Northern Kentucky Area Development District
Board of Directors Meeting | June 25, 2026
22 Spiral Drive, Florence, Kentucky 41042 | 12 – 1pm

AGENDA

1. **Call to order** — Judge Gary Moore, Chair
2. **Pledge of Allegiance** — All
3. **Quorum** - The secretary will determine and advise chair as to the presence of quorum.
4. **Approval of the agenda** – Consideration of the agenda (*After approval, deletions are subject to a 2/3 majority vote of those members present.*) **Action requested.**

5. **Approval of the minutes** – Minutes from the May meeting. *Attachment 1*. **Action requested.**

Administrative – *Items related to NKADD finance and administration will be discussed.*

6. **Ethics Report** – Monthly report from NKADD Ethics Officer. Joe Cottingham will report.
7. **Financial Reports** – Monthly financial report will be presented for consideration. Amanda Cooper will report. *Attachment 2*. **Action requested.**
8. **FY26 Budget Modification** – Tara Johnson-Noem will present. *Attachment 3.* **Action requested.**
9. **FY27 Budget** – Tara Johnson-Noem will present next year's budget for the board's consideration. *Attachment 4.* **Action requested.**
10. **Interlocal Agreement** for Northern Kentucky Public Sector Joint Health Insurance Board, Amanda Cooper will present –*Attachment 5.* **Action requested.**

Programmatic – *Items related to NKADD programs will be discussed.*

11. **Northern Kentucky Workforce Investment Board (NKWIB)** – Consideration of Memorandum of Agreement for Youth First with Enzweiler Building Institute. *Attachment 6.* Correy Eimer will present. **Action requested.**
12. **E-Clearinghouse** – Consideration of E-Clearinghouse requests, Katie Jo Kirkpatrick will present. *Attachment 7.* **Action requested.**
13. **Senior Meals** update – Anne Wildman will present. *Attachment 8.*

Committee Reports

14. *NKADD standing and ad hoc committees will present updates, if applicable.*

Agency Overview

15. **Executive Director's Report** – Tara Johnson-Noem will present.

16. Old Business – Nominating Committee will meet in July to discuss slate of officers for presentation in at July board meeting.

17. New Business

18. **Announcements**

Adjournment

ATTACHMENT 1

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
22 Spiral Drive, Florence, Kentucky
May 28, 2026

I. Call to order – Chair Gary Moore called the meeting to order in the NKADD Conference Rooms located at 22 Spiral Drive, Florence, KY, and Teams at 12:04 pm.

II. Pledge of Allegiance – Judge Steven Pendery led the Pledge.

III. Quorum – Chair Gary Moore declared a quorum verified by Secretary Amy Scalf.

Board members present were:

Jamie Baker
Brent Caldwell*
Mark Collier*
Matthew Dusing
Judge David Fields
Jamie Greene*
Mayor Tom Guidugli, Jr. -v
Mayor Jim Hamberg
Mayor Sabrina Hazen -v
Katie James*
Brittaney King
Matt Kremer*
Mayor John Link
Rebecca McClure*
Dean McKay
Mayor Paul Meier
Judge Gary Moore
Chris Moriconi*
Judge Ryan Morris
Bryan Norton
Judge Steve Pendery
Pat Raverty
Marie Schenkel
James Toebbe* -v
Judge David Wilhoite
Lisa Wilson-Plajer -v
George Zubaty

*Indicates Alternate in attendance and voting.

Those members not present or without representation:

Mayor Robb Adams
Judge Chuck Dills
Mayor Leigh Hawkins
Nick Hendrix
Mayor David Henson
Mayor Marty Lenhof
Bill Mitchell
Mayor Andy Schabell
Judge Todd Woodyard

Staff Present

Avery Adams, Clay Beyer, Chris Courtney, Grace Herrmann, Tara Johnson-Noem, Linda Kollmann, Amy Scalf, Anne Wildman

Guests

Angie Cain, DLG

The Northern Kentucky Area Development District (NKADD) will make every reasonable accommodation to assist qualified persons with disabilities accessing available services or in attending agency activities. If there is a need for NKADD to be aware of a specific requirement, you are encouraged to contact this agency prior to the activity so that suitable arrangements can be considered for the delivery of the service.

IV. Approval of the Agenda - The Board of Directors is asked to approve the agenda (after the agenda is approved, deletions are subject to a 2/3 majority vote of those members present). **Action requested**.
Mayor Jim Hamberg moved to approve the agenda, seconded by Mayor John Link. **Motion carried.**

V. Approval of the Minutes – The Board of Directors is asked to approve the minutes from the April 2026 Board Meeting. Attachment 01. **Action requested**.
Mayor Jim Hamberg moved to approve the minutes; seconded by Chris Moriconi. **Motion carried.**

VI. Administrative – Items relating to NKADD Administration were discussed at this time.

A. Ethics Report – No Report. **No action requested.**

B. Financial Reports – Amanda Cooper presented cumulative financial reports. See Attachment 02. **Action requested.**
George Zubaty moved to approve the Financial Reports; seconded by Mayor Paul Meier. **Motion carried.**

C. Proposed Personnel Policy Update – Tara Johnson-Noem requested Board approval to amend NKADD Personnel Policies to prohibit medical cannabis. **Action requested.**
Mayor Jim Hamberg moved to approve the amendment, seconded by Mayor Greg Pohlgeers. **Motion carried.**

VII. Programmatic - Items relating to NKADD programs were discussed.

A. GRANT applications – Avery Adams presented information regarding grant programs and contracts for service. Attachments 4-7 **Action requested.**
   a. Safe Streets 4 All – MOU – retroactive to May 18 due to grant timing. Attachment 4.
      Jamie Baker moved to approve the application; seconded by Brent Caldwell. **Motion carried.**
   b. Safe Streets 4 All – Resolution to apply for GRANT grant. Attachment 5.
   c. EDA – resolution to apply for GRANT grant. Attachment 6.
   d. BUILD – resolution to apply for GRANT grant. Attachment 7.
      Mark Collier moved to approve these three applications; seconded by Pat Raverty. **Motion carried.**

B. Kentucky Transportation Cabinet – FY27 Regional Transportation Program Contract – Tara Johnson-Noem presented information regarding the KTC contract. See Attachment 8. **Action requested.**
Matt Kremer moved to approve the contract; seconded by Bryan Norton. **Motion carried.**

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C. Northern Kentucky Workforce Investment Board (NKWIB) – Tara Johnson-Noem presented subcontracts for Operator, Direct Services Provider for Adults and Dislocated Workers, and Direct Provider for Young Adults. See Attachment 9. **Action requested.**
Mayor John Link moved to approve the contracts; seconded by Dean McKay. **Motion carried.**

D. E-Clearinghouse – Grace Herrmann presented information regarding E-Clearinghouse requests. See Attachment 8. **Action requested.**
Mayor John Link moved to approve the requests, seconded by Mayor Greg Pohlgeers. **Motion carried.**

E. Aging and Disability Nutrition Service and Site Operations Procurement – Anne Wildman presented information nutrition service and site operations. See Attachment 11. **Action requested.**
George Zubaty moved to approve the nutrition service and site operations; seconded by Pat Raverty. **Motion carried.**

F. Senior Meals – Anne Wildman presented an update on Senior Meals. See Attachment 12. **No action requested.**

G. Traeger Institute Proposal for ADDs – Anne Wildman presented information regarding a Rural Health Transformation grant. See Attachment 13. **Action requested.**
Mayor Jim Hamberg moved to approve the grant; seconded by Dean McKay. **Motion carried.**

H. DAIL-Required Training for ADD Board Members – Anne Wildman presented information regarding required training. See Attachment 14. **No action requested.**

VIII. Executive Director's Report

A. Tara Johnson-Noem presented an overview of the NKADD Strategic Plan and reminded the board about the office and executive committee elections process.

X. Adjournment

At 1:02 Mayor Paul Meier moved to adjourn; seconded by Lisa Wilson-Plajer. **Motion carried.**

_____
Judge Gary Moore, Chair

_____
Mayor Robb Adams, 1st Vice Chair

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NKADD
NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Finance Report

June 2026

Consolidated May 2026

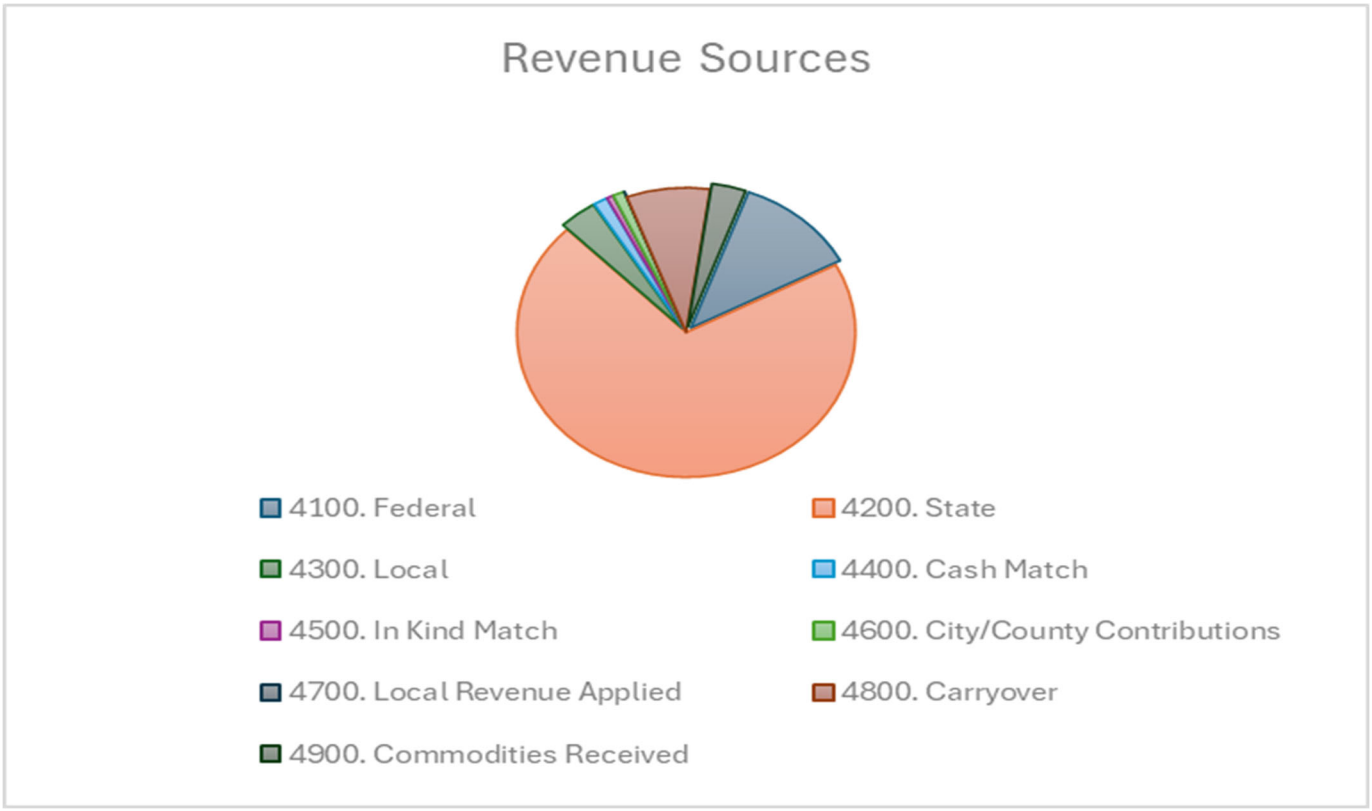
	YTD Actual	Annual Budget	% Used	PYTD Actual	% Inc/Dec
Revenues					
4100. Federal	5,023,163.74	7,966,014.00	63%	6,534,931.43	-23%
4200. State	29,413,312.96	30,321,603.00	97%	28,058,796.30	5%
4300. Local	2,001,585.24	2,113,875.00	95%	2,487,075.50	-20%
4400. Cash Match	599,156.27	1,842,386.00	33%	631,859.67	-5%
4700. Local Revenue Applied	(9,272.00)	40,275.00	(0.23)	(6,954.00)	0%
4800. Carryover	3,270,536.97	3,610,107.00	91%	3,454,443.90	-5%
4900. Commodities Received	1,491,526.47	2,800,000.00	53%	1,134,446.41	31%
Total Revenues	41,790,009.65	48,694,260.00	86%	42,294,599.21	-1%
Expenses					
5100. Personnel	5,737,133.89	6,688,732.00	86%	5,350,457.50	7%
5300. Professional Services	618,944.34	398,015.00	156%	645,402.69	-4%
5400. Travel	106,874.73	146,707.00	73%	98,362.51	9%
5500. Facilities	277,880.96	326,493.00	85%	283,280.00	-2%
5700. Operating	982,050.75	843,913.00	116%	1,057,376.59	-7%
5800. Equipment	32,520.54	143,908.00	23%	82,923.81	-61%
5900. Admin	(35,105.22)	142,786.00	-25%	(28,124.77)	0%
6000. Pass-Through Contractual	6,033,145.86	36,243,784.00	17%	6,242,983.55	-3%
7000. Other Pass-Through	24,414,516.71			24,185,321.23	
Total Expenses	38,167,962.56	44,934,338.00	85%	13,732,661.88	178%
Excess Revenue Over (Under) Expenditures	**3,622,047.09**	**3,759,922.00**	**96%**	**3,746,601.61**	**-3%**

4100. Revenues may be up to 60 days behind

4700. Local Revenue applied is a match requirement- this will net to zero

Northern Kentucky Area Development District
Financial Report – Board of Directors
Meeting June 2026

Through May 31, 2026, NKADD had revenues of $ 41,790,009.65 which is a 9.8% increase from the prior year at the same time.



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Cash Balance

$7,891,094.62

(A 38% increase from last year)

Accounts Receivable Balance

$ 1,193,280.62

(A 55% decrease over the same time period last year)

KRS 65.230 INTERLOCAL AGREEMENT

AND JOINT EXERCISE OF POWERS AGREEMENT

TO ESTABLISH, OPERATE AND MAINTAIN A JOINT PROGRAM FOR HEALTH INSURANCE COVERAGE FOR MEMBERS TO PROVIDE HEALTH INSURANCE COVERAGE TO THEIR EMPLOYEES

(July 1, 2025 -June 30, 2035)

This Agreement is entered into pursuant to the provisions as defined by KRS 65.230 of the Kentucky Revised Statutes relating to the Interlocal Agency joint exercise of powers, between the public governmental entities signatory hereto, and also those which may hereafter become signatories, for the purpose of creating a public health insurance pool, which shall be designated at the Northern Kentucky Public Sector Joint Health Insurance Pool (hereinafter designated as the "Pool")

WHEREAS, it is to the mutual benefit of the parties herein subscribed and in the best public interest of said parties to join together to establish this Joint Powers Agreement to accomplish the purposes hereinafter set forth; and,

WHEREAS, the participants to this agreement have chosen to provide quality health insurance coverage for their employees in order to ensure the most cost-effective method of providing such a benefit; and,

WHEREAS, the development, organization, and implementation of such an Authority is of such magnitude that it is desirable for aforesaid parties to join together through an interlocal agreement in order to accomplish the purposes hereinafter set forth; and,

WHEREAS, it has been determined by the signatories that there is a need for a health insurance pool in which they can make the most efficient use of funds expended for health insurance, and as a result confers a value on an individual and mutual basis for services that best serves the participants' individual workforce needs and their communities with quality health insurance products and pricing;

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC AGENCIES, each of the parties hereto does agree as follows:

SECTION ONE: PURPOSE AND DURATION OF AGREEMENT

1.1 Consistent with the public agencies that choose to provide health insurance coverage to their employees, the signatories to this agreement are expressly utilizing the authorities contained in the Interlocal Cooperation Act to jointly establish and administer a health insurance pool.

1.2 Members adopting this Interlocal Agreement agree to remain in the health insurance pool for at least two (2) plan years.

1.3 New members may join the pool through adoption of this agreement at any time during its duration.

A. Membership in the **Legacy** pool is limited to Kentucky cities, counties, or special purpose governmental entities **whose principal place of business** is located within the jurisdiction of the Northern Kentucky Area Development District.

B. Membership in the Extended pool is limited to Kentucky cities, counties, or special purpose governmental entities whose principal place of business is located outside of the jurisdiction of the Northern Kentucky Area Development District.

1.4 The duration of this Agreement shall be ten (10) years from July 1, 2025 through June 30, 2035, or until terminated as hereinafter provided.

SECTION TWO: CREATION OF THE NORTHERN KENTUCKY PUBLIC SECTOR JOINT HEALTH INSURANCE POOL

2.1 An interlocal entity, separate and apart from the public agencies signatory hereto, shall be and is hereby created and shall hereafter be designated as **THE NORTHERN KENTUCKY PUBLIC SECTOR JOINT HEALTH INSURANCE POOL ("POOL") .**

2.2 The Pool is established for the purposes of administering this Agreement, and shall be governed by a Board of Directors. The POOL shall exercise all powers and authority normally reserved to each Member individually to secure and award bids; to oversee and direct the plan of insurance as established by the Members; and to obtain appropriate insurance coverage as determined by the Members and/or the Board of Directors.

2.3 The Original Members to this Agreement are the signatories below, namely: Boone County Water District, Carrollton Utilities, City of Carrollton, City of Bellevue, City of Ludlow, City of Park Hills, City of Southgate, City of Villa Hills, City of Walton, City of Warsaw, Crescent Villa Fire Authority, East Pendleton County Water District, Grant County Fiscal Court, Independence Fire District, Northern Kentucky Area Development District, Northern Kentucky Area Development District, Pendleton County Ambulance District, Pendleton County Fiscal Court. **These agencies shall collectively be known as Legacy Pool.**

2.31 Additional public entities – cities, counties, and/or special purpose governmental entities **within the jurisdiction of the Northern Kentucky Area Development District**—may join the **Legacy** Pool upon approval of two-thirds (2/3) of the vote of the ~~[Board of Directors]~~ **Legacy Pool Membership**, without need for amendment of this Agreement. Any member (other than the Original Members) joining the **Legacy** Pool shall be required to make a buy-in payment equal to their share of pool reserves based on the employee membership numbers as of June 30 in the year they join. For example, if the pool has $2,000,000.00 in savings and has 500 employee members, the agency joining would have to pay $4,000.00 for each employee they bring to the Pool. This buy-in payment can be made over a period of time determined by the Board. In the event that the new member withdraws from the Pool while a balance is owed on the buy-in obligation, the balance shall come due and payable on the date that the new member gives notice of its intention to withdraw from the Pool.

2.32 Additional public entities – cities, counties, and/or special purpose governmental entities within the Commonwealth of Kentucky whose principal place of business is located outside of the jurisdiction of the Northern Kentucky Area Development District—may join the Extended Pool upon approval of two-thirds (2/3) of the vote of the Board of Directors, without need for amendment of this Agreement.. A Northern Kentucky jurisdiction that does not wish to join the Legacy Pool, or which is not approved for Legacy Pool Membership ~~will~~ shall become members of the Extended Pool.

2.4 New members shall, upon approval of the existing membership, exercise the same privileges as all other members, including the privilege of a board appointment; voting privileges; and approval of applicant members, and shall be subject to all of the obligations and liabilities of the other members of the Pool. New members shall adopt and sign this Agreement before becoming eligible to exercise the privileges of membership to the Pool.

2.5 New members agree that they will remain a member of the Pool for a minimum of two years.

SECTION THREE: BOARD OF DIRECTORS

3.1 The membership of the Board for the Pool will be comprised of one (1) appointed member of each signatory [~~(hereinafter referred to as "Original Members")~~]. Each member shall have one (1) vote on all matters.

3.2 The name of the Board shall be the **Northern Kentucky Public Entity Joint Health Insurance Board**

3.3 The functions of the Board are:

- To provide a joint program and system for health insurance coverage for each Member and as such to perform, or contract for the performance of, the financial administration, policy formulation, claims management or other necessary duties for the provision of health benefits to each member's employees;
- To enter into contracts, including, but not limited to:
    - To contract with such professionals (consultants, accountants, auditors, attorneys, etc.) administrators, or providers or vendors as the Board deems necessary for the maintenance and operation of the Pool and any plan, program, or service necessary to implement this Agreement. Without limiting the powers herein granted to the Board, the Board shall also have the specific authority to purchase liability and errors and omissions insurance for the Board and/or its individual members at its discretion.
    - To contract with a Third-Party Administrator (TPA) to administer the daily operations of the Pool and/or plan. Such TPA will work at the direction and discretion of the Board and shall enter into agreements to carry out the duties assigned by the Board.
- To acquire, hold, and dispose of property, real and personal, all for the purpose of providing the membership with the necessary education, study, development, and implementation of a joint health insurance pool, and the operation and maintenance of a governance for the handling of the joint program.
- To incur debts, liabilities, and obligations necessary to accomplish the purposes of this Agreement;
- To invest surplus reserve funds as deemed appropriate by the Board of Directors and as subject to law;

- To receive gifts, contributions, and donations of property, funds, services and other forms of assistance from persons, firms, corporations, associations, and any governmental entity;
- To provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding the Pool;
- To sue and be sued in the name of the Pool;
- To perform such other functions as may be necessary or appropriate to carry out this Agreement, so long as such other functions so performed are not prohibited by state or federal law.

3.4 The operations of the Board are as follows:

A. Meetings

1. The persons appointed to serve on this Board by their respective public entity shall serve at the pleasure of the appointing authority and continue thereafter until their successor is appointed. Board members must be re-appointed by their respective entities annually and may be re-appointed for any number of consecutive terms. Any vacancy by reason of death, incapacity, disqualification or for other reasons shall be filled by the individual public entity, which is the appointing authority for that board member. Board members shall adhere to and be subject to the ethics code for their appointing authority. All board members shall serve without compensation, but upon approval of a majority vote of the Board, can be reimbursed for all necessary and reasonable expenses.

2. The Board shall elect from their number a Chair, Vice-Chair, and a Treasurer.
   There shall be an Acting Secretary for the Board, which shall consist of a staff member from the Northern Kentucky Area Development District. The Acting Secretary shall hold no voting powers or decision-making powers on the Board and shall be responsible for the minutes of the Board meetings and serve in a clerical function to the Board.

3. The Board will meet at least two times per year, on a regularly scheduled basis. Meetings may be virtual or in-person, or a combination of both, at the discretion of the Chair. In-person meetings shall be held at the Northern Kentucky Area Development District offices, or any other office convenient to the board if the NKADD offices are unavailable. Additional meetings may be

scheduled at the discretion of the Board on an as needed basis or as described in the By-Laws.

4. At all times the Board shall comply with the Kentucky Open Meetings, Kentucky Open Records, and Kentucky Archives laws. The Board Chair shall be designated as the custodian of the records for the purposes of the Open Records Act.

5. At the first meeting of each fiscal year, the Board shall elect its officers and approve the By-Laws, or any amendments thereto. Bylaws for the Board shall be approved and adopted within 60 days of the initial meeting.

6. The Board shall ensure that each board member receives a year-end written report, provided on or before the August board meeting. At a minimum, the year-end report will provide information on the fixed expenses, maximum liabilities, fees and funding factors.

7. The Board shall also provide to the Executive Authority of each public entity fiscal year premiums and plan details no later than May 1 of each calendar year. The Board shall cause to be prepared a yearly budget and annual review of all funds.

B. Appeals Committee

1. The Appeals Committee is the former Health Benefit Executive Advisory Committee. It is a standing committee of the Board of Directors.

2. The Appeals Committee meets annually at least four times per year, and on an as needed basis for additional meetings in order to review claims appeals. The Committee may at its option meet virtually, or in-person at the offices of the Northern Kentucky Area Development District.

3. Other duties of the Appeals Committee are to study, discuss, research, and provide advice and recommendations to the Board of Directors on benefit design and cost issues.

4. The Appeals Committee shall consist of a minimum of five (5) members to include the Chairperson, Vice-Chairperson, and Treasurer. Members of the Appeals Committee serve two-year terms from the date of their appointment by the Board of Directors, and

each Appeals Committee member is eligible for re-appointment to successive terms by the Board. If an appointee is appointed to replace an existing Appeals Committee member, then the appointee shall serve the remainder of the term, and then be eligible for re-appointment to a new term.

C. **Legacy Committee**

1. The Legacy Committee shall be comprised of the voting members of Board of Directors from the Legacy pool membership.

2. The Legacy Committee will meet as needed, and may meet as a subset of the Board of Directors during a regularly or special called Board meetings to conduct the duties of this committee.

3. The Duties of the Legacy Committee shall be to approve membership to the Legacy Pool and oversee the disposition of the funds carried over from the previous interlocal agreement in effect from July 1, 2014 until June 30, 2025, including any interest, investment gains, or buy-in payments made by Legacy pool members. These funds shall be known as Legacy Funds

SECTION FOUR: FINANCING

Costs associated with the Pool are to be borne by the participating public entities as follows:

4.1 Every participating public entity will submit monthly installments due on the first of each month based on their number of participants and types of coverage determined by a pre-set monthly premium rate. Payments will begin immediately upon membership to the Pool. Payments made after the tenth (10^{th}) of the month will carry a late fee of 2%

4.2 The pre-set monthly premium rates approved by the Board will include all costs associated with administering the Plan for the plan year. To the extent that additional funds are necessary, the Board will determine the assessment of these costs to each entity. The Board will be required to notify the Executive Authority of each participating public entity thirty (30) days prior to any vote involving additional assessments above the pre-set monthly premium rates.

4.3 The Board shall maintain an adequate reserve as defined by the By-Laws, Board policies, Kentucky law, and/or any plan or plan document.

4.4 Legacy Funds may be used for the benefit of Legacy Pool jurisdictions to buy down premium increases or remit additional assessments with the approval of the Legacy Committee. Extended Pool members shall not have any rights, privileges, licenses, or access to Legacy Funds.

SECTION FIVE: TERMINATION OF AGREEMENT

5.1 Any member of this Agreement may terminate its membership by providing written notice to the remaining members one hundred and twenty days (120) prior to the intended date of separation. In the event a participating member withdraws from this Agreement, the members shall forfeit any partial-month credits. Such participating member will remain responsible for claims processed and paid after their withdrawal for their covered employees and any covered dependents. A terminating member forfeits its interest in the plan if and to the extent that there is any balance remaining after the payment of all claims.

5.2 In the event that this Agreement is terminated completely and no members remain party to this Agreement or remain members of the Pool, then after all remaining claims have been processed and paid and all outstanding liabilities have been paid in full, any remaining unexpended funds shall be divided proportionally among the remaining members based on the total amount of premiums paid during the term of this Agreement. Any member with a buy-in balance shall have their distribution amount reduced by the amount of said buy-in balance, and the proceeds divided and distributed equally to the remaining members.

5.3 This Agreement may be terminated effective at the end of any fiscal year by the affirmative vote of three-fourths (3/4) of the members of the Pool; provided however that the Board of Directors shall continue to exist for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to conclude the affairs of the Pool.

SECTION SIX : WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP

6.1 Any party to this Agreement that has completed two complete years as a Member of the Pool, may voluntarily terminate this Agreement as to itself, and withdraw from membership in the Pool. Such termination and withdrawal of membership shall become effective subject and according to the conditions, manner and means set forth in the By-Laws.

6.2 A public entity may be involuntarily terminated from the Pool upon a two-thirds (2/3) of the vote of all of the remaining members of the Board of Directors, and as provided in the By-Laws. Such removal from membership shall operate to terminate the Agreement only as to the removed party.

SECTION SEVEN: DISPOSITION OF PROPERTY AND FUNDS

7.1 In the event of the dissolution of the Pool, the complete recission, or other final termination of this Agreement by the Pool, or at law, any property interest remaining in the Pool following a discharge of all obligations shall be disposed of as provided for in the By-Laws.

SECTION EIGHT: AMENDMENTS

8.1 This Agreement may be amended at any time with a subsequent written agreement signed by all of the members of the Pool. Any such amendment shall be effective upon the date of final execution thereof, unless otherwise provided in this document.

SECTION NINE: SEVERABILITY

9.1 Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of Kentucky, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

SECTION 10: ENFORCEMENT

10.1 The Board of Directors is hereby given authority to enforce this Agreement. In the event suit is brought upon this Agreement and judgment is recovered against a member public entity, the member shall pay all costs incurred by the Board of Directors and/or the Pool, including court costs and attorney fees.

IN WITNESS WHEREOF, the parties have executed this Agreement to be duly executed by their authorized officers or officials thereunto duly authorized as set forth herein below:

NAME OF ENTITY:
DATE:

SIGNATURE:

PRINT NAME:
TITLE:

Approved by the Kentucky Attorney General:

Signature:_____

Printed Name:_____
Title: _____

Date: _____

Memorandum of Agreement (MOA) between the Northern Kentucky Area Development District dba (Youth First) and Enzweiler Building Institute (EBI)

This MOA is being entered into between Youth First and EBI on the 8th day of June 2026.

WITNESSETH:

WHEREAS Youth First wishes to contract with EBI to support Youth First-enrolled individuals with enrolling in and completing HVAC, Carpentry, Electric, Welding, and Plumbing training leading to a recognized industry credential and ultimately gainful employment. This MOA is set to expire on June 30, 2027.

PARTNER RESPONSIBILITIES:

Youth First will be responsible for:

1. Providing payment to EBI for delivering HVAC, Carpentry, Electric, Welding, and Plumbing training services for individuals enrolled in Youth First not to exceed $7,000 per individual, for an amount not to exceed $75,000 in total.
2. Assisting trainees with securing gainful employment following training completion.

EBI will be responsible for:

3. Ensuring individual training participants enroll in Youth First prior to invoicing the NKADD for EBI training enrollment.
4. Submitting an invoice for training services, including student/trainee names, at the time of training enrollment. *(All student/trainee names may be included on one invoice, and payment may be made in one lump sum to lessen administrative burden for both parties.)*
5. Refunding program enrollment funds to Youth First for any student who does not start training. Documentation will be provided to Youth First at the commencement of training including a list of student/trainee names.
6. Assisting trainees with securing gainful employment following training completion.

Duration of MOA and Procedures for Amending:

A. Contract period. The parties agree that the terms of this MOA will take effect pending continuation of funds and stay in effect upon the same terms and conditions through June 30, 2027.
B. Modification of MOA. During the time in effect, any party of the agreement may request modification of its terms. Ratification of the request by all parties in writing will constitute the modification in question.

C. Disputes. The parties shall first attempt to resolve all disputes informally. Any party may call a meeting of all parties to this MOA to discuss and resolve disputes.

Severability:

If any of this MOA is found to be null and void, or is otherwise stricken, the rest of this MOA shall remain in force.

Hold Harmless

To the extent permissible by the Laws of the Commonwealth of Kentucky, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this agreement from and against any and all claims, demands, damages, and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations. In addition, all parties to this agreement agree to indemnify, defend, and hold harmless each other from and against all court costs and attorney fees arising out of or resulting from any acts or omissions which arise from the performance of these obligations. It is understood and agreed that all indemnities provided herein shall survive the termination of this agreement.

Following Non-Federal Entity Contracts.

Youth First shall follow all federal regulations and guidelines, including the Uniform Guidance and all provisions of 2CFR200. This MOA shall follow all provisions outlined in the Davis-Bacon Act and the Contract Work Hours and Safety Standards Act, should they apply.

We hereby agree to the above stated terms.

Tara Johnson-Noem
Executive Director
Northern Kentucky Area Development District

Date: _____

Signature: _____

Brian Miller
Executive Vice President
Building Industry Association of NKY

Date: _____

Signature: _____

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse
Project Review
June 25, 2026

Project Title	SAI Number	Applicant	Location	Page
06-3027 Sam Neace Sidewalk Project	KY202605290533	Boone County Fiscal Court	Boone County	1
Locust Pike Area Sewer Survey	KY202605260515	City of Taylor Mill	Taylor Mill, Kenton County	7
DR 4804-XXXX Covington Pointe Benton Flooding and Storm Water Management	KY202605190496	City of Covington	Covington, Kenton County	13

NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: 06-3027 Sam Neace Sidewalk Project

SAI No: KY202605290533

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

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Contractual Obligation: The KIRP or Kentucky State Clearinghouse has been designated to provide state and local input to the appropriate federal agency. The Northern Kentucky Area Development District (NKADD) is the designated Regional Review Agency (RRA) for the Kentucky Intergovernmental Review Process (KIRP) through the annual Kentucky Joint Funding Administration (JFA) contract.

Responsibilities: As the RRA, the NKADD's responsibilities include:

- coordination of federally assisted projects and programs with local and area plans;
- soliciting input from area-wide and local agencies that are authorized to develop and enforce environmental standards;
- providing agencies charged with enforcing or furthering civil rights laws with the opportunity to participate in the review process and
- to encourage an expeditious process of intergovernmental coordination and review of proposed projects.

NKADD Internal Review Process: Following the JFA MOU Scope of Work, the new Community Development Planning team has recently revised the NKADD internal review process to ensure compliance and provide a streamlined comment period. The revised review process will include:

- Providing chief elected officials with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.

- If applicable, providing special purpose units of local governments with the opportunity to review, request additional information or ask questions about the project and its impacts on their communities.
- Evaluate the responses to determine the significance of the proposed federally assisted programs to area-wide and local plans and programs to develop comments
- If applicable, inform interstate metropolitan planning districts that share common territory with the NKADD of the project. If the interstate body desires to provide input on these proposals, it must utilize the officially designed state Single Point of Contact to forward comments to the Kentucky State Single Point of Contact.
- Present to the NKADD Board of Directors for review and action on the project
- Select the correct endorsement response (Endorse with Comment or Non-Endorse) and submit comments to eClearinghouse. Types of comments include no concerns, information about permit requirements, best management practices, etc.

Return to Review Projects (/echreviews)

Review Project

06-3027 Sam Neace Sidewalk Project

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202605290533

Submitting Organization
Boone County Fiscal Court

Submitter Name
Daniel Menetrey

Submitter Phone
859-334-3580

Submitter Email
dmenetrey@boonecountyky.org

Applicant

Applicant Type
County

Applicant Organization
Boone County Fiscal Court

Applicant Name
Daniel Menetrey

Applicant Mailing Address
2950 Washington Street
Burlington, KY 41005

Applicant Phone
859-334-3580

Applicant Email
dmenetrey@boonecountyky.org

Project Details

Project Type
TAP - Transportation Alternatives Program

Project Title
06-3027 Sam Neace Sidewalk Project

Does This Project Involve Construction/Renovation?
Yes

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Boone County

Congressional Districts
4

ALN Number	ALN Title
20.205	Highway Planning and Construction

Applying for Federal Grants?
Yes

Federal Agency
DOT - Department of Transportation

Applying for State Grants?
No

Start Date
07/01/2026

Delinquent on any Federal Debt?
No

Site Physical Address
Sam Neace Drive & Weaver Road
Florence, KY 41042

Site Latitude
38.9658

Site Longitude

-84.6299

Project Description
This project will construct a 5 foot wide concrete sidewalk on the west side of Sam Neace Drive (KY 3503) from Mt. Zion Road (KY 536) to Weaver Road (KY 842), and along Weaver Road from Sam Neace Drive to the Brighton Center to the west. A sidewalk will also be built on the north side of Technology Way from Sam Neace Drive to the Gateway Community & Technical College.

Need for project
The need for the project is to create a safe walking environment along Sam Neace Drive and Weaver Road for pedestrians.

Waste Water Details

Water Supplier Name
Sanitation District No. 1

Wastewater Disposal Description
Existing publicly owned wastewater treatment plant

Plant Name
N/A

Solid Waste Details

Landfill Name
-

Landfill Permit Number
-

Transport Mode
-

Transport Company
-

Funding Details

Federal
$406,000.00

Applicant
$102,500.00

State
$0.00

Local
$0.00

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$508,500.00

Kentucky Department for Local Government

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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: Locust Pike Area Sewer Survey

SAI No: KY202605260515

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

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Return to Review Projects (/echreviews)

Review Project

Locust Pike Area Sewer Survey

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202605260515

Submitting Organization
Northern Kentucky ADD

Submitter Name
Hannah Herrmann

Submitter Phone
8593509075

Submitter Email
grace.herrmann@nkadd.org

Applicant

Applicant Type
City

Applicant Organization
City of Taylor Mill

Applicant Name
Mr. Brian Haney

Applicant Mailing Address
5225 Taylor Mill Road
Taylor Mill, KY 41015

Applicant Phone
8595813234

Applicant Email
bhaney@taylormillky.gov

Project Details

Project Type
Wastewater

WRIS Project Number
SX21117021

KIA Url
http://wris.ky.gov/portal/CwPrjData/SX21117021 (http://wris.ky.gov/portal/CwPrjData/SX21117021)

Project Title
Locust Pike Area Sewer Survey

Does This Project Involve Construction/Renovation?
No

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Kenton County

Congressional Districts
4

ALN Number	ALN Title
00.000	State Funding

Applying for Federal Grants?
No

Applying for State Grants?
Yes

State Agency
Kentucky Infrastructure Authority

Start Date
05/26/2026

Delinquent on any Federal Debt?
No

Site Physical Address

5225 Taylor Mill Road
Taylor Mill, KY 41015

Site Latitude
-

Site Longitude
-

Project Description
A needs survey or surveys will be conducted to identify underserved residential and industrial properties in the Locust Pike Area of Kenton County Kentucky.

Need for project
A large portion of this area is currently only served by septic tanks, holding tanks and potentially small package plants.

Waste Water Details

Water Supplier Name
Northern Kentucky Water District

Wastewater Disposal Description
On-site septic tank and lateral field

Health Department Name
Northern Kentucky Health Department

Health Department Permit Number
Multiple septic tanks, holding tanks, and small package plants

Health Department Phone Number
859-341-4264

Health Department Address
8001 Veterans Memorial Drive Florence, KY 41042

Solid Waste Details

Landfill Name
Bavarian Waste Landfill

Landfill Permit Number
00800004

Transport Mode
Truck

Transport Company
Rumpke Waste and Recycling

Funding Details

Federal
$0.00

Applicant
$0.00

State
$500,000.00

Local
$0.00

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$500,000.00

Kentucky Department for Local Government

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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Kentucky Intergovernmental Review Process (KIRP)/ eClearinghouse

Project Title: DR 4804-XXXX Covington Pointe Benton Flooding and Storm Water Management

SAI No: KY202605190496

RE: Board Review and Action Requested

Background: The Intergovernmental Review Process started in 1982 with Presidential Executive Order 12372, which requires federal agencies to provide for consultation with state and local governments that supply non-federal funds for - or that would be directly affected by - proposed federal financial assistance or direct federal development. All Federal program applications in Kentucky are subject to Executive Order 12372 - Intergovernmental Review of Federal Programs (unless the application specifically states not subject to EO 12372), Pres_ExOrder12372 and KRS45.031. statute.aspx (ky.gov)

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Return to Review Projects (/echreviews)

Review Project

DR 4804-XXXX Covington Pointe Benton Flooding and Storm Water Management

Submit Review

Review Open | Awaiting Comment

Select Details

Summary

General

SAI Number
KY202605190496

Submitting Organization
Kentucky Emergency Management

Submitter Name
Geni Jo Brawner

Submitter Phone
502-330-7537

Submitter Email
genijo.brawner@ky-em.org

Applicant

Applicant Type
City

Applicant Organization
City of Covington

Applicant Name
Mr. William Matteoli

Applicant Mailing Address
1730 Russel St
Covington, KY 41011

Applicant Phone
859-292-2292

Applicant Email
wmatteoli@covingtonky.gov

Project Details

Project Type
FEMA - Federal Emergency Management

Project Title
DR 4804-XXXX Covington Pointe Benton Flooding and Storm Water Management

Does This Project Involve Construction/Renovation?
Yes

Does project involve construction of housing, running of water, wastewater lines, or purchase of real estate?
No

Counties
Kenton County

Congressional Districts
4

ALN Number	ALN Title
97.039	Hazard Mitigation Grant Program

Applying for Federal Grants?
Yes

Federal Agency
FEMA - Federal Emergency Management Agency

Applying for State Grants?
No

Start Date
11/19/2026

Delinquent on any Federal Debt?
No

Site Physical Address
651-675 Pointe Lane
Covington, KY 41011

Site Latitude
39.06298

Site Longitude
-84.51657

Project Description
This project proposes to resolve the issues by installing a storm water collection system and a new detention basin along Pointe Benton Drive. This would include the installation of new catch basins, new storm pipes, grading, and basin construction. The new detention basin will be located at the end of Pointe Benton Lane and the new inlets and pipes will be along Pointe Benton Lane as shown on the detailed engineering drawings. The basin will collect excess runoff and hold it back until the combined sewer system can catch up and have available capacity

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Need for project
After the project has been completed, the 21 homes on Pointe Benton Lane, 98 homes below Pointe Benton Lane, 3 businesses,1 school, and 1 church will all be protected against future flooding.

Waste Water Details

Water Supplier Name
Northern Kentucky Water District

Wastewater Disposal Description
Existing publicly owned wastewater treatment plant

Plant Name
Northern Kentucky Water District

Solid Waste Details

Landfill Name
Pendleton County Landfill

Landfill Permit Number
SW099600001

Transport Mode
Garbage Trucks and Tractor Trailors

Transport Company
Rumpke and Atomic

Funding Details

Federal
$1,065,501.75

Applicant
$0.00

State
$170,480.28

Local

$184,686.97

Program Income
$0.00

Other Funding Sources
-

Other Income
$0.00

Total Funding
$1,420,669.00

Kentucky Department for Local Government

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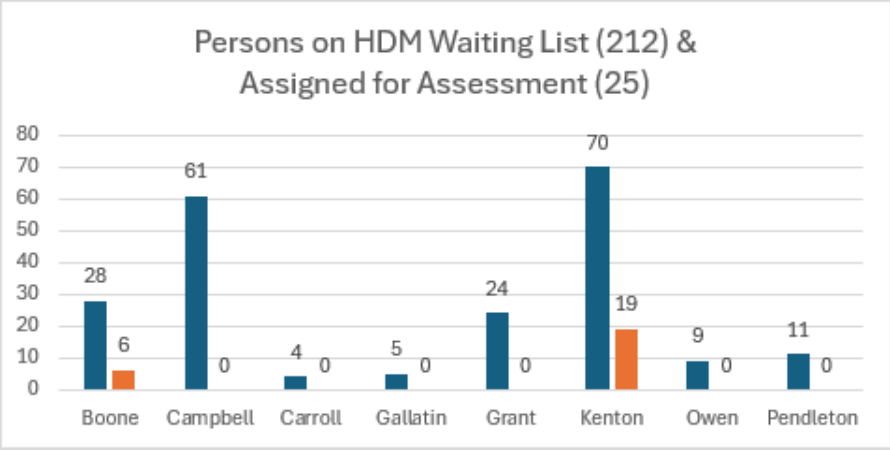
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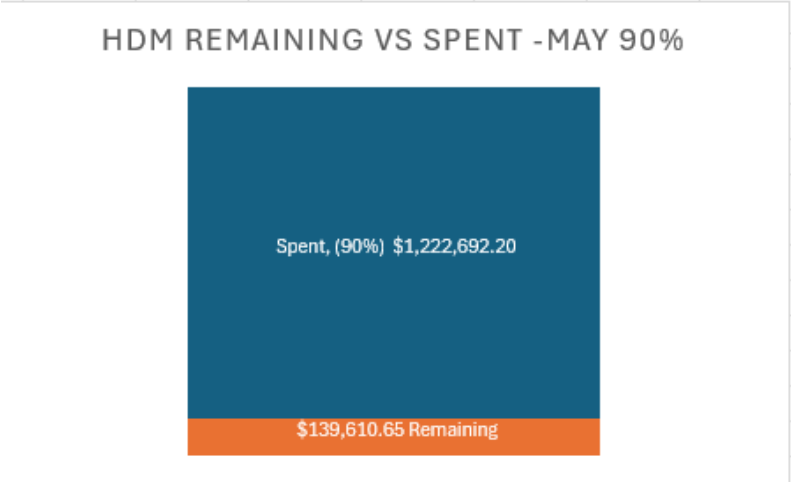
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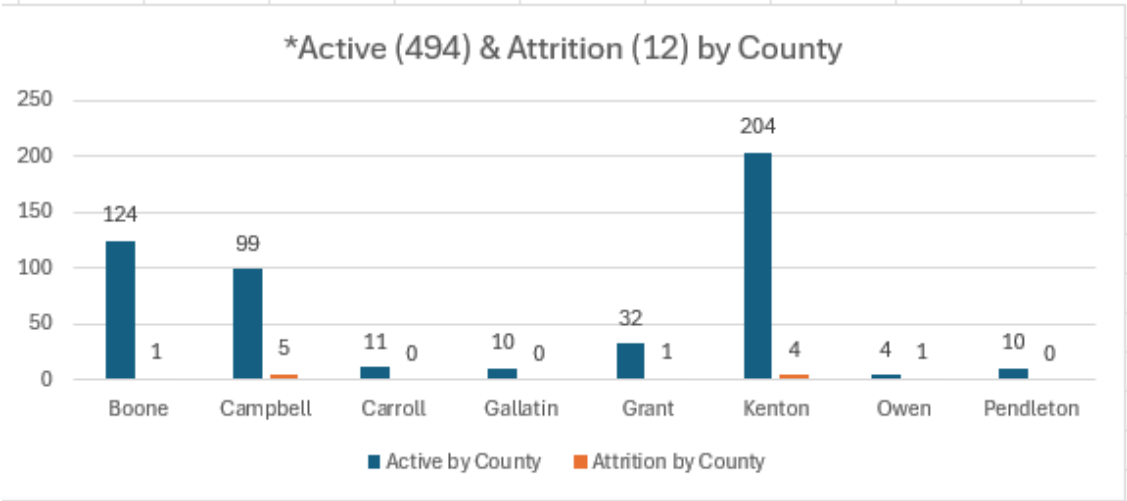
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NORTHERN KENTUCKY AREA DEVELOPMENT DISTRICT

Home Delivered Meal Data & Dollars through May 31, 2026







*64 people taken off waiting list and will transition to fiscal court funding in new fiscal year