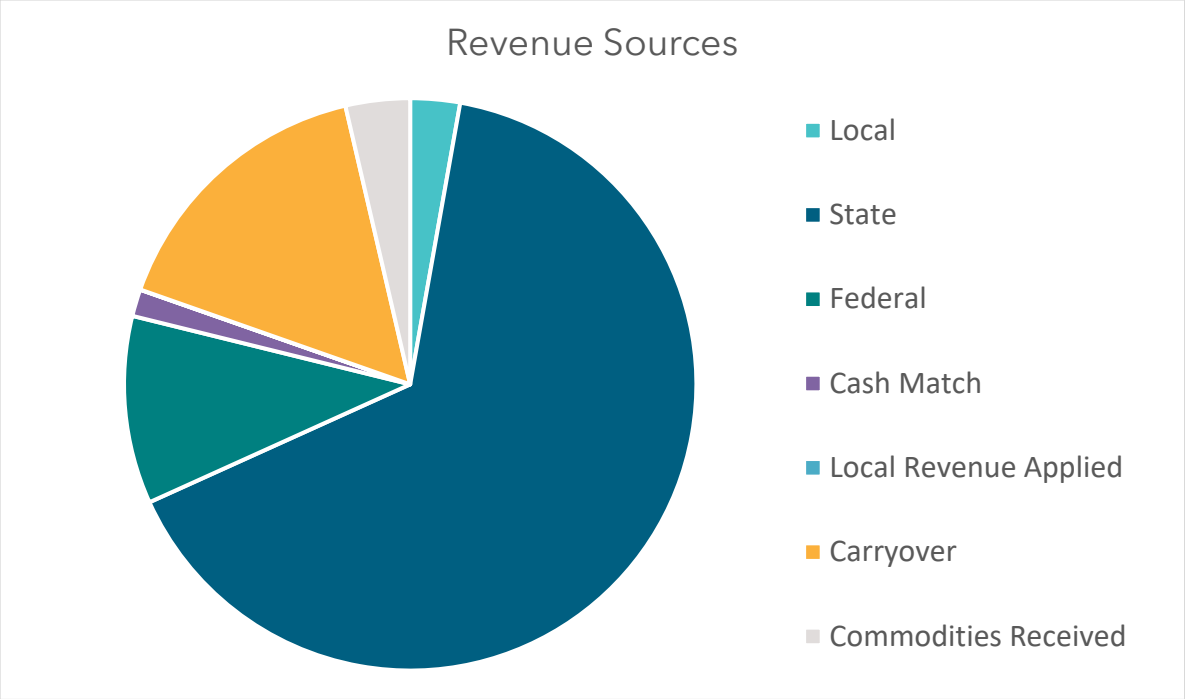
NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Finance Report
February 2026

Consolidated ADD
Statement of Activity
Northern Kentucky Area Development District
For 11/30/2025

	YTD Actual	Annual Budget	% Used	PYTD Actual	% Inc/Dec
Revenues					
4100. Federal	2,197,052.04	7,966,014.00	28%	2,851,242.46	-23%
4200. State	13,553,675.68	30,321,603.00	45%	11,805,383.41	15%
4300. Local	580,638.14	2,113,875.00	27%	683,398.35	-15%
4400. Cash Match	314,544.64	1,842,386.00	17%	319,565.61	-2%
4700. Local Revenue Applied	(2,318.00)	40,275.00	-6%	0.00	0%
4800. Carryover	3,310,536.97	3,610,107.00	92%	3,454,443.90	-4%
4900. Commodities Received	753,649.36	2,800,000.00	27%	584,630.49	29%
Total Revenues	20,707,778.83	48,694,260.00	43%	19,698,664.22	5%
Expenses					
5100. Personnel	1,810,826.41	6,688,732.00	27%	1,621,706.64	12%
5300. Professional Services	237,754.83	398,015.00	60%	251,584.65	-5%
5400. Travel	57,481.94	146,707.00	39%	46,579.82	23%
5500. Facilities	116,868.22	326,493.00	36%	135,915.77	-14%
5700. Operating	512,744.89	843,913.00	61%	470,919.37	9%
5800. Equipment	15,014.37	143,908.00	10%	44,373.17	-66%
5900. Admin	0.00	142,786.00	0%	0.00	0%
6000. Pass-Through Contractual	13,640,302.44	36,243,784.00	38%	13,188,413.10	3%
Total Expenses	16,390,993.10	44,934,338.00	36%	15,759,492.52	4%
Excess Revenue Over (Under) Expenditures	**4,316,785.73**	**3,759,922.00**	**115%**	**3,746,601.61**	**15%**

Through 12/30/2025 (50% of the year complete), NKADD had a revenue of $26,337,211.58, which is a 12% increase of prior year at the same time.



Cash Balance

$7,387,840.13

(A 34% increase from last year)

Accounts Receivable Balance

$2,765,213.60,

(A 3% increase from last year)

Accounts Payable Balance

$706,032.07

(A 27% decrease from last year)

Interest Earned Balance

$84,306,09

(A -1% decrease from last year)

Rate fell 0.793%

Northern Kentucky Area Development District
Board of Directors

2026 Regular Meeting Schedule

January 22

February 26

March 26

April 23

May 28

June 25

July 23

August 27

September 10, Location TBD

October 22

2nd Thursday November 12

December 17

All meetings are scheduled to be held at Noon on the above dates in the NKADD Board Room, located at 22 Spiral Drive, Florence, KY, unless otherwise noted. Meetings may be held in-person, virtually or hybrid. Any additional meetings and/or meetings that are rescheduled by date, time or location will be considered Special Meetings. Notification for Special Meetings will be done in accordance with Kentucky Open Meetings Law. The NKADD Executive Committee will hold its Regular Meetings immediately prior to the Regular Board meeting, at 10:30 a.m.

For questions or further information about NKADD Board of Director Meetings, please contact NKADD at 859.283.1885 or info@nkadd.org.

NKADD

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Board of Directors Packet

Programmatic Section

Northern Kentucky Area Development District
Area Agency on Aging & Independent Living
FY 2027–2029 Regional Plan on Aging
Summary

Purpose of the Plan

The FY 2027–2029 Regional Plan on Aging serves as a three-year strategic roadmap for delivering services, allocating resources, and advocating for older adults, caregivers, and individuals with disabilities across eight Northern Kentucky counties. The plan fulfills Older Americans Act requirements and aligns local priorities with state and federal aging policy.

Service Area

Counties Served: Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, Pendleton

- Older Adult Population (60+): 104,461 individuals (~10% of regional population)

- Demographic Highlights
  - 23.6% live alone
  - 23% reside in rural areas.
  - 10.7% are low-income.
  - Nearly 10% require assistance with 3+ ADLs/IADLs

Programs & Funding

- Administration of federal, state, local, and private funding, including Title III, Title VII, Medicaid Waivers, Homecare, Nutrition, SHIP, Ombudsman, and Caregiver Programs.
- Management of millions of dollars annually, including a significant Medicaid consumer-directed options revenue.
- Strong partnerships with service providers, county fiscal courts, and private foundations expand reach and enhance service flexibility.

Needs Assessment Highlights (CASOA 2024)

Based on 600+ survey responses from adults age 50+, three priority needs were identified:

1. Access to Information on Aging Services
2. Transportation & Mobility
3. Independent Living & Housing Supports (Aging in Place)

*Key barriers include fragmented information, limited rural transportation, housing affordability, service awareness gaps, and caregiver strain.

Strategic Priorities (FY 2027–2029)

- Expand rural and regional transportation coordination.
- Launch a statewide and regional public awareness campaign.
- Increase volunteer engagement (Ombudsman, SHIP, Senior Centers)
- Strengthen mental health awareness and referral pathways.
- Implement targeted, data-driven outreach based on 60+ population concentrations.

Governance & Oversight

- Establishes measurable outcomes, accountability, and compliance with Older American's Act (OAA) and Department for Aging and Independent Living (DAIL) requirements.
- Oversight, policy guidance, advocacy, and approval of the Area Plan to ensure alignment with regional needs and long-term sustainability.

INVOICE

Please Remit To:
Univ Maryland Baltimore County
1000 Hilltop Circle
Accounts Receivable
Baltimore, MD 21250

Page: 1
Invoice No: GM00125125
Invoice Date: 1/23/2026
Customer Number: 0001005239
Payment Terms: Net 30
Due Date: 2/22/2026
P.I.: Marcus, Michael
UMBC Award: 0000012077
Award Period: 01/01/2025 - 02/28/2026
Award Amount: $152,133.78

Sponsor:
Northern Kentucky Area Development District
22 Spiral Drive
Florence, KY 41042

Sponsor Award: 25110668

Title: Asset-Based Community Development Assessment

Description	Bill Amount 07/01/2025 - 12/31/2025	Cumulative Expenses
Contractual Services	15,000.00	15,000.00
F&A Expense	7,141.90	11,662.63
Fringe Benefits	7,578.14	17,490.62
Other Direct Costs	1,138.95	2,302.50
Salaries & Wages	37,135.48	66,639.17
Supplies & Materials	346.55	1,219.16
Travel	10,218.41	13,973.40
SUBTOTAL:	**78,559.43**	**128,287.48**
TOTAL AMOUNT DUE:	**78,559.43**	

ELECTRONIC PAYMENT INFORMATION
Wells Fargo Bank, N.A. Acct # 4108055195
Routing # 121000248 Fed ID: 52-6002033
Campus Identifier: R41 University of MD Baltimore County

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any materialfact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

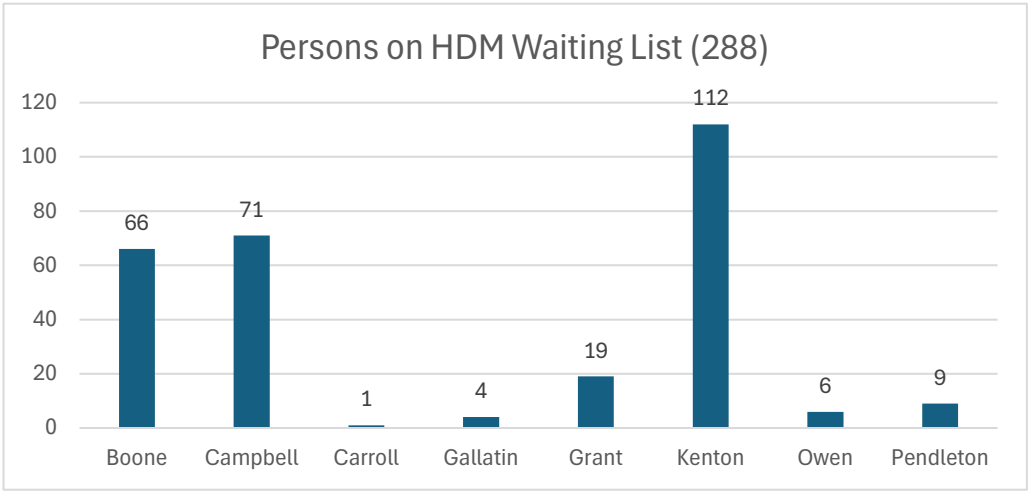
James Scally

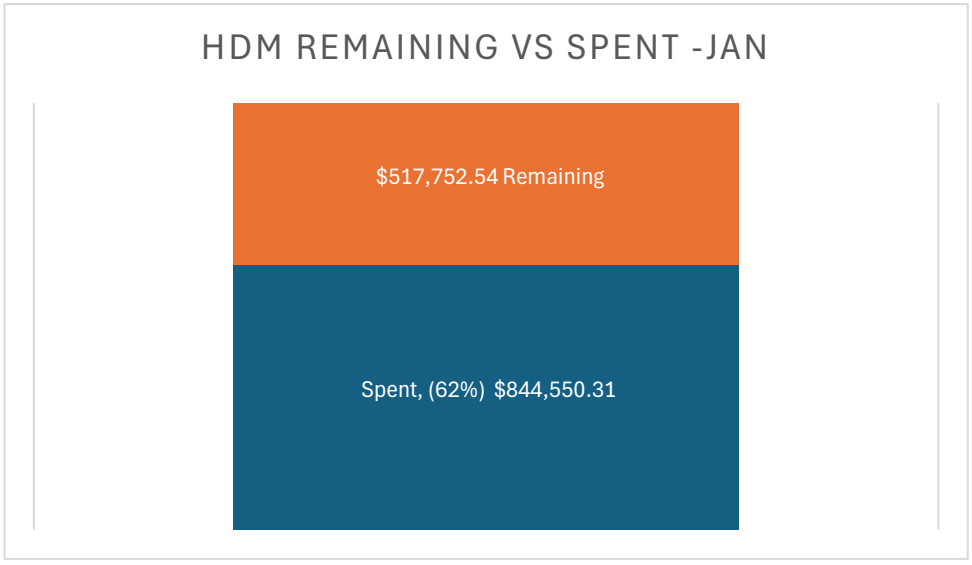
James Scally
Sr. Grant Accountant

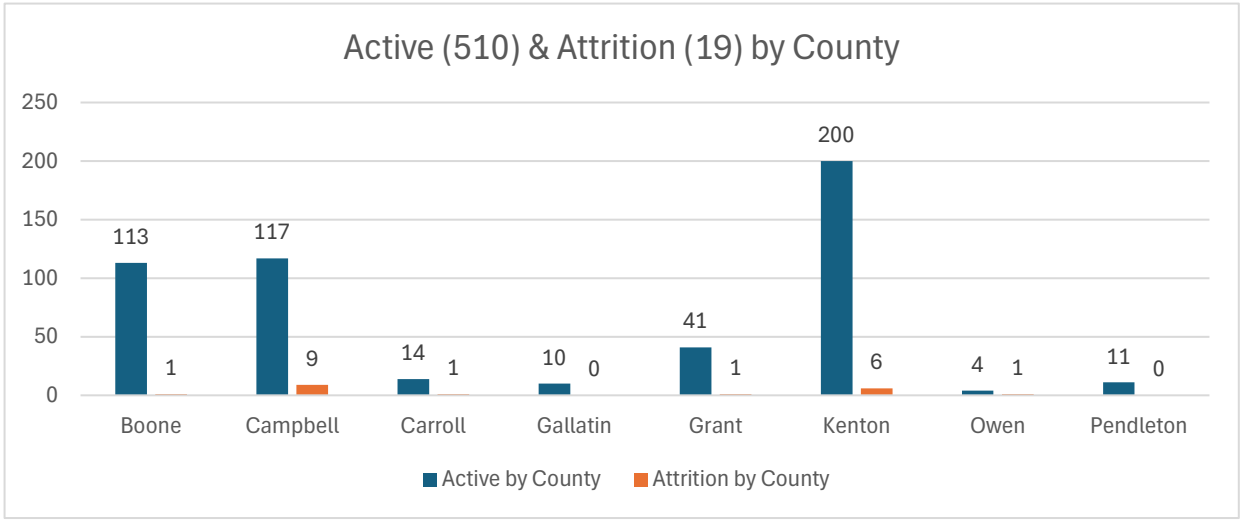
For billing questions, please call (410) 455-1496 or email jscally1@umbc.edu

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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Home Delivered Meal Data through February 17, 2026 Dollars spent through Jan 31, 2026







FY26 COMMODITIES	CSFP	TEFAP	
	318.0615	325.0618	TOTAL
Total REVENUE	**99,000.00**	**199,000.00**	**298,000.00**

EXPENSES		318.0615	325.0618	Total
Salary Requirements				
	Salary	54,622.37	76,478.31	131,100.68
	Salary Burden	21,678.24	30,012.20	51,690.44
	Shared Expenses	10,682.09	14,908.67	25,590.76
	Salary Requirements	**86,982.69**	**121,399.18**	**208,381.88**
Other Expenses				
5340	Warehouse/Office Rent - Off Site	23,400.00	93,600.00	117,000.00
5410	Travel		800.00	800.00
5520	Utilities - Off Site	5,000.00	18,000.00	23,000.00
5540	Building Maint - Inside - Off Site		80.00	80.00
5545	Building Maint - Outside - Off Site		85.00	85.00
5705	Advertising			-
5706	Marketing			-
5710	Computer Software / Hardware	2,000.00	8,000.00	10,000.00
5715	Printing / Copying		800.00	800.00
5718	Postage / Shipping			-
5720	Registration		500.00	500.00
5725	Workshops - staff/provider training			-
5735	Supplies		3,400.00	3,400.00
5740	Publications			-
5744	Internet - Off Site		1,100.00	1,100.00
5745	Telephone - Off Site			-
5746	Cell Phone			-
5755	Committee Meetings - Staff			-
5760	Equipment Maint			-
5763	Commodities Delivery		30,000.00	30,000.00
5765	Training - all non workshop	500.00	500.00	1,000.00
5770	Other / Consulting			-
5780	Org / Member Dues		50.00	50.00
5810	Equipment > 500			-
5815	Equipment < 500	500.00	500.00	1,000.00
				-
				-
	Other Expenses	**31,400.00**	**157,415.00**	**188,815.00**
Total EXPENSES		**118,382.69**	**278,814.18**	**397,196.88**

Total REVENUE	99,000.00	199,000.00	298,000.00
Total Expenses	118,382.69	278,814.18	397,196.88
NET (Income - Expenses)	**(19,382.69)**	**(79,814.18)**	**(99,196.88)**

NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

NKY Water Management Council
NKADD
22 Spiral Drive, Florence KY
February 25, 2026
1:00 pm to 2:00 pm

AGENDA

I.	Call to Order	Chairman
II.	Approval of the Agenda – **Action is Requested**	Chairman
III.	Approval of minutes – **Action is Requested**	Chairman
IV.	Approval of new/modified projects – **Action is Requested**	Herrmann
V.	Staff Updates Project Summary Project Ranking Process and Criteria Discussion BGADD Rate Book Site Visits	Herrmann
VI.	Kentucky Rural Water Association Salary Survey	Herrmann
VII.	Officer Elections	
VIII.	Important Dates Cleaner Water Program	Herrmann
IX.	Share Out	
X.	Next Meetings May 13th from 1 pm-2 pm at NKADD October 7th from 1 pm-2 pm at TBD December TBD	

NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Projects List Update
December 3, 2025-February 18, 2026

New

Project Number	Project Name	System Name
WX21041021	Carroll County Dividing Ridge Tank	Carroll County Water District #1

Modified

Project Number	Project Name	System Name	Modification
SX21015011	Aosta Valley Bypass	City of Walton	Updated Project Name, Updated Mapping, Updated Narrative
WX21181028	Pump Station Replacement	East Pendleton County Water District	Updated Mapping
WX21191026	Galvanized Main Replacement	City of Falmouth	Updated Mapping, Updated Narrative, Updated Impacts Tab
WX21191022	Pendleton County Regional Water Treatment Plant	East Pendleton County Water District	Updated Project Description, Updated Project Beneficiaries, Updated Project Narrative, Updated Components, Updated Mapping
WX21015037	Old Nicholson Road Water Line Replacement	City of Walton	Updated Mapping
WX21015038	Walton-Verona Road Water Line Replacement	City of Walton	Updated Mapping
SX21037013	Echo Hills Sanitary Sewer Improvements	Sanitation District #1	Updated Mapping, Updated Project Beneficiaries
SX21015020	Old Nicholson Road-Brinkman Sewer Force Main Replacement	City of Walton	Updated Mapping
WX21117022	Covington & Dayton Water Main and Full	Northern Kentucky Water District	Updated Mapping, Updated Project Narrative

	Lead Service Line Replace		
WX21037014	KWD – Subdistrict J Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Budget, Updated Narrative
WX21037551	NKWD – Subdistrict L Waterline Extension	Northern Kentucky Water District	Updated Project Schedule, Updated Project Description, Updated Project Administrator, Updated Project Budget
WX21037306	NKWD – Subdistrict N Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Budget
WX21037305	NKWD – Subdistrict P Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Budget
WX21037554	NKWD – Subdistrict S Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Project Description, Updated Budget
WX21037308	NKWD – Subdistrict U Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Project Schedule, Updated Budget
WX21037557	NKWD – Subdistrict W Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Project Schedule, Updated Budget, Updated Project Description
WX21037555	NKWD – Subdistrict X Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Project Schedule, Updated Budget
WX21037556	NKWD – Subdistrict Y Waterline Extension	Northern Kentucky Water District	Updated Project Administrator, Updated Budget

WX21037001	NKWD – Subdistrict Z Waterline Extension	Northern Kentucky Water District	Updated Project Schedule
WX21117020	NKWD F26 Lead Service Line Replacement	Northern Kentucky Water District	Updated Mapping, Update Project Narrative, Updated Budget
SX21081003	Wastewater Treatment Plant Upgrade	Grant County Sanitary Sewer District	Updated Narrative
SX21117022	Licking River Tunnel Solution	Sanitation District #1	Updated Mapping, Updated Project Narrative, Updated Budget, Updated Project Engineer
SX21191018	Butler, KY – Wastewater Collection and Treatment Improvements	City of Butler	Updated Narrative
WX21015035	South Water Main Connection to NKWD	City of Walton	Updated Components Tab
WX21077011	US-42 Water Main Extension	Gallatin County Water District	Updated Mapping, Updated Narrative
WX21077012	Gallatin County Regional Airport Main Extension	Gallatin County Water District	Updated Components Tab, Updated Budget, Updated Mapping, Updated Narrative
WX21081022	Bullock Pen Water Treatment Plant Replacement – Design and Const	Bullock Pen Water District	Updated Components Tab
WX21187006	KY 1316 Water Main Extension	KY-American Water Company-Northern Division	Update Components Tab
WX21191025	Water Storage Tanks and Treatment Plant	City of Falmouth	Update Narrative
WX21191027	Cast Iron Line Replacement to Kincaid Lake	East Pendleton County Water District	Update Components Tab, Updated Mapping, Updated Project Narrative
SX21117021	Locust Pike Area Sewer Survey	City of Taylor Mill	Updated Project Title, Updated Project Description

WX21117021	Latonia Phase 2 Water Main and Full Lead Service Line Replacement	Northern Kentucky Water District	Updated Project Narrative, Updated Budget Tab
WX21117023	Covington Eastside Water Main and Full Lead Service Line Replacement	Northern Kentucky Water District	Updated Project Narrative, Updated Budget Tab
WX21081016	WATER TREATMENT PLANT AND RAW WATER INTAKE PROJECT	City of Williamstown	Updated Project Narrative, Updated Need for Project

Under Construction

Project Number	Project Name	System Name
SX21191020	Wastewater Treatment Plant Camera	City of Falmouth

Completed

Project Number	Project Name	System Name
SX21191006	Klee Property Sewer Line Extension	City of Falmouth
SX21191014	Industrial Park Utility Extension (Sewer)	City of Falmouth
SX21191015	Lagoon Cleaning	City of Falmouth

Withdrawn

Project Number	Project Name	System Name
SX21191004	WWTP Lagoon Aerator Augmentation	City of Falmouth
SX21191102	Oak Haven Pump Station and Force Main	City of Falmouth
WX21191003	Water Storage Reservoir Repair and Roof Replacement	City of Falmouth

NKADD

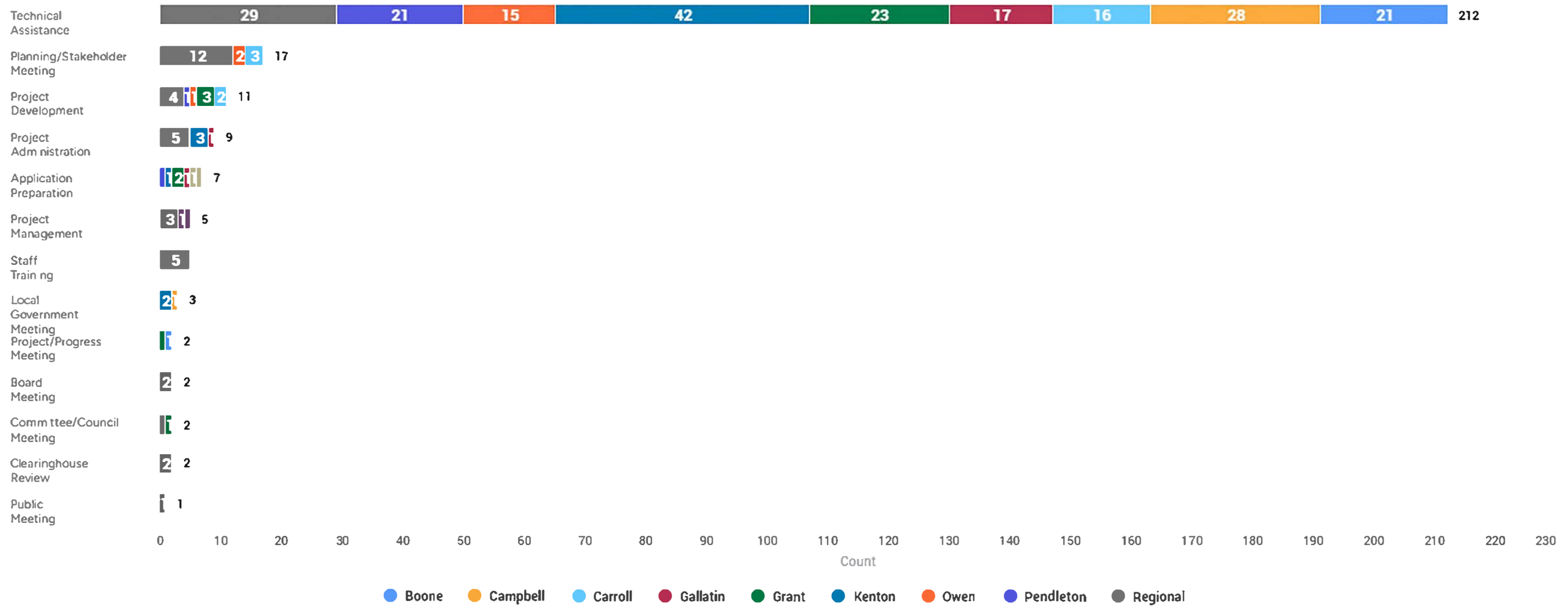
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Board of Directors Packet

Executive Director Report

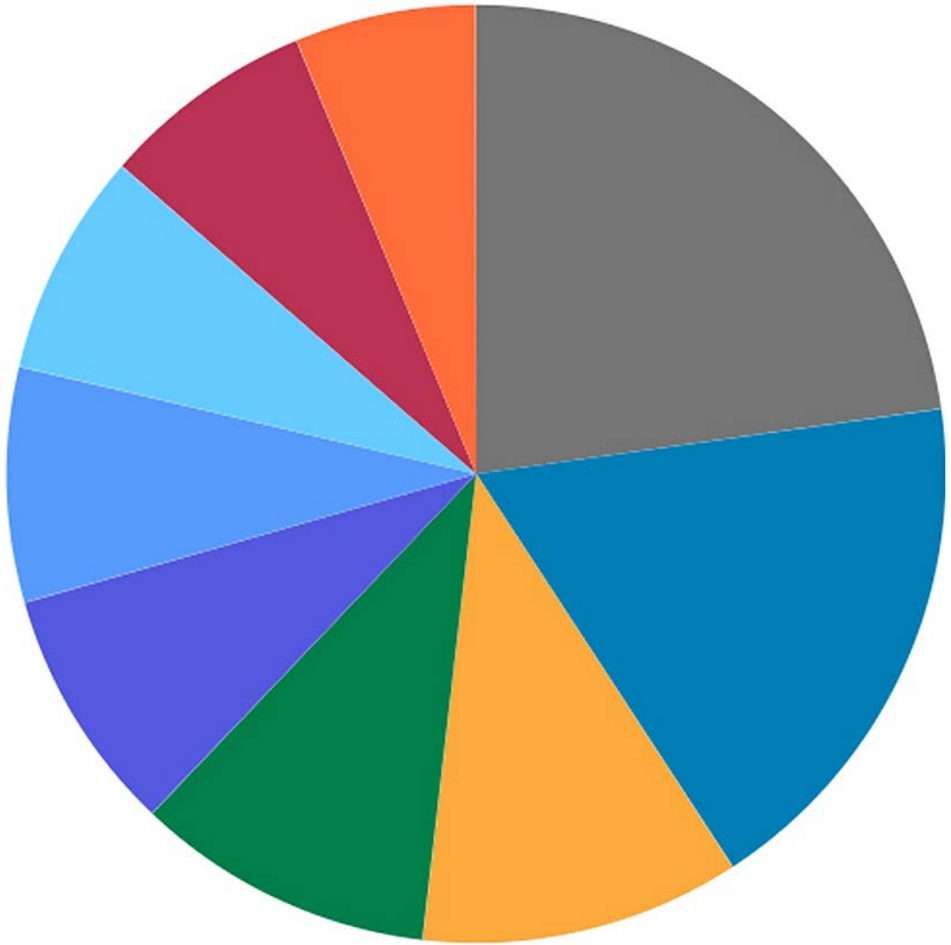
NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

JFA Q2 Projects & Activities by Scope



NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

JFA Q2 Projects and Activities by County



- Regional: 22.8%
- Kenton: 18.0%
- Campbell: 11.0%
- Grant: 10.3%
- Pendleton: 8.5%
- Boone: 8.1%
- Carroll: 7.7%
- Gallatin: 7.4%
- Owen: 6.3%

Q2 - Projects & Activities

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

120 - EDA Projects and Activities

Project	Project Lead	County	Applicant	Project Description	Scope
NKY Comprehensive Economic Development Strategies	Katie Jo Kirkpatrick	Regional	NKADD	Complete annual update of the CEDS	Project Management
NKY Economic Development Group	Katie Jo Kirkpatrick, Tara Johnson-Noem	Regional	NKADD	Staffing a group of regional economic development professionals.	Technical Assistance
Revolving Loan Fund Management	Chris Courtney	Grant, Kenton, Pendleton, Boone, Campbell	Regional	RLF Application Review & Notices to Clients as needed	Technical Assistance

125 - CDBG Projects and Activities

Project	Project Lead	County	Applicant	Project Description	Scope
CDBG - Pharmacy Expansion	Taylor Froelicher	Gallatin	Gallatin County Fiscal Court	Pharmacy expansion with drive thru at Triad Health Systems clinic in Warsaw.	Project Management
CDBG - Recovery KY (2025-2026)	Taylor Froelicher	Kenton	Kenton County Fiscal Court	Recovery KY CDBG #25-027 for Transitions Behavioral Health Center	Application Preparation
CDBG - Recovery KY (2024-2025)	Taylor Froelicher	Kenton	Kenton County Fiscal Court	Recovery KY CDBG #24-039 for Transitions Behavioral Health Center	Project Management

140/150 - DLG Projects and Activities

Project	Project Lead	County	Applicant	Project Description	Scope
Human Resources Assistance	Chris Courtney	Regional	Regional	Executive Searches, Job Description Updates, Personnel Policy Updates, and Salary Projects	Technical Assistance
MGLNK Annual Dinner	Avery Adams	Boone, Campbell, Gallatin, Grant, Kenton, Pendleton, Owen, Carroll	Regional	Annual Dinner for MGLNK. Including programming, set up, take down for the date	Technical Assistance
APWA	Avery Adams	Campbell, Carroll, Gallatin, Grant, Kenton, Boone, Pendleton, Owen	Regional	Staffing the NKY Chapter of the American Public Works Association	Technical Assistance
MGLNK	Avery Adams	Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, Pendleton	Regional	Administrative and organizational staffing services for the Municipal Government League of Northern Kentucky	Technical Assistance
NKCCMA	Taylor Froelicher	Boone, Campbell, Kenton	Regional	Staffing for Northern Kentucky City/County Managers' Association	Technical Assistance

Q2 - Projects & Activities

NKMCA	Avery Adams	Boone, Campbell, Carroll, Gallatin, Grant, Owen, Pendleton, Kenton	Regional	Attending the Northern Kentucky Municipal Clerk's Association meeting to share NKADD Initiatives	Technical Assistance
NKPEJHIB	Avery Adams	Regional	Regional	Staffing and administrative service for the Northern Kentucky Public Entity Joint Health Insurance Board	Technical Assistance
NKREA	Taylor Froelicher	Campbell, Grant, Kenton, Owen, Pendleton	Regional	Staffing and hosting the NKY Regional Ethics Authority	Technical Assistance
CMVPA	Avery Adams	Kenton	City of Covington	Organizations staffing and administrative support	Technical Assistance
City of Ludlow Semi Annual Report	Chris Courtney	Kenton	City of Ludlow	Semi Annual Report for CDBG Project	Technical Assistance
Regional Vehicle Procurement	Taylor Froelicher	Regional	Regional	Administrative services to fulfill bid processes for city vehicle purchases. Project management of the RFP process.	Project Management
Mapping Assistance	Grace Herrmann	Regional	Regional	Creating maps as requested for cities and counties in our region.	Technical Assistance
GIS Training	Grace Herrmann	Regional	Regional	ESRI and other GIS related trainings.	Technical Assistance
KY River Basin Kentucky River Water Trail	Grace Herrmann	Owen, Carroll	Regional	A joint project between NKADD, KIPDA, Bluegrass ADD, KRADD, cities, counties, nonprofits, and other agencies along the Kentucky River to create a Kentucky River Water Trail.	Project Development, Technical Assistance
Water Project Development	Grace Herrmann	Regional	Regional	Provide assistance with developing water projects outside of the normal KIA contract assistance.	Project Development
City of Williamstown-USDA RD	Grace Herrmann	Grant	City of Williamstown	Put in new intake lines that have screens on the Williamstown Water Plant.	Application Preparation, Project Development, Technical Assistance
Grant Training	Katie Jo Kirkpatrick	Regional	Regional	Training for grants.	Technical Assistance
Community Profiles - Boone	Avery Adams	Boone	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Campbell	Avery Adams	Campbell	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Carroll	Avery Adams	Carroll	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Gallatin	Avery Adams	Gallatin	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Grant	Avery Adams	Grant	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Kenton	Avery Adams	Kenton	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Owen	Avery Adams	Owen	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance
Community Profiles - Pendleton	Avery Adams	Pendleton	Regional	Create and design community profiles for a "snapshot" of what services NKADD provides to each community.	Technical Assistance

Q2 – Projects & Activities

BUILD Grant - City of Covington	Katie Jo Kirkpatrick	Regional	City of Covington	Sent information from KYTC about BUILD Grant to Covington City Manager for consideration.	Project Development
October Local Elected Officials Review and Updates	Avery Adams	Regional	Regional	Maintaining the most accurate list of locally elected officials and frequently contacted staff by reviewing and making any necessary updates	Technical Assistance
November Local Elected Officials Review and Updates	Avery Adams	Regional	Regional	Maintaining the most accurate list of locally elected officials and frequently contacted staff by reviewing and making any necessary updates	Technical Assistance
December Local Elected Officials Review and Updates	Avery Adams	Regional	Regional	Maintaining the most accurate list of locally elected officials and frequently contacted staff by reviewing and making any necessary updates	Technical Assistance
City of Crittenden - LWCF	Chris Courtney	Grant	City of Crittenden	LWCF application preparation and management for Crittenden Nature Park	Application Preparation
Grant Team	Katie Jo Kirkpatrick, Chris Courtney	Regional	Regional	NKADD Grant Team Meetings and Activities for Q2	Technical Assistance
ADD CED Discussion Group	Katie Jo Kirkpatrick	Regional	Regional	All ADD CEDs and Staff met to discuss continuity and alignment regarding the JFA report, reporting to KCADD and the use of monday.com.	Project Management
BUILD Grant - Carroll County	Chris Courtney, Avery Adams	Carroll	Carroll County Fiscal Court	Conducted a meeting with Carroll County representatives to discuss the possibility of utilizing the BUILD Grant in Carroll County	Project Development
BUILD Grant - Grant County	Avery Adams	Grant	Grant County Fiscal Court	Conducted a meeting with Grant County representatives to discuss the possibility of utilizing the BUILD Grant in Grant County	Project Development
FairShare Contribution Letters	Avery Adams	Regional	Regional	Annual contribution request to all 60 NKADD jurisdictions	Technical Assistance
EPA Brownfields	Katie Jo Kirkpatrick	Pendleton	City of Falmouth	Application for EPA Brownfield Assessment Grant 2026	Application Preparation
City of California - LWCF	Chris Courtney	Campbell	City of California	Park improvement project - assistance with LWCF application	Application Preparation
eClearinghouse	Katie Jo Kirkpatrick	Regional	NKADD	Review of eClearinghouse submission	Technical Assistance
City of Carrollton Main Street Market Study (copy)	Katie Jo Kirkpatrick, Ivy Stites	Carroll	City of Carrollton	Complete a market study focused on main street for the city.	Technical Assistance
Community Forum - Carroll	Ivy Stites	Carroll	Regional	Collaboration with local leaders and community members to assist with community development planning.	Application Preparation
Community Forum - Gallatin - Planning Phase	Ivy Stites	Gallatin	Regional	Collaboration with local leaders and community members to assist with community development planning.	Application Preparation
WRIS Project Updates	Grace Herrmann	Regional	Regional	Completing needed Mapping and Project Profile Updates in WRIS.	Project Development, Technical Assistance
Water and Wastewater Map Books	Grace Herrmann	Boone, Carroll, Gallatin, Grant, Owen, Pendleton	Regional	Creating updated MapBooks for Water Systems and Wastewater Systems that wanted MapBooks.	Technical Assistance

Q2 - Projects & Activities

WRIS Project Creation	Grace Herrmann	Regional	Regional	Creating new Project Profiles in WRIS.	Project Development, Technical Assistance
City Non-Compliance Monitoring	Chris Courtney	Regional	Regional	Utilizing the financial non-compliance list provided by DLG, NKADD sends follow-up and support	Technical Assistance
SPGE Non-Compliance Monitoring (copy)	Chris Courtney	Regional	Regional	Utilizing the financial non-compliance list provided by DLG, NKADD sends follow-up and support to non-compliant SPGEs	Technical Assistance
Pendleton County Salary Survey	Chris Courtney	Pendleton	Regional	Conduct in-depth salary survey for neighboring counties to support Pendleton County budget process.	Project Development
Grant County Economic Development Research	Katie Jo Kirkpatrick	Grant	Grant County Fiscal Court	Support Grant County Fiscal Court as they work with local cities in the county and other partners to determine possible updates to shared agreement for economic development services in the county. Research estimated cost of comprehensive plan update.	Project Development